

**Special Purpose Equipment Approval Form**

**TO: FHWA, Kirk Fauver**

**FROM: TxDOT / RTI – \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, Project Manager**

**DATE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Federal regulations under OMB Uniform Guidance at 2 CFR 200 requires accounting principles that classify allowable costs either as direct or indirect charges in a consistent manner and that provide evidence or justification to auditors that sponsored projects are expended only for allowable goods and services.**

**The following Special Purpose Equipment cost on the sponsored project requires FHWA approval (see 2 CFR 200.407 and 200.439).**

**Project No. Description Amount**

**\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ $\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Justification:**

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**Cost Benefit Analysis:**

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**Inventory process: See attached Equipment Accountability**

**Disposition process: See attached Equipment Accountability; upon closeout and disposition of equipment RTI will contact FHWA for instructions in accordance with 2 CFR 200.**

**Reviewed/Submitted/Approved\* by:**

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|  |  |  |
| **RTI Project Manager Signature** | **RTI Project Manager Name** | **Date** |
|  |  |  |
| **RTI Director Signature/Approval\*** | **RTI Director Name** | **Date** |
|  |  |  |
| **FHWA Representative Signature/Approval\*** | **FHWA Representative Name** | **Date** |