



**Thank you for dialing in.
Phones will be muted.
We will begin shortly.**

November 24, 2025

Pre-Request for Proposal (RFP) Meeting: Alternative Delivery (ALD) Division

Solicitation Number 601CT0000006395

RFP 65-6RFP5001

FY 2026 - Wave 2

Ed Butler, P.E.

Housekeeping

- Please note that all correspondence will be muted throughout this presentation.
- There **will not** be an opportunity to ask questions during the Pre-RFP presentation.
- You **will** be given an opportunity to ask questions after the presentation via **email**.

Agenda

- 1 | Introductions
- 2 | Brief Project Overview
- 3 | Contract Selection Process
- 4 | RFP Information
- 5 | Avoid Disqualification
- 6 | Post Award
- 7 | Anticipated Timeframe
- 8 | Closing Remarks & Instructions for Questions

Consultant Selection Team (CST)

Consists of three personnel, two are licensed Professional Engineers and one certified Project Management Professional.

Please do not attempt to contact these individuals.

Please note, CST members' names will no longer be provided in the Advertisement, and PEPS will not share this information for future waves.

PEPS Service Center for Divisions Team

Table 1: PEPS Service Center for Divisions Team

Procurement Support	Title
Kori Rodriguez, P.E.	Section Director, PEPS Service Center for Divisions
Ed Butler, P.E.	Procurement Engineer, PEPS Service Center for Divisions
Jerald McBrayer	Contract Specialist, PEPS Service Center for Divisions

- You **will** be given an opportunity to ask questions after the presentation via email.
- If questions arise after the meeting, please submit to: Ed Butler, P.E. at ed.butler@txdot.gov by: **Monday, December 1, 2025, at 1 PM, CST**
- All relevant questions and responses will be posted by Thursday, December 4, 2025.

General Scope of Work to be Performed:

- Support the Alternative Delivery Program
- Provide program support such as procedure, guide, and training development and refinement; support project and program audits; and analysis of project submittals.
- Provide support to the Design-Build Quality Assurance Program including testing verification and analysis; project compliance and audits; and providing assistance with materials validation software program by conducting user testing, contributing SME-level counsel, and aiding with training material development.
- Design-build project management and oversight support.

Table 2: Standard work categories and corresponding percentages

Standard Work Categories		Percentages (%)
7.1.1	Traffic Engineering Studies	1%
10.2.1	Roadway Hydraulic Design	1%
11.1.1	Roadway Construction Management And Inspection	5%
11.6.1	Construction Schedule Support – General	3%
11.9.1	Railroad Coordination Management During Construction	1%
12.1.3	Materials Engineering	1%
12.5.1	Pavement Evaluation	1%
14.5.1	Evaluation & Design of Geotechnical Related Structures	1%
18.4.1	Utility Engineering	1%
22.2.1	Chief Inspector	10%

***Work Categories and Percentages Subject to Change Prior to RFP Posting.**

[Link to Become Pre-Certified](#)

Table 2: Standard work categories and corresponding percentages

Standard Work Categories		Percentages (%)
22.4.1	QA/QC Process Verification for OVTI	1%
23.2.1	Alt. Delivery Design & Construction Support Engineer	25%
23.3.1	Operations and Maintenance Support	13%
23.5.1	Alternative Delivery Cost Estimator	5%
23.6.1	Doc. Ctrl Using the Elec. Content Mgmt Syst. (ECMS)	1%
23.8.1	Claims Analysis and Management	5%
23.9.1	Gen. Eng. Consultant (GEC) Proj. Serv. (Contract PM)	5%
23.11.1	Plan Review	5%
23.12.1	QA/QC Process Verification	7%
24.3.1	Maintenance Cost Estimating	1%

***Work Categories and Percentages Subject to Change Prior to RFP Posting.**

[Link to Become Pre-Certified](#)

Table 2: Standard work categories and corresponding percentages

Standard Work Categories		Percentages (%)
24.4.1	O&M Assessment	1%
24.4.2	O&M Inspection	1%
24.5.1	Operations and Maintenance Program Support	5%

***Work Categories and Percentages Subject to Change Prior to RFP Posting.**

[Link to Become Pre-Certified](#)

Project Manager (PM) Requirements:

The prime provider's PM **is required** to be a registered Professional Engineer in Texas.

Contract Selection Process

Non-Federal with Interview with Disadvantaged Business Enterprise (DBE) Goal (0%)

- 95 working days from kick-off to contract execution

Proposal Evaluation

- Proposals are scored independently and used as a basis for shortlist

Interview Evaluation

- Shortlisted firms are interviewed and selection occurs.

Selection

- Top 2 providers are selected for contracts

Contract Selection Process Continued

Indefinite Deliverable (ID) Contracts with Work Authorizations

- 2 contracts
- \$7 million each
- 5 years maximum contract term with Work Authorizations being issued only in the first 4 years
- The remaining 1 year of the contracts will be utilized to complete work issued previously.
- Managed by Alternative Delivery (ALD) Division

Proposal Content

- The proposal will cover “proposal content” in a written format
- CST determines weightings and number of pages allowed for the proposal

Table 3: Evaluation criteria and weightings

Evaluation Criteria	Description	Weight
Technical Approach	Project understanding, innovative concepts or alternatives	XX
Project Manager’s Relevant Experience	Similar or related projects, project management experience	XX
Project Planning & Management	Project staffing and resource management (who, how, and why), communication plan, and quality control procedures. The prime firm’s past experience with utilizing subproviders and meeting program goals (Historically Underutilized Business (HUB) or Disadvantaged Business Enterprise (DBE)) and/or how it plans to utilize subproviders to meet the goals on this contract.	XX
Key Staff’s Relevant Experience	Experience with similar projects	XX
Past Performance Score		5 to 15

Avoid Disqualifications

- Include all mandatory attachments in your package
- PEPS Fireside Chat – New process and updated Project Team Composition (PTC) Form - Link Below
- Check Task Leaders' precertifications in standard work categories
- Task Leader in the PTC form must match the Task Leader mentioned in the proposal
- PM must meet RFP requirements

[Link to PEPS Fireside Chat](#)

Avoid Disqualifications Continued

QR Codes and Hyperlinks

- QR codes and hyperlinks are considered additional information. Do not include in your proposal.

Administrative Qualifications

- Ensure subs for Engineering and Design (E&D) related services are administratively qualified.

Task Leads

- Ensure Task Leads match on PTC and Proposal.

Proposal Cover Sheets

- Do not include extra sheets, such as a cover sheet, in your proposal.

Legal Firm Name

- Use legal firm name and ensure that it matches across all proposal documents.

Read the Cover Page Questionnaire

- Ensure that you are answering the questions in the Cover Page questionnaire truthfully.

Negotiations Process

Contract Award

Job Classification Negotiation with Procurement Engineer (~ 3 days duration)

- Include firm representative negotiating rates
- Include Subs in the process
- Provide reasoning for additional classification requests
- Provide concurrence with final classifications from prime and subs
- Indicate if classification is in your rate portfolio

Rate Negotiation with PEPS Negotiations Engineer

*If there are issues with legal firm names, Secretary of State, or Comptroller registration for any firm on the contract, negotiations will be delayed

Understand IT Security Requirements for this Contract

- Review Draft Attachment C, Section 1.7, Draft Contract Template, Attachment I, and TxDOT Security Questionnaire (TSQ)
- Review and understand Cybersecurity Requirements associated with the Contract
 - TxDOT Cybersecurity Resources Webpage: [TxDOT Cybersecurity Resources](#)
 - TxDOT Data Classification Policy: [TxDOT Data Classification Policy](#)
 - TxDOT Security Questionnaire: [TxDOT Security Questionnaire](#)
- Utilize the question-and-answer period

Table 4: Tentative procurement schedule

Tentative Procurement Schedule	
Pre-RFP Meeting	11/24/2025
Request for Proposal (RFP) Posting	Mid December
Proposal Due	Mid January 2026
Selection Notification	Early February
Negotiations Complete	Mid March
Contract Execution	Late April

Reminders

- Always refer to the RFP
- Use the Proposal Screening Checklist: [Proposal Screening Checklist](#)
- Review the Attachments before submitting in Procurement Portal
- Your submittal/proposal can be pulled back for a correction or revision before RFP closes
- If you have questions, follow RFP instructions and ask
- Check for Addenda and questions and answers

Closing Remarks

This presentation will be posted on TxDOT.gov by Tuesday, November 25, 2025.

Questions regarding this Pre-RFP meeting should be submitted to:
Ed Butler, P.E. at [**Ed.Butler@txdot.gov**](mailto:Ed.Butler@txdot.gov)
by **1 pm, CST, Monday, December 1, 2025.**

Relevant questions received and their responses will be posted on TxDOT.gov by Thursday, December 4, 2025.