

February 21, 2024

These are the minutes of the Texas Transportation Commission Audit Subcommittee quarterly meeting held on February 21, 2024, at 125 E. 11<sup>th</sup> Street, Austin, Texas 78701. The meeting convened at 4:15 p.m. with the following members present:

**Texas Transportation Commission Audit Subcommittee:**

Robert Vaughn                      Commissioner, Audit Subcommittee Chair  
Alex Meade                              Commissioner, Audit Subcommittee Member

**Administration Staff:**

Jeff Graham                              General Counsel – Interim Chief Audit and Compliance Officer  
Marc Williams, P.E.                      Executive Director

A public notice of this meeting containing all items on the proposed agenda was filed in the Office of the Secretary of State at 2:17 p.m. on February 13, 2024, as required by Government Code, Chapter 551, referred to as “The Open Meetings Act.”

**Item 1. Safety Briefing**

The meeting began with the General Counsel (Interim Chief Audit and Compliance Officer) Jeff Graham providing instruction and guidance on procedures for the meeting.

**Item 2. Executive Session**

Pursuant to Government Code Section 551.071 and 551.074, consultation with and advice from legal counsel regarding any item on the agenda. Limitations also include deliberations concerning the appointment, employment, evaluation, reassignment, or duties of the Chief Audit and Compliance Officer.

The audit subcommittee recessed to executive session at 4:17 p.m., and open session reconvened at 6:00 p.m.

Chair Vaughn adjourned the meeting of the February 21, 2024, Audit Subcommittee at 6:01 p.m.

APPROVED:



Robert Vaughn, Chair, Audit Subcommittee