

RIGHT OF WAY PROCUREMENT WORKSHOP – PREAS

September 29, 2025

EXERCISE ANSWER KEY

PREAS EXERCISE 1 – Test Your Knowledge Answers:

Question 1: If I submit a proposal for PREAS and I do not have a current TxDOT Department Certification for Real Estate Appraisers, can I still be awarded a PREAS contract?

Answer: B) No

Appraisers must be Department Certified by TxDOT to be considered for a PREAS contract award.

Question 2: Whose name do I register with in Euna Procurement in order to submit my proposal?

Answer: B) Individual Appraiser's name

Appraiser first and last name must be used in Euna Procurement registration – not a company name or any other name such as an administrative assistant's name.

Question 3: Who can I contact with questions about an active PREAS procurement?

Answer: B) Solicitation single point of contact

Appraisers must communicate only with the solicitation single point of contact.

Question 4: How can I ask questions about the solicitation during an active procurement?

Answer: C) Submit through TxDOT procurement portal in Euna Procurement during the Questions and Answer Period

Appraisers must submit questions through the TxDOT procurement portal in Euna Procurement during the Questions and Answers period to receive an official written answer.

Question 5: Is the proposal complete if fees for all services are not entered and left blank in Euna Procurement?

Answer: B) No

A fee must be entered in the proposed fee schedule BidTable for all services, even if the fee is \$0 for services the Appraiser does not perform.

PREAS EXERCISE 2 – Read All The Words Answers:

Question 1: Does the Caterer meet the qualified work history as a lead Caterer to receive a contract award?

Answer: B) No

The Respondent must have 5 years experience as a lead caterer. The Respondent's 1 year of experience in training does not qualify as lead caterer experience. The Respondent only has a total of 4 years of lead caterer experience which does not meet the minimum requirement of 5 years as a lead caterer.

Question 2: Does the Caterer meet the qualified license requirements to receive a contract award?

Answer: B) No

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The Respondent must have 3 active licenses. The Respondent's 3rd license will expire before the proposal due date. The Respondent will only have 2 active licenses which does not meet the minimum requirement of 3 active licenses.

Question 3: Does the Caterer meet the required number of events to receive a contract award?

Answer: B) No

The Respondent must complete 10 events each month in a year. The Respondent only completed 10 events for the entire year instead of 10 events each month which does not meet the minimum requirement of 10 events each month in a year.

PREAS EXERCISE 3 – Qualifications and Experience Scoring Answer:

Question: What is Natalie's Proposal Qualifications and Experience Score?

Answer: Natalie's Score is 3. The total qualifying number of catering events is 13. Events 1 and 2 are outside of the requirement to have catering events within the past 5 years. Event 3 is outside the requirement to be a corporate event. Event 14 is outside the requirement to have over 100 guests. Professional Designation is recorded. In spite of having the Professional Designation recorded, Natalie's total maximum score is 3 because she logged 13 total qualifying catering events.

PREAS EXERCISE 3 – References Scoring Answer:

Question: What is Natalie's Proposal References Score?

Answer: Natalie's Score is 1. The Reference Letter addresses all required criteria. The Performance Evaluation is incomplete and does not reference whether the work performed was on time and acceptable because the scores included are not defined. Natalie's total maximum score is 1 because only the Reference Letter meets the score criteria.