



**Thank you for dialing in.
Phones will be muted.
We will begin shortly.**

November 18, 2025

Pre-Request for Proposal (RFP) Meeting: Maritime (MRD) Division

Ferry Vessel Design

Solicitation Number 601CT0000006396

RFP 94-6RFP5005

FY 2026 - Wave 2

LaDonna Waters, P.E.

Housekeeping

- Please note that all correspondence will be muted throughout this presentation.
- There **will not** be an opportunity to ask questions during the Pre-RFP presentation.
- You **will** be given an opportunity to ask questions after the presentation via **email.**

Agenda

- 1** | Introductions
- 2** | Brief Project Overview
- 3** | Contract Selection Process
- 4** | RFP Information
- 5** | Avoid Disqualification
- 6** | Post Award
- 7** | Anticipated Timeframe
- 8** | Closing Remarks & Instructions for Questions

Consultant Selection Team (CST)

Consists of four personnel, one is a licensed Professional Engineer.

Please do not attempt to contact these individuals.

Please note, CST members' names will no longer be provided in the Advertisement, and PEPS will not share this information for future waves.

PEPS Service Center for Divisions Team

Table 1: PEPS Service Center for Divisions Team

Procurement Support	Title
Kori Rodriguez, P.E.	Section Director, PEPS Service Center for Divisions
LaDonna Waters, P.E.	Procurement Engineer, PEPS Service Center for Divisions
Erinn Davis	Contract Specialist, PEPS Service Center for Divisions

- You **will** be given an opportunity to ask questions after the presentation via email.
- If questions arise after the meeting, please submit to: LaDonna Waters, P.E. at ladonna.waters@txdot.gov by: **Monday, November 24, 2025, at 1 PM, CST**
- All relevant questions and responses will be posted by Wednesday, December 3, 2025.

General Scope of Work to be Performed:

The Engineer shall provide engineering services required for the preparation of plans, specifications and estimates (PS&E), related documents and construction services for passenger-vehicle ferry vessels. These services may include, but not limited to, preparing plans for marine vessels, providing construction inspection, record keeping, updating and finalizing PS&E for existing vessel projects; preparing permits; and providing construction phase services necessary to support the design and construction.

Table 2: Standard work categories and corresponding percentages

Standard Work Categories		Percentages (%)
2.4.3	U.S. Coast Guard & U.S. Army Corps Of Engineer Permits	10%
20.1.1	Ferry Vessel Analysis, Design, and Inspection	70%
23.12.1	QA/QC Process Verification	20%

***Work Categories and Percentages Subject to Change Prior to RFP Posting.**

[Link to Become Pre-Certified](#)

Project Manager (PM) Requirements:

The prime provider's PM **is required** to be a registered Professional Engineer in Texas.

Contract Selection Process

Non-Federal without Interview with Historically Underutilized Business (HUB) Goal (TBD)

- 90 working days from kick-off to contract execution

Proposal Evaluation

- Proposals are scored independently and used as a basis for selection

Selection

- Top 2 providers are selected for contracts

Contract Selection Process Continued

Indefinite Deliverable (ID) Contracts with Work Authorizations

- 2 contracts
- \$5 million each
- 5 years maximum contract term with Work Authorizations being issued only in the first 4 years
- The remaining 1 year of the contracts will be utilized to complete work issued previously.
- Managed by Maritime (MRD) Division

Proposal Content

- The proposal will cover “proposal content” in a written format
- CST determines weightings and number of pages allowed for the proposal

Table 3: Evaluation criteria and weightings

Evaluation Criteria	Description	Weight
Technical Approach	Project understanding, innovative concepts or alternatives	XX
Project Manager’s Relevant Experience	Similar or related projects, project management experience	XX
Project Planning & Management	Project staffing and resource management (who, how, and why), communication plan, and quality control procedures. The prime firm’s past experience with utilizing subproviders and meeting program goals (Historically Underutilized Business (HUB) or Disadvantaged Business Enterprise (DBE)) and/or how it plans to utilize subproviders to meet the goals on this contract.	XX
Key Staff’s Relevant Experience	Experience with similar projects	XX
Past Performance Score		5 to 15

Avoid Disqualifications

- Include all mandatory attachments in your package
- PEPS Fireside Chat – New process and updated Project Team Composition (PTC) Form - Link Below
- Check Task Leaders' precertifications in standard work categories
- Task Leader in the PTC form must match the Task Leader mentioned in the proposal
- PM must meet RFP requirements

[Link to PEPS Fireside Chat](#)

Avoid Disqualifications Continued

QR Codes and Hyperlinks

- QR codes and hyperlinks are considered additional information. Do not include in your proposal.

Administrative Qualifications

- Ensure subs for Engineering and Design (E&D) related services are administratively qualified.

Task Leads

- Ensure Task Leads match on PTC and Proposal.

Proposal Cover Sheets

- Do not include extra sheets, such as a cover sheet, in your proposal.

Legal Firm Name

- Use legal firm name and ensure that it matches across all proposal documents.

Read the Cover Page Questionnaire

- Ensure that you are answering the questions in the Cover Page questionnaire truthfully.

Negotiations Process

Contract Award



Job Classification Negotiation with Procurement Engineer (~3 days duration)

- Include firm representative negotiating rates
 - Include Subs in the process
 - Provide reasoning for additional classification requests
 - Provide concurrence with final classifications from prime and subs
 - Indicate if classification is in your rate portfolio
- 

Rate Negotiation with PEPS Negotiations Engineer

*If there are issues with legal firm names, Secretary of State, or Comptroller registration for any firm on the contract, negotiations will be delayed

Understand IT Security Requirements for this Contract

- Review Draft Attachment C, Section 1.7, Draft Contract Template, Attachment I, and TxDOT Security Questionnaire (TSQ)
- Review and understand Cybersecurity Requirements associated with the Contract
 - TxDOT Cybersecurity Resources Webpage: [TxDOT Cybersecurity Resources](#)
 - TxDOT Data Classification Policy: [TxDOT Data Classification Policy](#)
 - TxDOT Security Questionnaire: [TxDOT Security Questionnaire](#)
- Utilize the question-and-answer period

Table 4: Tentative procurement schedule

Tentative Procurement Schedule	
Pre-RFP Meeting	11/18/2025
Request for Proposal (RFP) Posting	Mid December
Proposal Due	Early January 2026
Selection Notification	Late January
Negotiations Complete	Late February
Contract Execution	Early April

Reminders

- Always refer to the RFP
- Use the Proposal Screening Checklist: [Proposal Screening Checklist](#)
- Review the Attachments before submitting in Procurement Portal
- Your submittal/proposal can be pulled back for a correction or revision before RFP closes
- If you have questions, follow RFP instructions and ask
- Check for Addenda and questions and answers

Closing Remarks

This presentation will be posted on TxDOT.gov by Friday, November 21, 2025.

Questions regarding this Pre-RFP meeting should be submitted to: LaDonna Waters, P.E. at [**LaDonna.Waters@txdot.gov**](mailto:LaDonna.Waters@txdot.gov) by **1 pm, CST, Monday, November 24, 2025.**

Relevant questions received and their responses will be posted on TxDOT.gov by Wednesday, December 3, 2025.