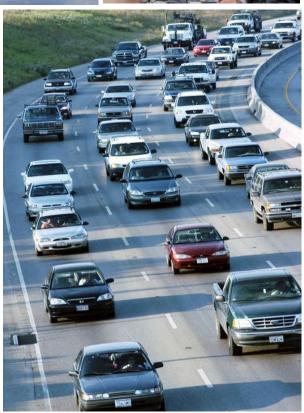




# PS-CAMS CONSULTANT PORTAL

**Using the System** 



Revised: 3/17

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2 How To Enter HUB/DBE Information	25-39
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- PS-CAMS is an online system designed for use by firms and their project managers with active TxDOT contracts. It allows project managers to submit required reporting information directly into the system and view their contract data.
- The system supports direct entry of the following information:
  - (1) Monthly reporting for HUB or DBE utilization (H-3 and H-6 form submission) and
  - (2) Initial projection and monthly updates of spending projections.

#### **Access System**

#### Manage Active Contracts with PS-CAMS

Home > Business > Consultants > Architectural, Engineering and Surveying Consultants

Professional Services - Contract Administration Management System (PS-CAMS) is an online reporting system designed for use by firms with active TxDOT contracts. Project managers can submit required reporting information directly into the system and view their contract data.

The PS-CAMS online reporting system supports direct entry of the following information:

- Monthly reporting for HUB or DBE utilization (H-3 and H 6 form submission)
- Initial projection and monthly updates of spending projections (required for all firms with
  active professional services contracts and work authorizations; not applicable to vendors
  with purchase order contracts)

#### **Obtain User ID for PS-CAMS**

1. To obtain a User ID, follow these instructions for completing and submitting the three forms:

- PS-CAMS External User Information Sheet
- Request for External Access to TxDOT Information Systems (Form 1980)
- Information Security Compliance Agreement (Form 1828b)

2. In approximately three days you will receive an email with your User ID and login instructions

Instructions for Using PS-CAMS

Follow these instructions to log in and begin using the PS-CAMS online reporting system.

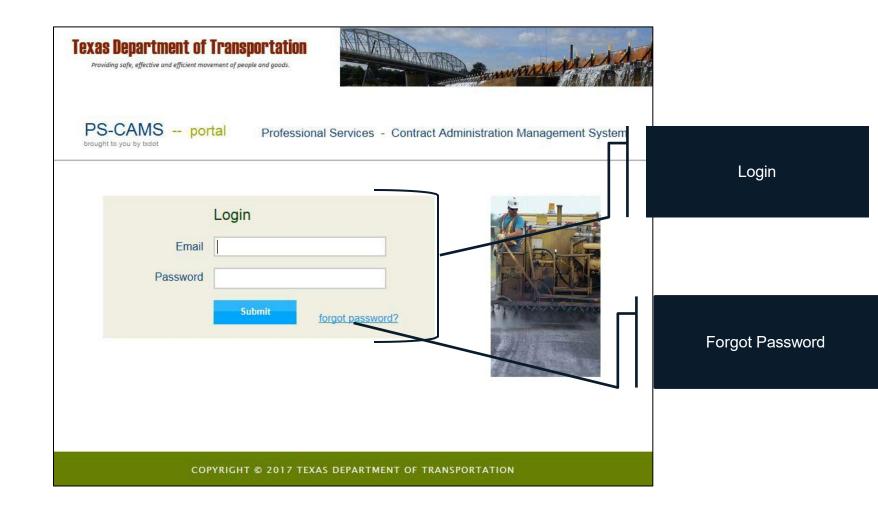
#### Contact Us

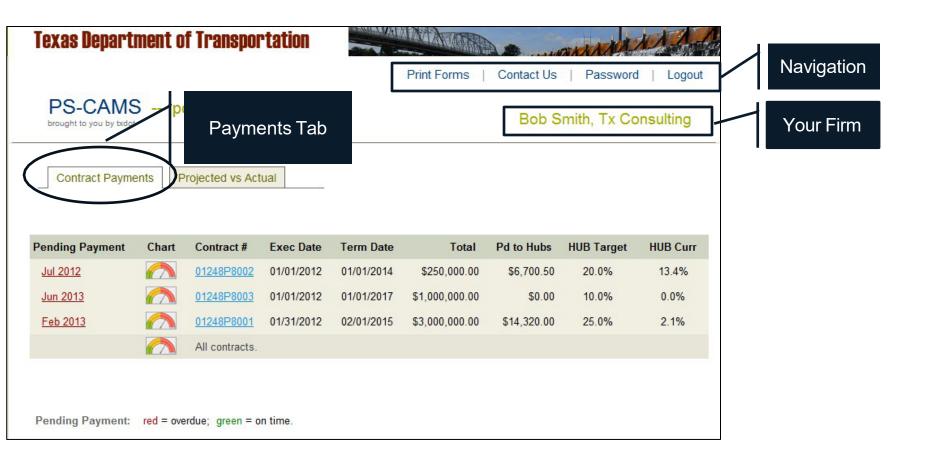
PS-CAMS Administrator (512) 416-2712 Email

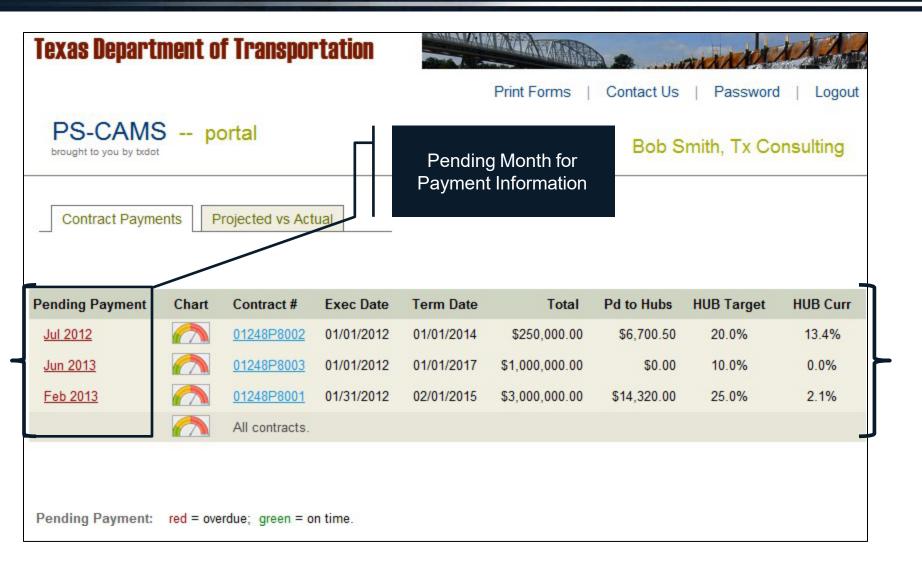
#### Links to Login Screen

#### **Consultant Portal Login**

The PS-CAMS External Portal - Link to Page

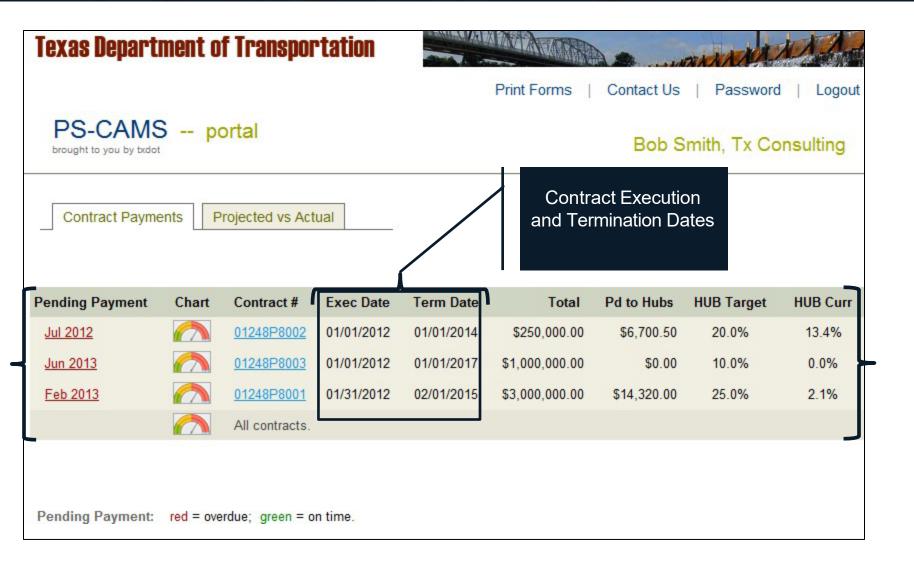


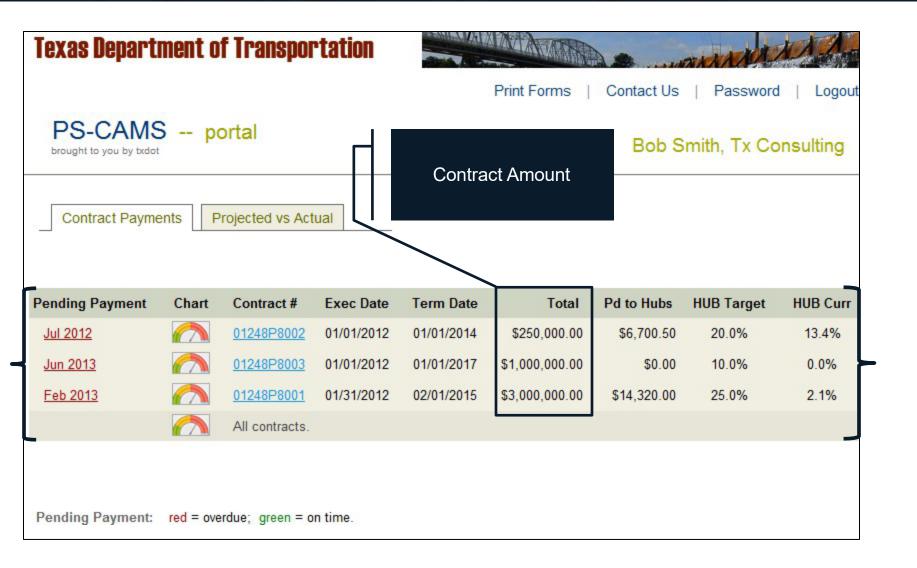


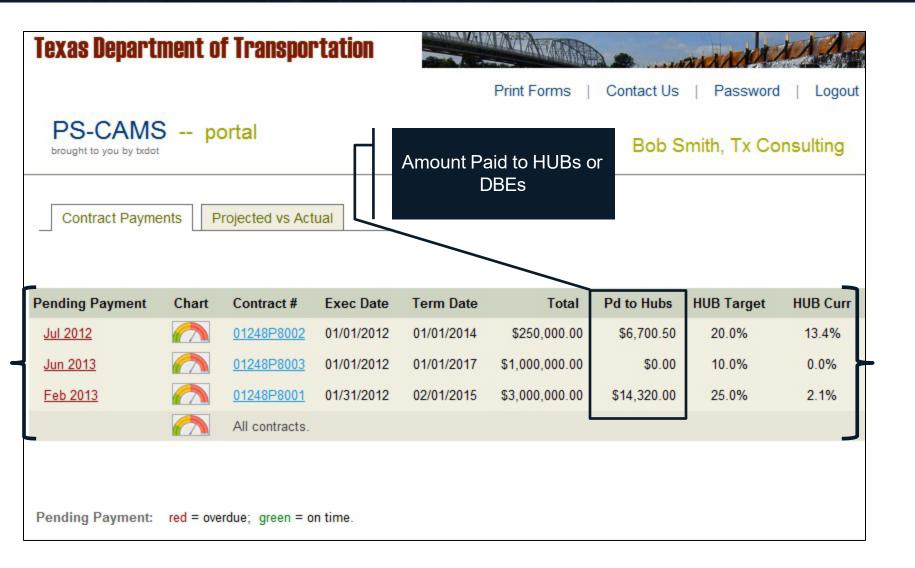


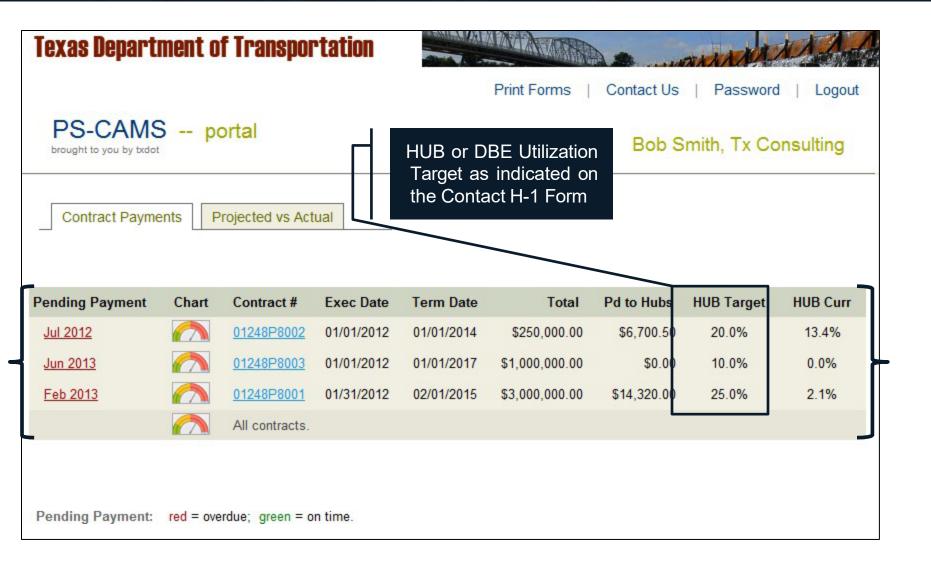
Texas Depart	ment o	f Transpor	rtation				ALL ALL	1A		
					Print Forms	Contact Us	Password	l   Logout	69	
PS-CAMS brought to you by bido		ortal				Bob S	mith, Tx Co	onsulting		
Contract Paym	ents F	Projected vs Act	ual	Displa	Graphical ays Percer tilization					
Pending Payment	Chart	Contract #	Exec Date	Term Date	Total	Pd to Hubs	HUB Target	HUB Curr	ו	
<u>Jul 2012</u>	$\frown$	<u>01248P8002</u>	01/01/2012	01/01/2014	\$250,000.00	\$6,700.50	20.0%	13.4%		
<u>Jun 2013</u>		01248P8003	01/01/2012	01/01/2017	\$1,000,000.00	\$0.00	10.0%	0.0%	H	
Feb 2013		01248P8001	01/31/2012	02/01/2015	\$3,000,000.00	\$14,320.00	25.0%	2.1%		
L		All contracts.					Home / Payments	for all Contracts	Select Contr.	act All contracts
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Pending Payment:	red = ove	erdue; green = o	n time.				0% Total Contra Total Work A Capacity Use	uths \$2,503,805.84	50% 25% 25% 25% 25% 25% 25% 25% 25% 25% 25	HUBLDBE Goal 22.7% HUBLDBE Current 0.0%
							Contract #		Capacity	Usage Target
							156IDP0007	0% 25%	50% 75% 100%	014 3014 10014 15014 20014 Target
							146IDP0009	0% 25%	50% 75% 100%	0% 50% 100% 150% 200%
								COPYRIGHT © .	2017 TEXAS DEPARTMENT OF TRAN	SPORTATION

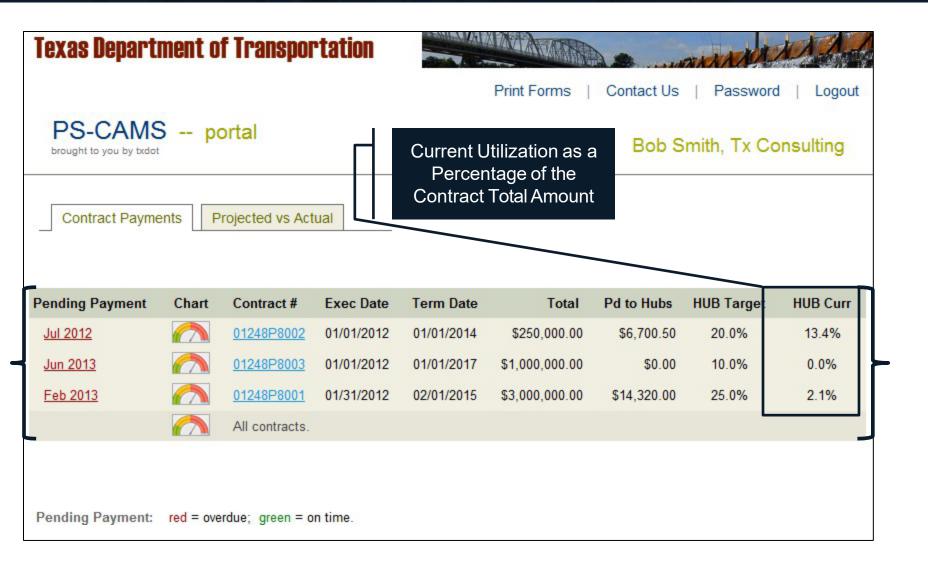
Print Forms       Contract Us       Password       Logout         Displays Contract Information including HUB or DBE Utilization Goal.         Pending Payment       Contract Payments       Projected vs Actual       Displays Contract Information including HUB or DBE Utilization Goal.         Pending Payment       Contract Payment       Ontract Payment       Contract Payment       Exec Date       Toren Date       Pd to Hube       HUB Carr HUB or 0.000.00       56,700.50       20.0%       13.4%         Jun 2013       Contract       Old248P8001       Old248P8001       Old10/2012       01/01/2017       \$1,000.000.00       \$0.00       10.0%       0.0%         Val 2012       Contract F       Exec Date       Term Date       Total       Pd to Hube       HUB Carr         Val 2013       Contract F       Exec Date       Term Date       Total       Pd to Hube       HUB Carr         Val 2012       Old248P8001       Old248P801       Old248P801       Old248P801       Old248P801       Old248P801       Old248P801       Old248P801       Old248P801				Texa	s Depart	tment of	f Transpo	rtation		ANA		AN ANA	A A
Projected vs Actual         Displays Contract Information including HUB or DBE Utilization Goal.           Pending Payment         Contract #         Exec Date         Term Date         Total         Pd to Hubs         HUB Target         HUB Curr 01/01/2012           Jul 2012         Image: Amount of the Am										Print Forms	Contact Us	Password	d Logout
Contract Payments         Projected vs Actual         Information including HUB or DBE Utilization Goal.           Pending Payment         Chart         Contract #         Exec Date         Term Date         Total         Pd to Hubs         HUB Curr           Jul 2012         Information including         01248P8002         01/01/2012         01/01/2014         \$250,000.00         \$6,700.50         20.0%         13.4%           01/01/2012         01/01/2017         \$1,000,000.00         \$0.00         10.0%         0.0%           01/01/2012         01/01/2015         \$3,000,000.00         \$14,320.00         25.0%         2.1%           All contracts         Incertact #         Exec Date         Term Date         Total         Pd to Hubs         HUB Curr           Jul 2012         01/01/2017         \$1,000,000.00         \$14,320.00         25.0%         2.1%           All contracts         01/01/2012         01/01/2017         \$1,000,000.00         \$14,320.00         25.0%         2.1%           Mar 2013         01/01/2012         01/01/2017         \$1,000,000.00         \$17,379.00         2.0%         0.6%           Mar 2013         01/01/2012         01/01/2017         \$1,000,000.00         \$17,379.00         2.0%         0.6%           Su							ortal				Bob S	mith, Tx Co	onsulting
Jul 2012       Image: Constract # Exec Date Term Date       01248P8002       01/01/2012       01/01/2014       \$250,000.00       \$6,700.50       20.0%       13.4%         Image: Constract # Exec Date Term Date       01248P8001       01/01/2012       01/01/2015       \$3,000,000.00       \$14,320.00       25.0%       2.1%         Image: Constract # Exec Date Term Date       01248P8001       01/01/2012       02/01/2015       \$3,000,000.00       \$14,320.00       25.0%       2.1%         Image: Constract # Exec Date Term Date       01248P8001       01/01/2014       50,000.00       \$13,4%       0.0% <td< th=""><th></th><th></th><th></th><th></th><th>ontract Payn</th><th>nents Pr</th><th>rojected vs Ac</th><th></th><th colspan="5">Information including HUB or DBE Utilization</th></td<>					ontract Payn	nents Pr	rojected vs Ac		Information including HUB or DBE Utilization				
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Pending Payment         Chart         Contract #         Exec Date         Term Date         total         Pd to Hubs         HUB Target         HUB Curr           Jul 2012         Image: Marce				Feb 2	<u>013</u>		01248P8001	01/31/2012	02/01/2015	\$3,000,000.00	\$14,320.00	25.0%	2.1%
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Jun 2013         O1248P8003         01/01/2012         01/01/2017         \$1,000,000.00         \$0.00         10.0%         0.0%           Mar 2013         O1248P8001         01/31/2012         02/01/2015         \$3,000,000.00         \$17,379.00         25.0%         0.6%           Original         \$3,000,000.00         Status         Executed         Executed <td< th=""><th>Pending Payment</th><th>Chart</th><th>Contract #</th><th>Exec Date</th><th>Term Date</th><th>Total</th><th>Pd to Hubs HL</th><th>IB Target HUB C</th><th>urr</th><th></th><th></th><th></th><th></th></td<>	Pending Payment	Chart	Contract #	Exec Date	Term Date	Total	Pd to Hubs HL	IB Target HUB C	urr				
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Original       \$3,000,000.00       Status       Executed         Supplemental       \$0.00       Execute Date       01/31/2012         Total       \$3,000,000.00       Fermination Date       02/01/2015         Committed       \$675,000.00       Assigned Goal       23.6%         Spent       \$247,900.00       Contract Admin       Lisa A. Mommin	<u>Jun 2013</u>		<u>01248P800</u>	<u>3</u> 01/01/2012	01/01/2017	\$1,000,000.00	\$0.00	10.0% 0.0%	6				
	<u>Mar 2013</u>		Suppl	Original \$3,00 emental Total \$3,00 mmitted \$67 Spent \$24	0,000.00 \$0.00 5,000.00 5,000.00 7,900.00	Status Execute Date Termination Date Assigned Goal Contract Admin	Executed 01/31/2012 02/01/2015 23.6% Lisa A. Meerim						

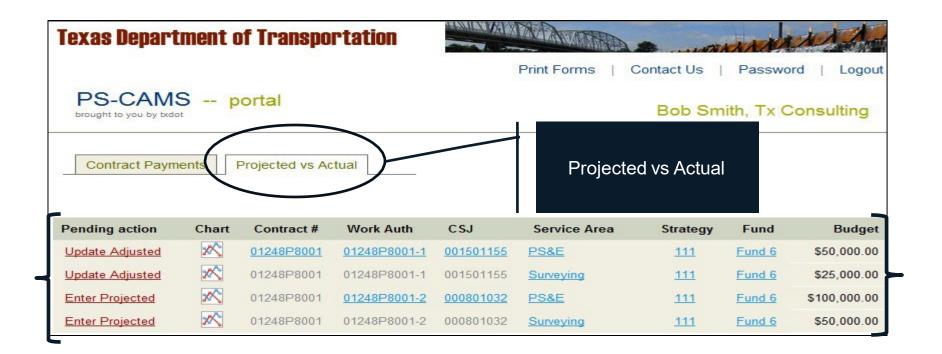












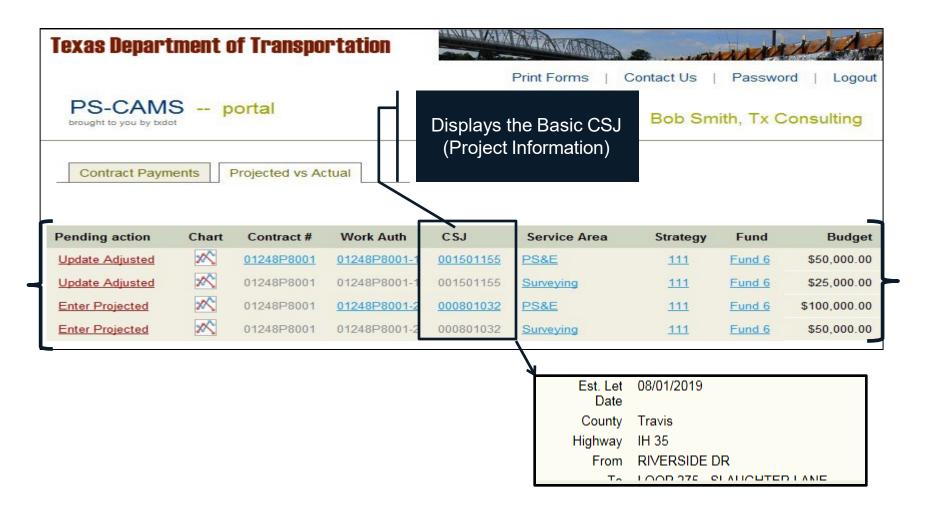
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	Chart	Contract # 01248P8001	Work Auth 01248P8001-1		, 	Strategy	Fund Fund 6	Budge \$50,000.00		
Pending action				CSJ	Service Area			-		
Pending action	<b>X</b>	01248P8001	<u>01248P8001-1</u>	CSJ 001501155	Service Area	<u>111</u>	Fund 6	\$50,000.0		

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Pending action	Chart	Contract #	Work Auth	CSJ	Service Area	Strategy	Fund	Budget
Update Adjusted	**	01248P8001	01248P8001-1	001501155	PS&E	111	Fund 6	\$50,000.00
Update Adjusted	200	01248P8001	01248P8001-1	001501155	Surveying	111	Fund 6	\$25,000.00
Enter Projected	2	01248P8001	01248P8001-2	000801032	PS&E	111	Fund 6	\$100,000.00
Enter Projected	*	01248P8001	01248P8001-2	000801032	Surveying	111	Fund 6	\$50,000.00
Contract 86510P5069, Work Auth 86511	Projected vs. Proce-e, csj 2374010 6	Actual 186, Serv Area Advanced Planning, St	rategy III, Fund	Contract 0651DP 54005 52205 52405	Cumulative Projected vs.	Actual lerv Area Advanced Planning, Strate	ey 111,	

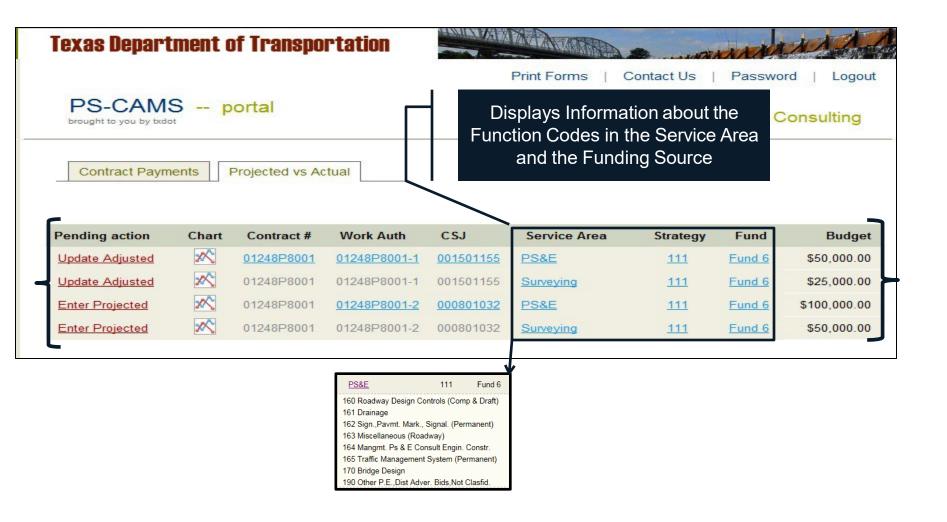
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PS-CAMS       portal         brought to you by txdot       Bob Smith, Tx Consulting         Contract Payments       Projected vs Actual											
			/ +								
Pending action	Chart	Contract #	Work Auth	CSJ	Service Area	Strategy	Fund	Budget			
Pending action	Chart	Contract # 01248P8001	Work Auth 01248P8001-1			Strategy	Fund Fund 6	Budge \$50,000.00			
	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1			CSJ	Service Area			-			
Update Adjusted	<u>~</u>	01248P8001	01248P8001-1	CSJ 001501155	Service Area	<u>111</u>	Fund 6	\$50,000.0			

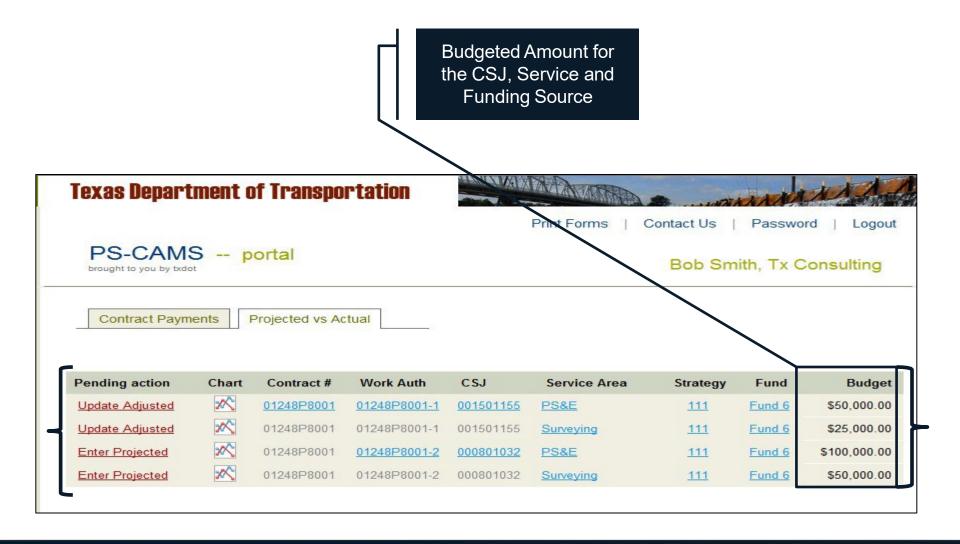
Pending action	Chart	Contract #	Wor	rk Auth	CSJ	Service Are	a Strategy	Fund	Budget
Update Adjusted	*	01248P8001	<u>0124</u>	8P8001-1	0015011	55 <u>PS&amp;E</u>	<u>111</u>	Fund 6	\$50,000.00
		Supplen Comr		\$3,000,00 \$ \$3,000,00 \$225,00 \$24,67 \$2,775,00	60.00 10.00 10.00 70.00	Status Execute Date Termination Date Assigned Goal Contract Admin Contract Proj Mgr	Executed 01/31/2012 02/01/2015 23.6% Lisa A. Merwin Danny M. Neal li		
Update Adjusted	*	01248P8001	0124	8P8001-1	0015011	55 <u>Surveying</u>	<u>111</u>	Fund 6	\$25,000.00
Enter Projected	*	01248P8001	<u>0124</u>	8P8001-2	<u>00080103</u>	<u>32 PS&amp;E</u>	<u>111</u>	Fund 6	\$100,000.00
Enter Projected	*	01248P8001	0124	8P8001-2	00080103	32 <u>Surveying</u>	<u>111</u>	Fund 6	\$50,000.00

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PS-CAM	100	ortal				Bob S	mith, Tx C	Consulting
Contract Paym	nents F	Projected vs Ac	tual		Autho	Basic Work prization mation		
Pending action	Chart	Contract #	Work Auth	CSJ	Service Area	a Strategy	/ Fund	Budget
Update Adjusted	2	01248P8001	01248P8001-1	001501155	PS&E	<u>111</u>	Fund 6	\$50,000.00
Update Adjusted	2	01248P8001	01248P8001-1	001501155	Surveying	<u>111</u>	Fund 6	\$25,000.00
Enter Projected	<b>*</b>	01248P8001	01248P8001-2	000801032	PS&E	<u>111</u>	Fund 6	\$100,000.00
Enter Projected	*	01248P8001	01248P8001-2	000801032	Surveying	<u>111</u>	Fund 6	\$50,000.00
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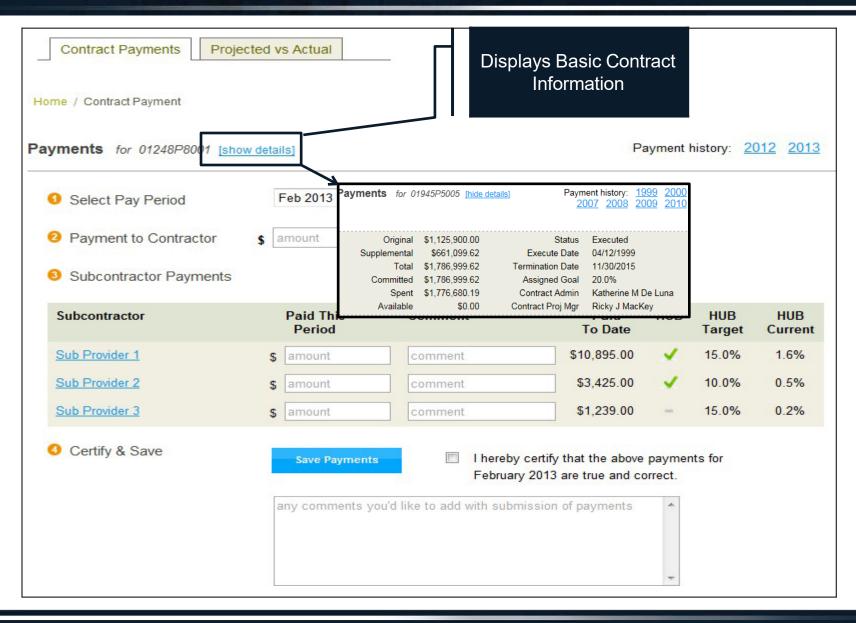
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PS-CAMS brought to you by txdot		ortal				Bob S	mith, Tx Co	onsulting
Contract Payme	ents P	rojected vs Act	ual					
Pending Payment	Chart	Contract #	Exec Date	Term Date	Total	Pd to Hubs	HUB Target	HUB Cur
Jul 2012		01248P8002	01/01/2012	01/01/2014	\$250,000.00	\$6,700.50	20.0%	13.4%
<u>Jun 2013</u>		01248P8003	01/01/2012	01/01/2017	\$1,000,00 <mark>0.00</mark>	\$0.00	10.0%	0.0%
Feb 2013		01248P8001	01/31/2012	02/01/2015	\$3,000,000.00	\$14,320.00	25.0%	2.1%
		All contracts.						

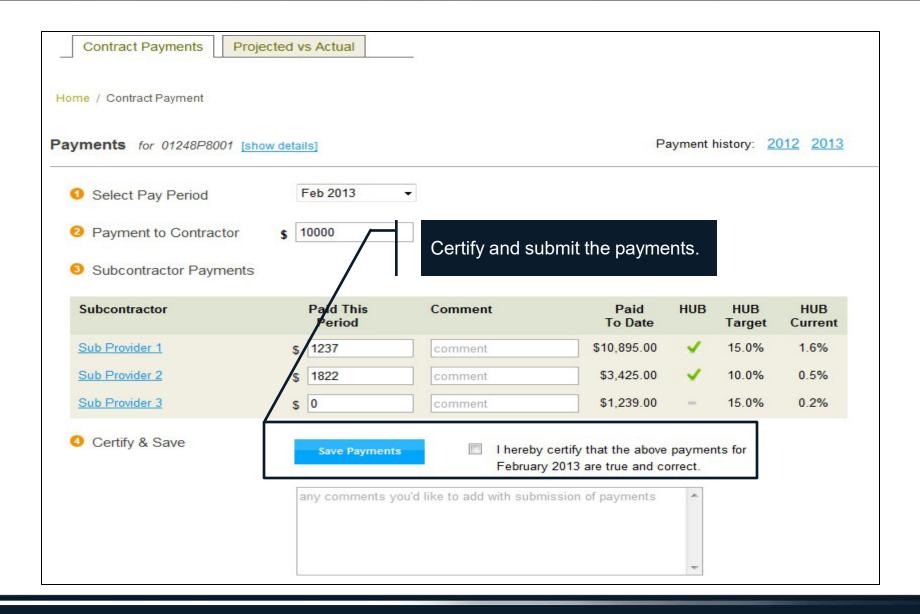


Contract Payments Pro	ojected vs Actual					
Home / Contract Payment						
Payments for 01248P8001	how details]		P	ayment I	history: <u>2</u> (	<u>012</u> 2013
Select Pay Period	Feb 2013 -					
2 Payment to Contractor	\$ amount	o you	u this reporting	period		
Subcontractor Payments		s Basic Sub- r Information				
Subcontractor	Paid Period		Paid To Date	HUB	HUB Target	HUB Current
Sub Provider 1	\$ amount	comment	\$10,895.00	1	15.0%	1.6%
Sub Provider 2	\$ amount	comment	\$3,425.00	<b>~</b>	10.0%	0.5%
Sub Provider 3	Contract Payments Projected vs Actual			-	15.0%	0.2%
Gertify & Save	Home / Contract Payment / Subcontractor					
	Subcontractor details			aymen rect.	nts for	
	Name Sub Provider 1	Phone 214555141	4			
	Address 1 123 Elm Street	Fax 2145551415		^		
	Address 2 City Noonday	HUB Yes DBE No				
	State Zip TX 77777					
		request that a subcontractor b	e added, changed, or remove	ed 👻		

Contract Payments       Projected vs Actual         Home / Contract Payment       Choose the month to enter the payments.         *You may make corrections to the previous month         Payments       for 01248P8001								
Select Pay Period	Feb 2013 -							
2 Payment to Contractor	\$ amount	Total amount pai	d to you this reporting	period				
Subcontractor Payments								
Subcontractor	Paid This Period	Comment	Paid To Date	HUB	HUB Target	HUB Current		
Sub Provider 1	\$ amount	comment	\$10,895.00	1	15.0%	1.6%		
Sub Provider 2	\$ amount	comment	\$3,425.00	1	10.0%	0.5%		
Sub Provider 3	s amount	comment	\$1,239.00	-	15.0%	0.2%		
Oertify & Save	Save Payments		y certify that the above by 2013 are true and co mission of payments		nts for			

	ected vs Actual					
ay 110 101 012	ne total amount re lected month.	ceived by the Prir	me firm P	ayment I	history: <u>2</u>	<u>012 2013</u>
Select Pay Period	Feb 2013	<b>▼</b>				
2 Payment to Contractor	\$ amount	Total amount paid	to you this reporting	period		
Subcontractor Payments						
Subcontractor	Paid This Period	Comment	Paid To Date	HUB	HUB Target	HUB Current
Sub Provider 1	\$ amount	comment	\$10,895.00		15.0%	1.6%
Sub Provider 2	\$ amount	comment	\$3,425.00		10.0%	0.5%
Sub Provider 3	\$ amount	comment	\$1,239.00	-	15.0%	0.2%
Certify & Save	Save Payments		certify that the above 2013 are true and co ission of payments		nts for	

Home / Contract Payment		o the Sub-provide		ayment I	nistory: <u>2</u> (	012 2013
Select Ray Period	Feb 2013	•				
2 Payment to Contractor	\$ 10000	Total amount pai	d to you this reporting	period		
Subcontractor Payments						
Subcontractor	Paid This Period	Comment	Paid To Date	HUB	HUB Target	HUB Current
Sub Provider 1	\$ 1237	comment	\$10,895.00	1	<mark>15.0%</mark>	1.6%
Sub Provider 2	\$ 1822	comment	\$3,425.00		10.0%	0.5%
Sub Provider 3	\$ 0	comment	\$1,239.00		15.0%	0.2%
Certify & Save	Save Payments		y certify that the above by 2013 are true and co mission of payments		nts for	



PS-CAMS	portal	Bob Smith, Tx Consulting
Home / Confirmation		
	Confirmation	
	This confirms that you successfully completed your payments for <b>Feb 2013</b> .	
	Download H-6 Form	
You can now	return to your Home Page	

Contract Payments Proje	ected vs Actual					
ome / Contract Payment						
ayments for 01248P8001 [sho	ow details]		P	ayment I	history: 2	012 201
Select Pay Period	Feb 2013	Submitted on 09/0	02/2013 13:51 PM by	Bob Sm	ith	
2 Payment to Contractor	\$ 10000	Total amount paid	I to you this reporting	period		
3 Subcontractor Payments						
Subcontractor	Paid This Period	Comment	Paid To Date	HUB	HUB Target	HUB Current
Sub Provider 1	\$ 1237	comment	\$10,895.00	1	n/a	n/a
Sub Provider 2	\$ 1822	comment	\$3,425.00	1	n/a	n/a
Sub Provider 3	\$ 0	comment	\$1,239.00	-	n/a	n/a
Ocertify & Save	Save Payments	-	certify that the above y 2013 are true and co		nts for	
	any comments yo	ou'd like to add with subn	nission of payments	*		
				-		

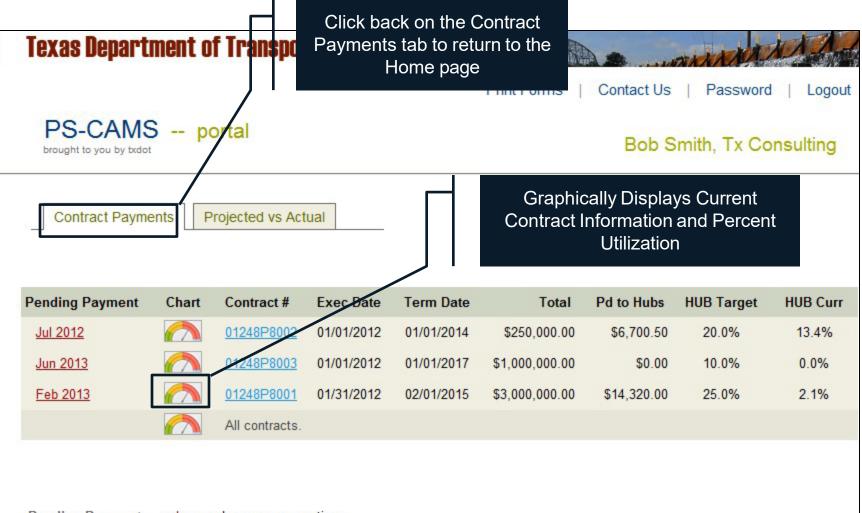
Contract Payments Project	cted vs Actual	Paymo	splays Monthly ent Informatior Fiscal Year			
Payments for 01248P8001 [show	v details]		Pa	ayment I	nistory: <u>2</u>	012 2013
Select Pay Period	Feb 2013	•				
2 Payment to Contractor	\$ amount	Total amount paid t	o you this reporting	period		
Subcontractor Payments						
Subcontractor	Paid This Period	Comment	Paid To Date	HUB	HUB Target	HUB Current
Sub Provider 1	s amount	comment	\$10,895.00		15.0%	1.6%
Sub Provider 2	s amount	comment	\$3,425.00		10.0%	0.5%
Sub Provider 3	s amount	comment	\$1,239.00		15.0%	0.2%
Certify & Save	Save Payments		ertify that the above 2013 are true and co ssion of payments		its for	

Contract Payments       Projected vs Actual       To Create an H-6 Progress         ome / Contract Payment / 2013       Assessment Report or         Payments Submitted 2013       Payments Submitted 2013							
January Download H-6 Fo	rm	/					
Contractor was paid \$3,000.00		/					
Subcontractor	Paid This Period	Comment	Total Paid To Date	HUB Target	HUB Current		
Sub Provider 1	\$1,500.00		\$10,895.00	n/a	n/a		
Sub Provider 2	\$500.00		\$3,425.00	n/a	n/a		
Sub Provider 3	\$100.00		\$1,239.00	n/a	n/a		
February Download H-6 F	Form						
Contractor was paid \$10,000.0	0						
Subcontractor	Paid This Period	Comment	Total Paid To Date	HUB Target	HUB Current		
Sub Provider 1	\$1,237.00		\$12,132.00	n/a	n/a		
Sub Provider 2	\$1,822.00		\$5,247.00	n/a	n/a		
Sub Provider 3	\$0.00		\$1,239.00	n/a	n/a		
					0.6%		

Contract Payments Proje	cted vs Actual			
ome / Contract Payment / 2013				
Payments Submitted 2	.013			
January Download H-6 Fo	File Download Do you want to open or save this file?			
Contractor was paid \$3,000.00	Name: Form-H6-271-Feb-2013.pd	If		
Subcontractor	Type: Application, 156KB From: des-pscamt-2		HUB Target	HUB Current
Sub Provider 1	Open Sa	ve Cancel	n/a	n/a
Sub Provider 2			n/a	n/a
Sub Provider 3	While files from the Internet can be useful	some files can potentially	n/a	n/a
	ham your computer. If you do not trust the save this file. What's the risk?			2.3%
February Download H-6 F	corm	J		
Contractor was paid \$10,000.0	0			
Subcontractor	Paid Comment This Period	Total Paid To Date	HUB Target	HUB Current
Sub Provider 1	\$1,237.00	\$12,132.00	n/a	n/a
Sub Provider 2	\$1,822.00	\$5,247.00	n/a	n/a
Sub Provider 3	\$0.00	\$1,239.00	n/a	n/a
				0.6%

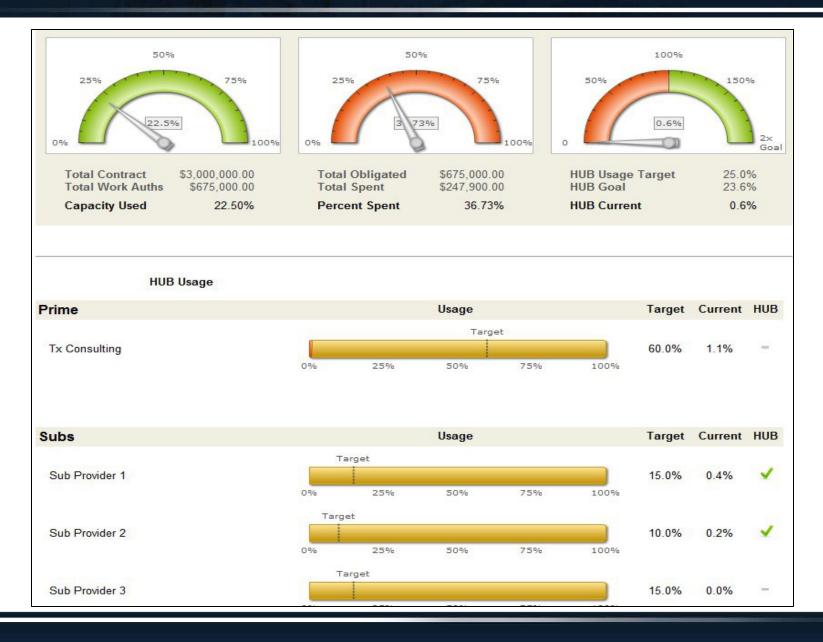
# **Contract Payments (HUB/DBE)**

VAs Used			38.00	Contract N	0	
н	UB Subco	ontra	cting Pl	an (HSP)	1	
Prime Co	ntractor P	rogr	ess Ass	sessment	t Report	
This form must be completed	led and submitted to the	contractin	g agency each moi	nth to document com	pliance with your H	ISP.
Contract/Requisition Number:	01248P8001	_	Date of Award:		Object Code:	
Contracting Agency/University Name:	Texas Department of	of Transpo	ortation	(mm/dd/yyyy)		(Agency Use Only
Contractor (Company) Name:	Tx Consulting			State of Texas VID #:	111111111	
Point of Contact:	Bob Smith			Phone #:	5124162304	
Reporting (Month) Period:		Total Am	ount Paid this Reporti	ng Period to Contractor:		
Report HL	IB and Non	- -HUB	subcont	ractor info	ormation	
	<u> </u>	Texas				
Subcontractor's Name	Suboontractor's VID or HUB Certificate Number	Certified HUB? (Yes or No)	Total Contract \$ Amount from HSP with Subcontractor	Total \$ Amount Paid This Reporting Period to Subcontractor	to Subcontractor	Object Code (Agency Use Only
Sub Provider 1 Sub Provider 2	222222222 333333333	Yes	\$ 450,000.00 \$ 300,000.00			
Sub Provider 3	444444444	No	\$ 450,000.00		\$ 1,239.00	
			\$	\$	\$	
			6	6	5	
		<u> </u>	\$ \$	\$ \$	5 5	
			6	\$	6	
			8	8	\$	
			8	\$	5 5	
			\$ \$	5 5	5 5	
			6	\$	6	
			\$	\$	\$	
		<b> </b>	5	5	\$	
		<u> </u>	6 6	6 6	6 6	
			\$	6	\$	
			\$	\$	\$	
		<u> </u>	\$ 5	6 6	\$ \$	
		<u> </u>	\$	s 5	۰ ٤	
			\$	\$	\$	
			\$	\$	\$	
			5 5	6 6	5 5	
		l —	6 6	5	6 6	
			\$	6	\$	
	TOTALS		\$ 1,200,000.00		\$ 18,618.00 Date: 09/02/2013	13:56 PM
Signature: Bob Sm	iui		10			
Signature: Bob Sm						HSP-PAR Rev. 905

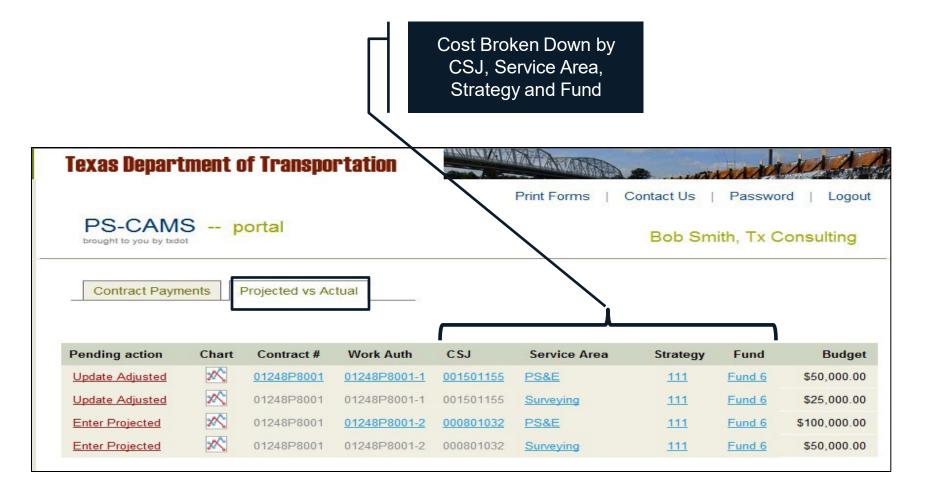


Pending Payment: red = overdue; green = on time.

### **Contract Payments (HUB/DBE)**



1	Overview	4-23
2	How To Enter HUB/DBE Information	25-39
3	How To Enter Projected vs Actual Information	41-61
4	PS-CAMS Utility Functions	63-64
5	PS-CAMS Contact Information	66-67



Work Authorization Budget -Breakdown by category

Budget Tasks **Breakdown by Function** Code Prime Name: Tx Consulting, Inc. Contract No.: 01248P8001 Project Name: FM 2218 and FM 1640 Project CSJs: 2093-01-009 and 1683-01-034 Total by Total by CSJ: Total by CSJ: Tasks (by Function Code) Function Code 2093-01-009 1683-01-034 FC 150 Field Surveying \$25,000.00 \$7,500.00 \$17,500.00 FC 160 Roadway Design \$35,000.00 \$10,500.00 \$24,500.00 FC 161 Drainage Design \$5,000.00 \$1,500.00 \$3,500.00 FC 162 Signing, Signal. & Pvmt Makings \$5,000.00 \$1,500.00 \$3,500.00 FC 163 Miscellaneous Roadway \$2,500.00 \$750.00 \$1,750.00 FC 164 Project Management \$2,500.00 \$750.00 \$1,750.00 Total \$75,000.00 \$22,500.00 \$52,500.00

Budget Costs Breakdown by Function Code

Prime Name: Tx Consulting, Inc.			
· · ·			
Contract No.: 01248P8001			
Project Name: FM 2218 and FM 1640			
Project CSJs: 2093-01-009 and 1683-01-03	34		
	Total by	Total by CSJ:	Total by CSJ:
Tasks (by Function Code)	Function Code	2093-01-009	1683-01-034
FC 150 Field Surveying	\$25,000.00	\$7,500.00	\$17,500.00
FC 160 Roadway Design	\$35,000.00	\$10,500.00	\$24,500.00
FC 161 Drainage Design	\$5,000.00	\$1,500.00	\$3,500.00
FC 162 Signing, Signal. & Pvmt Makings	\$5,000.00	\$1,500.00	\$3,500.00
FC 163 Miscellaneous Roadway	\$2,500.00	\$750.00	\$1,750.00
FC 164 Project Management	\$2,500.00	\$750.00	\$1,750.00
Total	\$75.000.00	\$22,500.00	\$52,500.00

Breakdown by CSJ

Prime Name: Tx Consulting, Inc.				
Contract No.: 01248P8001				
Project Name: FM 2218 and FM 1640				
Project CSJs: 2093-01-009 and 1683-01-03	4		6	
		Г		
	Total by	<u>ן</u>	Total by CSJ:	Total by CSJ:
Tasks (by Function Code)	Function Code		2093-01-009	1683-01-034
FC 150 Field Surveying	\$25,000.00		\$7,500.00	\$17,500.00
FC 160 Roadway Design	\$35,000.00		\$10,500.00	\$24,500.00
FC 161 Drainage Design	\$5,000.00		\$1,500.00	\$3,500.00
FC 162 Signing, Signal. & Pvmt Makings	\$5,000.00		\$1,500.00	\$3,500.00
FC 163 Miscellaneous Roadway	\$2,500.00		\$750.00	\$1,750.00
FC 164 Project Management	\$2,500.00	Ι	\$750.00	\$1,750.00
Total	\$75,000.00		\$22,500.00	\$52,500.00

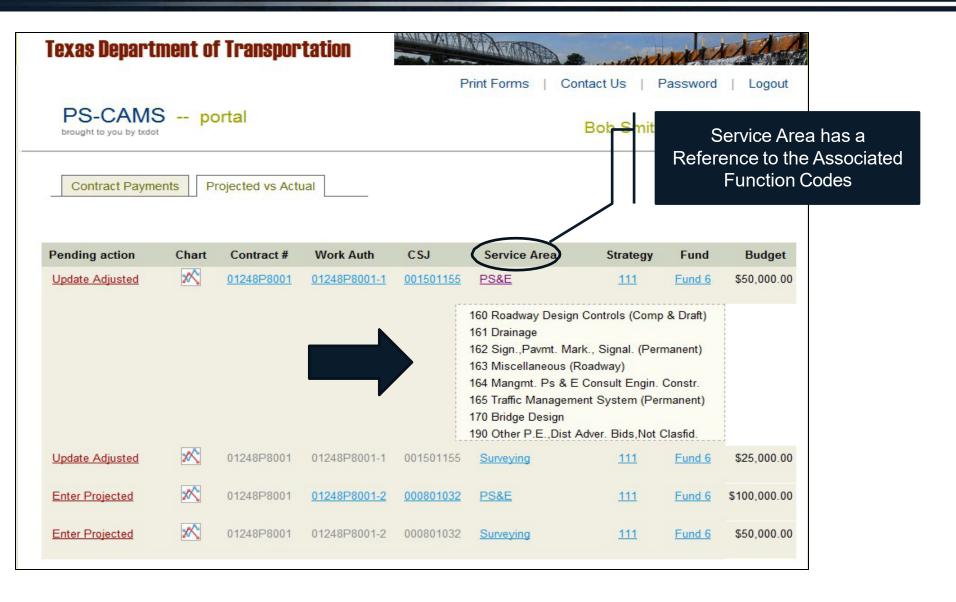


	EXHIBIT D - FEE S	CHI	EDULE				
	Work Authorizat	Work Authorization No. 1					
	Fee Summary						
Prime Name: Tx Consulting, Inc.							
Contract No.: 01248P8001						Т	
Project Name: FM 2218 and FM 1640							
Project CSJs: 2093-01-009 and 1683-01-03	4						Breakdown by
							Service Area
	Total by		Total by CSJ:	Total by CSJ:			
Tasks (by Function Code)	Function Code		2093-01-009	1683-01-034			
FC 150 Field Surveying	\$25,000.00		\$7,500.00	\$17,500.00	H		
FC 160 Roadway Design	\$35,000.00		\$10,500.00	\$24,500.00			
FC 161 Drainage Design	\$5,000.00		\$1,500.00	\$3,500.00			
FC 162 Signing, Signal. & Pvmt Makings	\$5,000.00		\$1,500.00	\$3,500.00	μ		
FC 163 Miscellaneous Roadway	\$2,500.00		\$750.00	\$1,750.00			
FC 164 Project Management	\$2,500.00		\$750.00	\$1,750.00			
Total	\$75,000.00		\$22,500.00	\$52,500.00			

	EXHIBIT D - FEE SC	HEDULE			Breakdown	
	Work Authorizatio	on No. 1			CSJ and Se	ervice Area
	Fee Summary					
Prime Name: Tx Consulting, Inc.						
Contract No.: 01248P8001						
Project Name: FM 2218 and FM 1640						
Project CSJs: 2093-01-009 and 1683-01-03	34			Service Area	Consultant	Portal Entry
	Total by	Total by CSJ:	Total by CSJ:		Total by CSJ:	Total by CSJ:
Tasks (by Function Code)	Function Code	2093-01-009	1683-01-034	h '	2093-01-009	1683-01-034
FC 150 Field Surveying	\$25,000.00	\$7,500.00	\$17,500.00	Survey	\$7,500.00	\$17,500.00
FC 160 Roadway Design	\$35,000.00	\$10,500.00	\$24,500.00	PS&E	\$15,000.00	\$35,000.00
FC 161 Drainage Design	\$5,000.00	\$1,500.00	\$3,500.00		<u> </u>	
FC 162 Signing, Signal. & Pvmt Makings	\$5,000.00	\$1,500.00	\$3,500.00			
FC 163 Miscellaneous Roadway	\$2,500.00	\$750.00	\$1,750.00			
FC 164 Project Management	\$2,500.00	\$750.00	\$1,750.00	J		
Total	\$75,000.00	\$22,500.00	\$52,500.00		\$22,500.00	\$52,500.00

Texas Depart	tment o	of Transpo	rtation		MANNA A	2	A A A A	and the
					Print Forms   (	Contact Us	Passwo	rd   Logout
PS-CAM	0.5	ortal				Bob Sm	iith, Tx C	consulting
Contract Paym	ients F	Projected vs Ac	tual					
Pending action	Chart	Contract #	Work Auth	661				
		contract #	WORK AULI	CSJ	Service Area	Strategy	Fund	Budget
Update Projected	2	01248P8001	01248P8001-1	001501155	Service Area	Strategy <u>111</u>	Fund Fund 6	Budget \$50,000.00
Update Projected	<u>~</u>	<u>01248P8001</u>	01248P8001-1	<u>001501155</u>	<u>PS&amp;E</u>	<u>111</u>	Fund 6	\$50,000.00

Contract Payments

Projected vs Actual

Home / Projected vs Actual

Contract #	Work Auth	Csj	Service Area	Strategy	Fund	Budget
01248P8001	01248P8001-1	001501155	Surveying	<u>111</u>	Fund 6	\$25,000.00

#### To do: Enter Projected

	Spread	Projected	Adjusted	Spent	Comments
Feb 2012	\$2,857.14	S	\$0.00	\$0.00	
Mar 2012	\$2,857.14	5	\$0.00	\$0.00	
Apr 2012	\$2,857.14	5	\$0.00	\$0.00	
May 2012	\$2,857.14	5	\$0.00	\$0.00	
Jun 2012	\$2,857.14	5	\$0.40	\$0.00	
Jul 2012	\$2,857.14	5	\$0.00	\$0.00	
Aug 2012	\$2,857.16	5	\$0.00	\$0.00	
Sep 2012	\$416.67	5	\$0.00	\$0.00	
Oct 2012	\$416.67	5	\$0.00	\$0.00	
Nov 2012	\$416.67	\$	\$0.00	\$0.00	
Dec 2012	\$416.67	5	\$0.00	\$0.00	
Jan 2013	\$416.67	\$	\$0.00	\$0.00	
Feb 2013	\$416.67	5	\$0.00	\$0.00	
Mar 2013	\$416.67	\$	\$0.00	\$0.00	
Apr 2013	\$416.67	5	\$0.00	\$0.00	
May 2013	\$416.67	5	\$0.00	\$0.00	
Jun 2013	\$416.67	S	\$0.00	\$0.00	
Jul 2013	\$416.67	\$	\$0.00	\$0.00	
Aug 2013	\$416.63	5	\$0.00	\$0.00	
	\$25,000.00	\$0.00	\$0.00	\$0.00	

#### Enter Projected Cost by Month

Contract #	Work Auth	Csj	Service Area	Strategy	Fund	Budget		
01248P8001	01248P8001-1	001501155	Surveying	<u>111</u>	Fund 6	\$25,000.00		
To do: Enter F	Projected		-					
	Spread	Projected	Adjusted	Spent	Comments			
Feb 2012	\$2,857.14	\$ 500	\$0.00	\$0.00				Enter Projected Cost by
Mar 2012	\$2,857.14	\$ 2800	\$0.00	\$0.00				Month
Apr 2012	\$2,857.14	\$ 3500	\$0.00	\$0.00				
May 2012	\$2,857.14	s	\$0.00	\$0.00				
Jun 2012	\$2,857.14	s	\$0.00	\$0.00				
Jul 2012	\$2,857.14	s	\$0.00	\$0.00				
Aug 2012	\$2,857.16	s	\$0.00	\$0.00				
Sep 2012	\$416.67	s	\$0.00	\$0.00				
Oct 2012	\$416.67	5	\$0.00	\$0.00				
Nov 2012	\$416.67	s	\$0.00	\$0.00				
Dec 2012	\$416.67	s	\$0.00	\$0.00				
Jan 2013	\$416.67	s	\$0.00	\$0.00				
Feb 2013	\$416.67	5	\$0.00	\$0.00				
Mar 2013	\$416.67	5	\$0.00	\$0.00			Totolo S	hould Match
Apr 2013	\$416.67	s	\$0.00	\$0.00			Totals S	
May 2013	\$416.67	s	\$0.00	\$0.00				
Jun 2013	\$416.67	5	\$0.00	\$0.00			_	
Jul 2013	\$416.67	s	\$0.00	\$0.00				
Aug 2013	\$416.63	s	\$0.00	\$0.00				When Complete, Click
	\$25,000.00	\$6800.00	\$0.00	\$0.00				the Submit Button
	Note:	Please ensure that Pr	ojected Total is the sa	me as Spread Total				
		Submit						
		Submit						

Texas Department (	of Transportation	IN AM	A MANANANA C
		Print Forms	Contact Us   Password   Logout
PS-CAMS p	oortal		Bob Smith, Tx Consulting
🧭 C	onfirmation		
	is confirms that you successfully saved our <b>Projected Values</b> .		
You can now i	return to your Projected vs Actual page		

Contract #	Work Auth	Csj	Service Area	Strategy	Fund	Budget
01248P8001	01248P8001-1	001501155	Surveying	111	Fund 6	\$25,000.00
To do: Update	Adjusted					
	Spread	Projected	Adjusted	Spent	Comments	
Feb 2012	\$2,857.14	\$500.00	s 0	\$0.00		
Mar 2012	\$2,857.14	\$2,800.00	s 0	\$0.00		
Apr 2012	\$2,857.14	\$3,500.00	s 0	\$0.00		
May 2012	\$2,857.14	\$3,500.00	s 0	\$0.00		
Jun 2012	\$2,857.14	\$4,200.00	s <sup>0</sup>	\$0.00		
Jul 2012	\$2,857.14	\$4,200.00	s 0	\$0.00		
Aug 2012	\$2,857.16	\$3,600.00	s <sup>0</sup>	\$0.00		
Sep 2012	\$416.67	\$1,200.00	s 0	\$0.00		
Oct 2012	\$416.67	\$1,200.00	s 0	\$0.00		
Nov 2012	\$416.67	\$300.00	s 0	\$0.00		
Dec 2012	\$416.67	\$0.00	s 0	\$0.00		
Jan 2013	\$416.67	\$0.00	s 0	\$0.00		
Feb 2013	\$416.67	\$0.00	s <sup>0</sup>	\$0.00		
Mar 2013	\$416.67	\$0.00	s 0	\$0.00		
Apr 2013	\$416.67	\$0.00	s <sup>0</sup>	\$0.00		
May 2013	\$416.67	\$0.00	s 0	\$0.00		
Jun 2013	\$416.67	\$0.00	s <sup>0</sup>	\$0.00		
Jul 2013	\$416.67	\$0.00	s 0	\$0.00		
Aug 2013	\$416.63	\$0.00	s <sup>0</sup>	\$0.00		
	\$25,000.00	\$25,000.00	\$0.00	\$0.00		

Completed Entry

Note: Please ensure that Adjusted Total is the same as Projected Total

Submit

## **Projected versus Actual – Adjustment Data Entry**

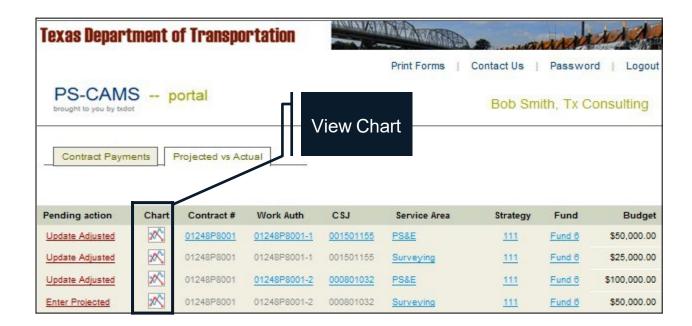
**Consultant Information Requires Monthly Maintenance** Spent Amounts are \_Update projection to identify spending that is more than or less than the Automatically Inserted in projection. the Adjusted Column Spread Projected Adjusted Spent Comments \$1,428.57 Feb 2012 \$0.00 \$0.00 \$0.00 Mar 2012 \$1,428.57 \$500.00 \$0.00 \$0.00 Apr 2012 \$1,428.57 \$1,500.00 \$2,000.00 \$2,000.00 If the Actual Expenditures 1000 May 2012 \$1,428.57 \$1,500.00 s \$0.00 Differ from the Projection, s 1000 Jun 2012 \$1,428.57 \$2,000.00 \$0.00 Adjust the Projected for Jul 2012 \$1,428.57 \$5,000.00 2000 \$0.00 s **Future Months** 3500 Aug 2012 \$1,428.58 \$5,000.00 \$0.00 Sep 2012 \$3.333.33 \$6,000.00 3500 \$0.00 s 6000 Oct 2012 \$3.333.33 \$5,000.00 \$0.00 \$ 7500 Nov 2012 \$3.333.33 \$5,000.00 \$0.00 ς. 2500 Dec 2012 \$3.333.33 \$5,000.00 \$0.00 2500 Jan 2013 \$3.333.33 \$5,000.00 \$0.00 \$ 5000 Feb 2013 \$3.333.33 \$3,000.00 \$0.00 Mar 2013 \$3,333,33 \$3,000.00 s 3500 \$0.00 3500 Apr 2013 \$3.333.33 \$1,500.00 \$0.00 ς. Total Must Match May 2013 \$3.333.33 \$0.00 3500 \$0.00 s 2500 Jun 2013 \$3.333.33 \$1,000.00 \$0.00 250 Jul 2013 \$3.333.33 \$0.00 \$0.00 250 Aug 2013 \$3.333.37 \$0.00 \$0.0 s \$50,000.00 \$2,000.00 \$50,000.00 \$50000.00

## **Projected versus Actual – Adjustment Data Entry**

	Spread	Projected		Adjusted	Spent	Comments
Feb 2012	\$1,428.57	\$0.00		\$0.00	\$0.00	
Mar 2012	\$1,428.57	\$500.00		\$0.00	\$0.00	
Apr 2012	\$1,428.57	\$1,500.00		\$2,000.00	\$2,000.00	
May 2012	\$1,428.57	\$1,500.00	\$ 1	1000	\$0.00	
Jun 2012	\$1,428.57	\$2,000.00	s 1	1000	\$0.00	
Jul 2012	\$1,428.57	\$5,000.00	\$ 2	2000	\$0.00	
Aug 2012	\$1,428.58	\$5,000.00	\$	3500	\$0.00	
Sep 2012	\$3,333.33	\$6,000.00	\$ 3	3500	\$0.00	
Oct 2012	\$3,333.33	\$5,000.00	\$ 6	8000	\$0.00	
Nov 2012	\$3,333.33	\$5,000.00	\$ 7	7500	\$0.00	
Dec 2012	\$3,333.33	\$5,000.00	\$ 2	2500	\$0.00	
Jan 2013	\$3,333.33	\$5,000.00	\$ 2	2500	\$0.00	
Feb 2013	\$3,333.33	\$3,000.00	\$ 5	5000	\$0.00	
Mar 2013	\$3,333.33	\$3,000.00	\$ 3	3500	\$0.00	
Apr 2013	\$3,333.33	\$1,500.00	\$ 3	3500	\$0.00	
May 2013	\$3,333.33	\$0.00	\$ 3	3500	\$0.00	
Jun 2013	\$3,333.33	\$1,000.00	\$ 2	2500	\$0.00	
Jul 2013	\$3,333.33	\$0.00	\$ 2	250	\$0.00	
Aug 2013	\$3,333.37	\$0.00	\$ 2	250	\$0.00	
	\$50,000.00	\$50,000.00		\$50000.00	\$2,000.00	
		lease ensure that Submit	Adjust	ted Total is the s	ame as Projected To	tal

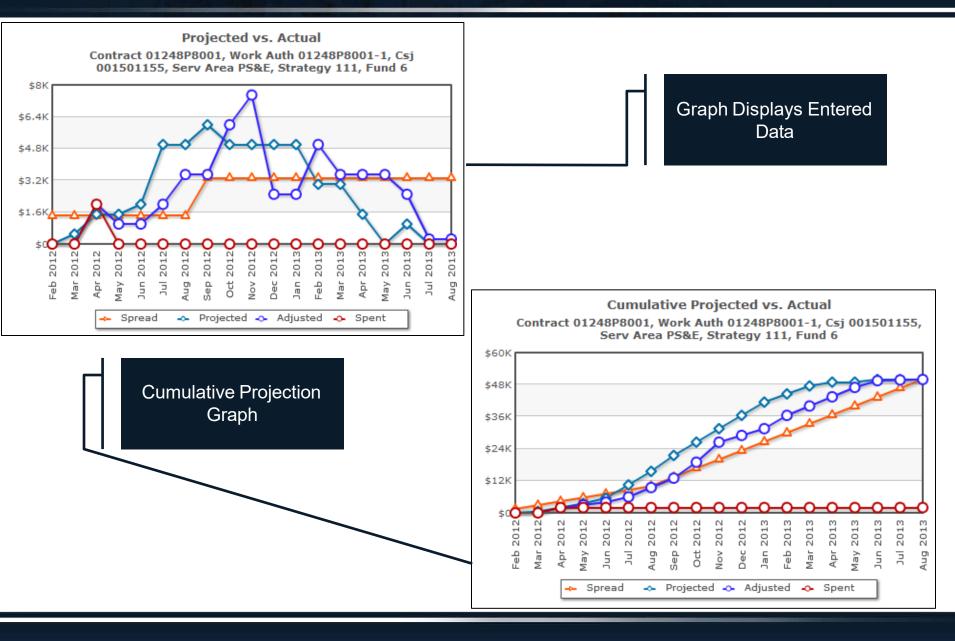
# **Projected versus Actual – Adjustment Data Entry**

Texas Department of Transportation	a manana a state
Print	t Forms   Contact Us   Password   Logout
PS-CAMS portal	Bob Smith, Tx Consulting
Confirmation	
This confirms that you successfully saved your <b>Projected Values</b> .	
You can now return to your Projected vs Actual page	

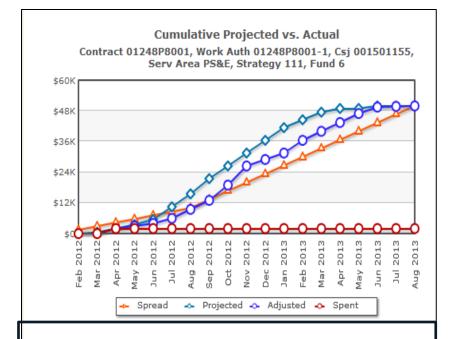


PS-CAMS portal brought to you by txdot Bob Smith, Tx	Consulting
Contract Payments Projected vs Actual	
Home / Projected vs Actual Chart [hide options] Render Chart	Options for Graphic
Aggregate Level     Select Item       Call Contracts     01248P8001     1       Contract     Contracts     01248P8001-1     1       Work Auth     Work Auths     01248P8001-1     2       CSJ     CSJs     001501155     1       Service Areas     Service Areas     PS&E     2       Strategy &     Strategies     Strategy 111     1       Fund     Fund 6     V     1	
Projected vs. Actual Contract 01248P8001, Work Auth 01248P8001-1, Csj 001501155, Serv Ard Strategy 111, Fund 6	ea PS&E,

#### Charts



#### Charts



#### Projected vs Actual [Import Into Excel]

Cumulative Projected vs Actual [import into Excel]

-					Council Desired Advantad Council					
	Spread	Projected	Adjusted	Spent		Spread	Projected	Adjusted	Spent	
eb 2012	1,428.57	0.00	0.00	0.00	Feb 2012	1,428.57	0.00	0.00	0.00	
ar 2012	1,428.57	500.00	0.00	0.00	Mar 2012	2,857.14	500.00	0.00	0.00	
pr 2012	1,428.57	1,500.00	2,000.00	2,000.00	Apr 2012	4,285.71	2,000.00	2,000.00	2,000.00	
sy 2012	1,428.57	1,500.00	1,000.00	0.00	May 2012	5,714.28	3,500.00	3,000.00	2,000.00	
n 2012	1,428.57	2,000.00	1,000.00	0.00	Jun 2012	7,142.85	5,500.00	4,000.00	2,000.00	
1 2012	1,428.57	5,000.00	2,000.00	0.00	Jul 2012	8,571.42	10,500.00	6,000.00	2,000.00	
ug 2012	1,428.58	5,000.00	3,500.00	0.00	Aug 2012	10,000.00	15,500.00	9,500.00	2,000.00	
ep 2012	3,333.33	6,000.00	3,500.00	0.00	Sep 2012	13,333.33	21,500.00	13,000.00	2,000.00	
ct 2012	3,333.33	5,000.00	6,000.00	0.00	Oct 2012	16,666.66	26,500.00	19,000.00	2,000.00	
ov 2012	3,333.33	5,000.00	7,500.00	0.00	Nov 2012	19,999.99	31,500.00	26,500.00	2,000.00	
c 2012	3,333.33	5,000.00	2,500.00	0.00	Dec 2012	23,333.32	36,500.00	29,000.00	2,000.00	
an 2013	3,333.33	5,000.00	2,500.00	0.00	Jan 2013	26,666.65	41,500.00	31,500.00	2,000.00	
eb 2013	3,333.33	3,000.00	5,000.00	0.00	Feb 2013	29,999.98	44,500.00	36,500.00	2,000.00	
lar 2013	3,333.33	3,000.00	3,500.00	0.00	Mar 2013	33,333.31	47,500.00	40,000.00	2,000.00	
Apr 2013	3,333.33	1,500.00	3,500.00	0.00	Apr 2013	36,666.64	49,000.00	43,500.00	2,000.00	
lay 2013	3,333.33	0.00	3,500.00	0.00	May 2013	39,999.97	49,000.00	47,000.00	2,000.00	
un 2013	3,333.33	1,000.00	2,500.00	0.00	Jun 2013	43,333.30	50,000.00	49,500.00	2,000.00	
Jul 2013	3,333.33	0.00	250.00	0.00	Jul 2013	46,666.63	50,000.00	49,750.00	2,000.00	
Aug 2013	3,333.37	0.00	250.00	0.00	Aug 2013	50,000.00	50,000.00	50,000.00	2,000.00	

#### Data Table Displayed at the Bottom of the Screen, Also Exportable to Excel

# **Projected versus Actual - Supplementals**

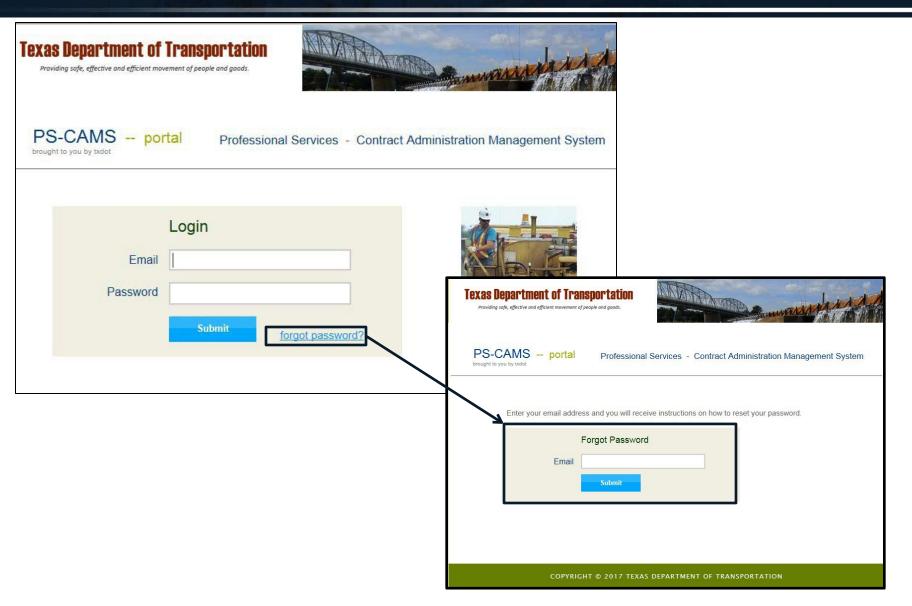
To do: Update Pr	ojected					
	Spread	Projected	Adjusted	Spent	Comments	
Mar 2012	\$5,833.33	\$0.00	\$0.00	\$0.00		
Apr 2012	\$5,833.33	\$7,000.00	\$0.00	\$0.00		
May 2012	\$5,833.33	\$7,000.00	\$0.00	\$0.00		
Jun 2012	\$5,833.33	\$7,000.00	\$0.00	\$0.00		
Jul 2012	\$5,833.33	\$5,000.00	\$0.00	\$0.00		
Aug 2012	\$5,833.35	\$5,000.00	\$17,000.00	\$17,000.00		
Sep 2012	\$1,250.00	\$2,000.00	\$3,500.00	\$0.00	The TxDOT Project	
Oct 2012	\$1,250.00	\$2,000.00	\$3,500.00	\$0.00	Manager will Reopen	
Nov 2012	\$1,250.00	\$2,000.00	\$3,500.00	\$0.00	the Projection Fields for	
Dec 2012	\$1,250.00	\$2,000.00	\$3,500.00	\$0.00	Entry of Cost Project for	br
Jan 2013	\$1,250.00	\$ 2000.00	\$3,500.00	\$0.00	the Supplemental	
Feb 2013	\$1,250.00	\$ 2000.00	\$3,500.00	\$0.00		
Mar 2013	\$1,250.00	\$ 2000.00	\$3,500.00	\$0.00		
Apr 2013	\$1,250.00	\$ 2000.00	\$3,500.00	\$0.00		
May 2013	\$1,250.00	\$ 1000.00	\$3,500.00	\$0.08		
Jun 2013	\$1,250.00	\$ 1000.00	\$ <del>500.</del> 00	\$0.00		
Jul 2013	\$1,250.00	\$ 500.00	\$500.00	\$0.00		
Aug 2013	\$1,250.00	\$ 500.00	\$500.00	\$0.00		
	\$50,000.00	\$50000.00	\$50,000.00	\$17,000.00		

#### **Utility Functions - Logout**



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#### **Utilities – Forgot Password**

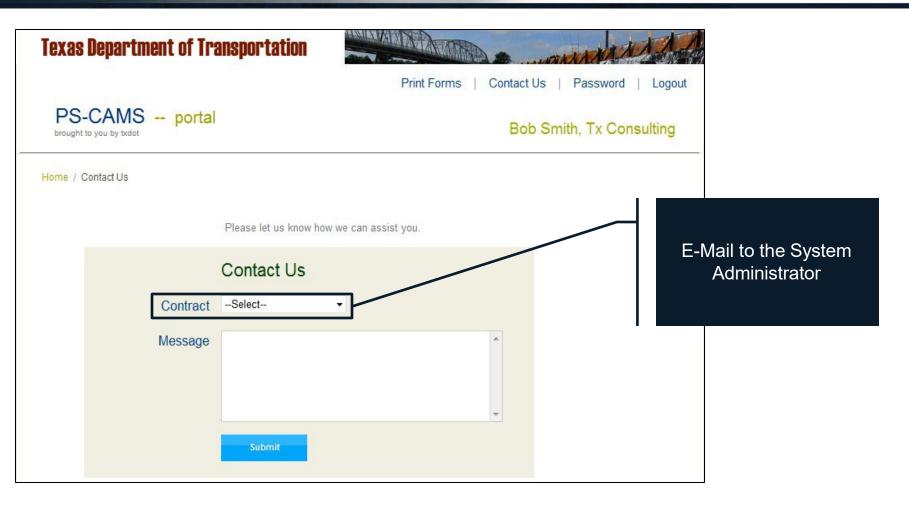


# **Utility Functions – Change Password**

	ortation and the second s
PS-CAMS portal	Professional Services - Contract Administration Management System
Home / Change Password	
Password rules: Minim	num 8 characters long, and at least 1 upper case letter and 1 number.
	Change Password
Old Password	t l
New Password	t t
Verify Password	t t
	Submit

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# **Contact System Asministrator**



For Project, Contract, or Work Authorization related Questions, Contact:

- TxDOT Project Manager or
- Administrator of the Contract or Work Authorization

For PS-CAMS related Questions:

- Use the "Contact Us" feature in PS-CAMS or
- Email directly: <u>PEPS\_PS-CAMS@txdot.gov</u>
- Call: 512-416-3153 or 737-990-8788