

Instructions for Completing the EDCP Information Sheet



Use tab function to move about the page.

- County:** Enter the County in which the project is located.
- Applicant:** Enter the local government that is applying for the program. This would be County name or City name within that County.
- District Contact Information:** Enter the name, telephone for a person that may be contacted for additional information concerning the applicant, the project, or the application.
- Off-System Project:** Mark "Yes" if the project is off-system and is in the UTP and has a local funding agreement in place, or is in a District Bank Balance Program;
or "No" if it is off-system and is not in the UTP and not in a District Bank Balance Program;
or "NA" if the project is not off-system.
- Economic Development Sales Tax:** If the applicant is a city, mark "Yes" or "No" as appropriate if the applicant has or has not instituted an economic development sales tax. (additional percentage may be given)
- Population:** Enter the applicant's population if the applicant is a city. (additional percentage may be given)
- Project Information:** UTP Priority Status - Enter the status of the project as stated in TxDOT's Unified Transportation Program. (use dropdown menu)
CSJ- Enter the project's control section job number.
Estimated Letting Date- Enter project's estimated letting date.
- Location & Limits:** Enter the project's location and the limits of the project.
- Project Scope:** Briefly discuss the purpose of the project.
- Adjustment Rationale:** Provide rationale for the need for adjustment to the match rate
- Total Adjustment:** Enter County adjustment rate as approved by Texas Transportation Commission. An adjustment cannot exceed 95% or be less than 15%, including additional match adjustments for cities located within eligible Counties.

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Anticipated Project Cost Breakdown:

1. Project Component: Enter the project component(s) for which an adjustment to the local match requirement is requested. The four common components are preliminary engineering; construction and construction engineering costs; right of way; and eligible utilities. (use dropdown menu)
2. Est. Total Cost: Enter the estimated total costs for each of the listed project components.
3. Local Participation: Enter the required local match ratio for each of the listed project components. (use dropdown menu)
4. Est. Required Local Match: This field will automatically calculate required local match.
5. Local Participation After Adjustment: This field will automatically calculate required local match after adjustment. (Make sure adjustment field is populated)

Approved By: Signature of the District Engineer is required for approval.

Date: Date of when approved