



TEXAS DEPARTMENT OF TRANSPORTATION



**\*\*REVISED 8/26/2025\*\***

# PRE-RFP MEETING:

Fort Worth District &  
Alternative Delivery Division

Independent Engineering

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FY 2026, Wave 1

Tuesday, August 12, 2025



## Welcome All!

- Safety
  - Exits
  - Restrooms are in the hallway
  - Tornado Shelters – restrooms
- Be sure to provide your information on the sign-in sheet.
- Please mute your cell phones and electronics.
- There will not be an opportunity to ask questions during the Pre-RFP presentation.
- You will be given an opportunity to ask questions after the presentation and via email.

This meeting and presentation is for informational purposes only.

The advertised Request for Proposals (RFP) will provide the requirements that will dictate this contract procurement process.



# Pre-RFP Meeting Agenda



# Introductions

Procurement Support	Title
Natashia Tabatabaie, P.E.	Section Director PEPS Fort Worth Service Center
Najitha Bulathsinhala, P.E.	Procurement Engineer PEPS Fort Worth Service Center
Tamika McBrayer	Contract Specialist PEPS Fort Worth Service Center

\*Please do not contact district, division, or PEPS staff during this procurement process.

Michael Gage, P.E.  
*Alternative Project Delivery Supervisor*  
*Fort Worth District*



# Services to be Provided

## Task Descriptions Scope

The Engineer shall perform Engineering services under the Comprehensive Development Agreement (CDA), Design Build Agreement (DBA), Facility Concession Agreement (FCA), or other similarly named related documents for the facility. The Engineer shall provide statistical validation, oversight, and construction inspection to assess whether Developer or DB Contractor is performing the assigned work in accordance with the CDA, FCA, or DBA documents and that the facility will meet the end-user's requirements by:

- Certifying the Developer or DB Contractor is managing and overseeing design, construction, operations and maintenance activities in reasonable conformance to the CDA, FCA, or DBA to provide a safe, reliable, and long-lasting asset,
- Satisfying Federal Highway Administration (FHWA) oversight requirements by enabling the State, as the ultimate owner of the facility, to statistically validate that materials incorporated in the project meet the specified requirements,

# Services to be Provided (Continued)

## Task Descriptions Scope

- Providing independent reporting on the progress of the design and construction, that gives confidence to the State that the scheduled Service Commencement Date, as defined in the CDA, FCA, or DBA, will be met or gives timely notice where there is a risk of a delay.
- Reporting independently and impartially on a range of technical and commercial matters to both the Developer or DB Contractor and the State in order to reduce the need for matters or issues to be referred to a Dispute Resolution process, and in the event that dispute resolution is needed, providing an impartial point of reference to assist in that process.



# References

Name	Website
NTE	<a href="https://www.txdot.gov/business/road-bridge-maintenance/alternative-delivery/north-tarrant-express.html">https://www.txdot.gov/business/road-bridge-maintenance/alternative-delivery/north-tarrant-express.html</a>
SH 130 Extension	<a href="https://www.txdot.gov/business/road-bridge-maintenance/alternative-delivery/sh130.html">https://www.txdot.gov/business/road-bridge-maintenance/alternative-delivery/sh130.html</a>
PEPS Website (Procurement Information)	<a href="https://www.txdot.gov/business/consultants/architectural-engineering-surveying.html">https://www.txdot.gov/business/consultants/architectural-engineering-surveying.html</a>

# Brief Project Overview – Work Categories Continued (DRAFT)

Standard Work Categories*		%*	Standard Work Categories*		%*
2.3.1	Wetland Delineation	0.50	10.5.1	Bridge Scour Evaluations And Analysis	0.50
2.4.1	Nationwide Permit	1.00	10.8.1	FEMA Regulations and Permits	1.00
2.4.2	Clean Water Act Sec. 404 Permits	1.00	11.1.1	Roadway Construction Management And Inspection	2.00
2.4.3	U.S. Coast G. & U.S. Army Corps Of Engr. Permits	1.00	11.2.1	Bridge Construction Management And Inspection	2.00
2.7.1	Sec. 4(F)/6(F) Evaluations	0.50	11.4.1	Environmental Inspections	4.00
2.13.1	Hazardous Materials Initial Site Assessment	0.50	11.6.1	Construction Schedule Support-General	2.00
4.7.1	Traffic Safety Analysis	0.50	11.9.1	Railroad Coordination Management During Construction	1.00
5.6.1	Structural Engineering for Overhead Sign Supports	1.00	12.1.1	Asphaltic Concrete Production	1.00
6.1.2	Routine Bridge Inspection Project Manager	1.00	12.1.2	Portland Cement Concrete	1.00
6.5.2	Non-Destructive Testing for Common and Specialized Structures	0.50	12.1.4	Asphaltic Concrete Placement	3.00
7.1.1	Traffic Engineering Studies	0.50	12.1.5	Portland Cement Concrete Placement	1.00
7.5.1	Intelligent Transportation System	1.00	12.1.7	Embankment/Subgrade/Backfill/Base Placement	1.00
10.1.1	Hydrologic Studies	0.50	12.2.1	Concrete Plant Inspection And Testing	0.50

**\*Work Categories and Corresponding Percentages Subject to Change.**

Become Pre-certified: <https://www.txdot.gov/business/consultants/architectural-engineering-surveying/getting-started/precertification.html>

# Brief Project Overview – Work Categories (DRAFT)

Standard Work Categories*		%*	Standard Work Categories*		%*
12.2.2	Prefab. Structural Materials Fabric. Plant Inspect. & Test.	1.00	<del>23.5.1</del>	<del>Alternative Delivery Cost Estimator</del>	<del>0.50</del>
12.2.5	Hot Mix Asphalt (HMA) Plant Inspection and Testing	1.00	23.8.1	Claims Analysis and Management	0.50
12.5.1	Pavement Evaluation	2.00	23.11.1	Plan Review	7.00
14.5.1	Evaluation & Design of Geotechnical Related Structures	1.00	23.12.1	QA/QC Process Verification	2.00
22.1.1	Owner Verification Testing and Inspection-Project Manager	3.00	24.1.1	O&M Project Manager (PM)	8.00
22.2.1	Chief Inspector	5.50	24.2.1	Financial Plan Review and Development	1.00
22.3.1	Owner Verification – Laboratory Manager	4.00	24.3.1	Maintenance Cost Estimating	1.00
22.4.1	QA/QC Process Verification for OVTI	2.00	24.4.1	O&M Assessment	7.00
23.2.1	Alternative Delivery Design & Construction Support Engineer	2.00	24.4.2	O&M Inspection	6.00
23.3.1	Operations and Maintenance Support	4.00	24.5.1	Operations and Maintenance Program Support	5.50
23.4.3	Debt-based & Equity-based T&R Studies (Modeling & Forecast.)	0.50	24.6.1	Structural Inspection and Assessment	4.00
23.4.4	Traffic Projections	0.50	24.10.1	Toll Operations Planning Analysis	0.50

**\*Work Categories and Corresponding Percentages Subject to Change.**

Become Pre-certified: <https://www.txdot.gov/business/consultants/architectural-engineering-surveying/getting-started/precertification.html>

# Brief Project Overview – Non-Listed Work Categories (DRAFT)

Non-Listed Work Categories*		%*
NLC-1	Independent Assurance Engineering	1.00
NLC-2	Alternative Delivery Cost Estimator	0.5

NLC Template – List certifications, applicable projects, tasks, and dates.

\*Scope of services, as well as Non-Listed Categories, are subject to change.

Najitha Bulathsinhala, P.E.  
*Procurement Engineer*  
*PEPS Fort Worth Service Center*

# Contract Selection Process

Non-Federal without Interviews – HUB Goal (Anticipated 23.7%)

- 90 working days from kick-off to contract execution.

## One Step Process - Proposal Evaluation

➤ Proposals are scored independently and used as a basis for the selection.

- Create a pool of firms qualified to serve as Independent Engineers, per agreement with the Developer.
- Contracts: Two-party contract between TxDOT and the Engineer
- Developer: Enters into a three-party supplemental agreement with TxDOT and the Engineer.

Selection

# Contract Selection Process

## Indefinite Deliverable (ID) Contract with Work Authorizations (WAs)

- 2 Contracts at \$10M and \$5M (It has been determined that there will be two separate procurements. One procurement for the Alternative Delivery Division (ALD), and one procurement for the Fort Worth District.)
- 5 years maximum contract duration.
- WAs executed only in the first 4 years.
- The remaining 1 year of the contracts will be utilized to complete work issued previously.
- FTW and ALD but may be used statewide.



# RFP Information

## Proposal Content

- Proposal Content prepared based on the needs for this contract and should be used as guidance.
- CST determines weightings for criteria and the number of pages.

## Evaluation Criteria

	Evaluation Criteria	Included Elements:	Weighting for Evaluation of Proposal
1	Technical Approach	Project understanding, innovative concepts or alternatives	XX
2	Project manager's relevant experience	Similar or related projects, project management experience	XX
3	Project management planning	Project staffing and resource management (who, how, and why), communication plan, quality control procedures. Also may include project scheduling or phasing for SD contracts.	XX
4	Key staff's relevant experience	Experience with similar projects	XX
	Past Performance Score		5-15
	Total		100

# RFP Information

Make sure to follow the RFP instructions and submit all applicable documents required.

HUB (Historically Underutilized Business -HUB) Plan (HSP) will be required to show good faith effort to contract with HUBs

Administrative qualification (AQ) is not required to compete for solicitations using this process.

# RFP Information

- Proposals must be submitted within the TxDOT Procurement Portal at <https://txdot.bonfirehub.com/>
- Firms must register with the procurement portal to compete for PEPS contracts.
- Providers must submit an Intent to Bid to submit their Proposals.
- Once the Proposal package has been submitted to the TxDOT Procurement Portal, the submitter will receive a confirmation email from Euna. No further confirmations of receipt will be provided from TxDOT.
- FAQs: <https://www.txdot.gov/content/dam/docs/business/peps/peps-contract-advertisements/faq-bonfire.pdf>

The screenshot shows the TxDOT Procurement Portal interface. At the top left is the TxDOT logo. In the top right corner, there is a blue button labeled "Log in / Register". The main heading is "Procurement Portal" with "Texas Department of Transportation" underneath. Below this is a "Department:" dropdown menu currently set to "All". There are three tabs: "Log in", "Open Public Opportunities", and "Past Public Opportunities". A search bar is located on the right side of the main content area. At the bottom, there is a table header with columns: "Status", "Ref. #", "Project", "Department", "Close Date", "Days Left", and "Action". Each column has a small upward or downward arrow next to it, indicating sorting options.

## RFP SECTION 6 - Preclusions

- The prime provider that is awarded this contract and all subproviders, including their respective subsidiaries and affiliates, may not, unless approved by TxDOT, team with a proposer or developer on TxDOT-sponsored public-private partnership agreements, including design-build agreements and comprehensive development agreements, relating to projects for which services are rendered under a contract resulting from this solicitation, and may not otherwise participate in related contracts for professional services managed under a contract resulting from this solicitation.
- The prime provider and subproviders, including their respective subsidiaries and affiliates, may participate in future contracts that are not related to projects for which services are rendered under a contract resulting from this solicitation, unless such participation is determined by TxDOT to be precluded under TxDOT's conflict of interest rules (see 43 Texas Administration Code §9.155, §10.6, and §27.8).

## Data Security Requirements for **Selected** Providers:

Texas Government Code §2054.138 (SB475) requires state agencies entering into a contract with a *provider authorized to access, transmit, use, or store data* for the agency *now require the provider to meet the security controls*. The *TxDOT Contract Template and Attachment I reflects this requirement*.

*Providers selected for award may be required to complete a TxDOT Security Questionnaire and meet security controls* identified for the contract prior to entering into negotiations for the contract. Failure to meet required security controls may result in the provider response being excluded from further consideration for the contract. Selected providers which meet the required security controls will continue with negotiations for the contract.

**Refer to Draft Att. C (Services Provided by the Engineer) in the solicitation package for security requirements.**

[TxDOT Cybersecurity Resources](#)



CONFIDENTIAL when completed per Texas Government Code 552.139

### TxDOT Security Questionnaire (TSQ)

**Instructions** – Respondent/Vendor must complete Section 1 – General Information and Section 2 – Low, Moderate, and High Baseline Questions. Section 3 – Moderate and High Baselines and Section 4 – Privacy Overlay must be completed if indicated in the solicitation or contract, and left blank otherwise. In Sections 2, 3, and 4, responses of No indicate non-compliance with TxDOT cybersecurity and privacy requirements. Answer Yes only if Respondent/Vendor is currently in compliance or will be in compliance and verified as such prior to the start-date of the contract applicable to this review. For any No response in these sections, provide an overview of the remediation plan to comply with requirements, including an estimated timeline and completion date.

**Document Data Classification** – This document, when filled out, contains sensitive vulnerability information and is considered an assessment of the extent to which a Respondent/Vendor is vulnerable to unauthorized access or harm, including an assessment of the extent to which TxDOT's or contractors' electronically stored information containing sensitive or critical information is vulnerable to alteration, damage, erasure, inappropriate use or disclosure.

**Document Delivery** – This document must be delivered in a secure manner to TxDOT and will be protected by TxDOT as a Confidential document. To request support or additional guidance, please contact, via email, the Procurement Official or Contract Manager noted in the solicitation or contract.

**Document Usage** – This document will be used by TxDOT to evaluate whether the Respondent/Vendor meets security requirements to be considered for contract award or renewal. This document is not intended to replace any other TxDOT or independent security assessments. The document and information contained within will be provided only to the minimum personnel required to accomplish the usage stated above and will be stored and transmitted in a secure manner at all times.

# Avoiding Disqualification



Follow RFP instructions and submit all applicable documents required.

Check Task Leaders' precertification in standard work categories

Match the Task leader in the PTC form to Task Leader mentioned in the proposal.

Utilize the Screening Checklist: Non-Federal Process.

All "Certification" questions in the cover page needs to be answered with "Yes"

# Anticipated Timeframe

Tentative Procurement Schedule	
Request for Proposal (RFP) Posting	Mid September
Proposal Due	Early October
Selection Notification	End of October
Negotiations Complete	End of November
Contract Execution	Late January



# Closing Remarks

## Reminders

- ✓ If you have questions, always refer to the RFP, follow instructions and ask.
- ✓ Review the Attachments before submitting them to procurement portal.
- ✓ Your submittal/proposal can be pulled back for a correction or revision before RFP closing time.
- ✓ Check for Addenda and Q&A

## Debriefs

- ✓ Debriefs are provided by the procurement engineer.
- ✓ Please allow up to several weeks for debriefs.
- ✓ Please do not contact the CST members or other District staff to schedule a debrief or inquire information regarding proposal evaluation and selection.

# Questions



Presentation slides will be posted by Wednesday, August 13, 2025.

Questions regarding this Pre-RFP meeting should be submitted to:

Najitha Bulathsinhala, P.E. at [Najitha.Bulathsinhala@txdot.gov](mailto:Najitha.Bulathsinhala@txdot.gov)

by 1 pm CT, Friday, August 15, 2025

Relevant Questions received and their response will be posted on TxDOT website under “Consultant Information Meetings” by ~~Friday~~ Wednesday, August ~~22~~ 26, 2025.