



**Thank you for dialing in
Phones will be muted
We will begin shortly**

February 27, 2025

Pre-RFP Meeting: Engineering Services for TxDOT Comprehensive Accessibility Program (TCAP)

Solicitation No. 601CT0000006214
RFP 48-5IDP5004
FY 2025 - Wave 3

Housekeeping

- Please note that all correspondence will be muted throughout this presentation.
- There **will not** be an opportunity to ask questions during the Pre-RFP presentation.
- You **will** be given an opportunity to ask questions after the presentation via **email**.
- There is **no** recording allowed during this presentation.
- Any AI notetakers will be removed from this meeting.

Agenda

- 1** | Introductions
- 2** | Brief Project Overview
- 3** | Contract Selection Process
- 4** | RFP Information
- 5** | Avoid Disqualification
- 6** | Anticipated Timeframe
- 7** | Closing Remarks

Consultant Selection Team (CST)

CST Members	Title
Bill Macke	Pedestrian Facility Project Manager
Clint Kainer	Transportation Landscape Architect
Edra Brashear, P.E.	Transportation Engineer
Lisa Lennon	Transportation Landscape Architect

Please do **not** contact these individuals

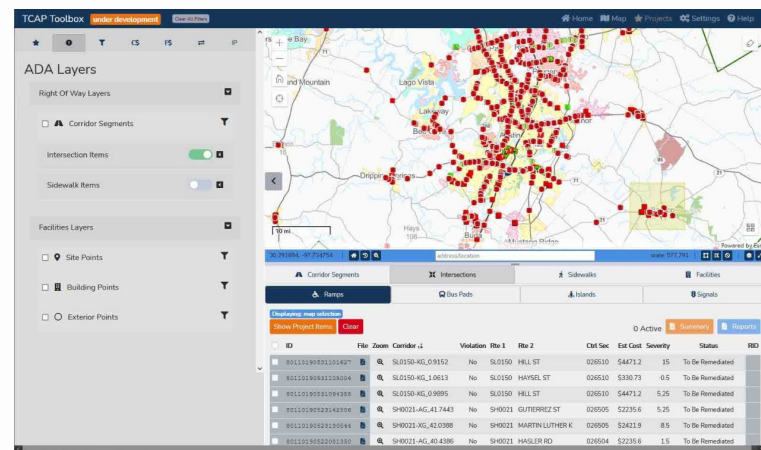
PEPS Service Center for Divisions Team

Procurement Support	Title
Kori Rodriguez, P.E.	PEPS Service Center for Divisions Section Director
Yvonne Colmenero, P.E.	Procurement Engineer, PEPS Service Center for El Paso
Olga Almazova	Contract Specialist, PEPS Service Center for Divisions

- You **will** be given an opportunity to ask questions after the presentation via email request.
- If questions arise after the meeting, please submit to:
Yvonne Colmenero, P.E. at yvonne.colmenero@txdot.gov
by: **Tuesday, March 4, 2025, at 1 pm, CST**
- All relevant questions and responses will be posted by Friday, March 7, 2025.

General Scope of Work to be Performed:

- Provide technical and application support for a geospatial web-based application database of a state-wide pedestrian inventory of barriers to accessibility in the public right of way and in State owned facilities.
- Utilizing the TxDOT Comprehensive Accessibility Program (TCAP) web-app, provide scoping and development assistance to TxDOT staff for tracking remediation of non-compliant elements listed in the TCAP.
- Assist TxDOT staff with project planning and quality assurance and data management within the TCAP system.
- Provide data collection and field-verification to augment TCAP inventory
- Provide design and redesign and construction inspection services for pedestrian projects to ensure compliance with applicable accessibility standards.



Standard Work Categories*		%
1.2.1	Systems Planning	1.00%
1.3.1	Subarea/Corridor Planning	3.00%
1.5.1	Feasibility Studies	1.00%
1.8.1	Public Involvement	3.00%
3.2.1	Route Studies & Schematic Design	5.00%
4.2.1	Roadway Design	12.00%
4.5.1	Constructability Review	7.00%
7.1.1	Traffic Engineering Studies	5.00%
7.3.1	Traffic Signal Timing	1.00%
8.1.1	Signing, Pavement Marking, And Channelization	1.00%
8.2.1	Illumination	1.00%
8.3.1	Signalization	5.00%
8.6.1	Rail-Highway Design	2.00%
9.2.1	Active Transportation Planning	2.00%
9.3.1	Pedestrian Facility Design	11.00%

***Work Categories and Corresponding Percentages Subject to Change Prior to RFP Posting.**

Standard Work Categories*		%
9.3.2	Accessibility Design	10.00%
9.4.1	Bikeway Design	2.00%
11.1.1	Roadway Construction Management And Inspection	7.00%
15.2.1	Design Survey	5.00%
15.2.2	Construction Survey	5.00%
16.3.1	Landscape Architecture	11.00%

***Work Categories and Corresponding Percentages Subject to Change Prior to RFP Posting.**

Become Pre-certified: <https://www.txdot.gov/business/consultants/architectural-engineering-surveying/getting-started/precertification.html>

Contract Selection Process

Federal without Interviews – DBE Goal (13%)

- 80 working days from kick-off to contract execution.

Proposal Evaluation –

- CST will be evaluating the proposals.

Selection

- Top provider

Contract Selection Process

Indefinite Deliverable (ID) Contract with Work Authorizations

- 1 contract
- 1 x \$4 million
- 5 years maximum contract term with Work Authorizations being issued only in the first 4 years
- The remaining 1 year of the contract will be utilized to complete work issued previously.
- Statewide used.

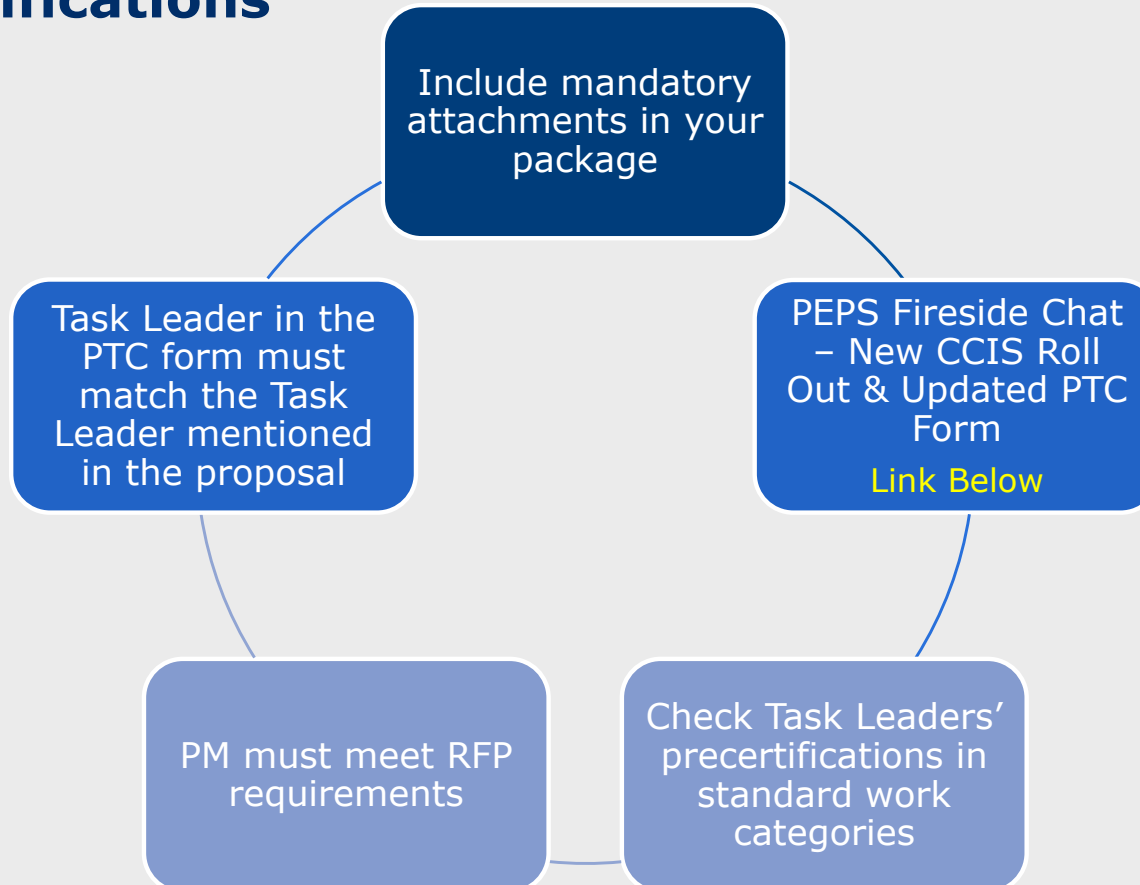
Proposal Content

- The proposal will cover “proposal content” in a written format
- CST determines weightings for evaluation criteria and the number of pages allowed for the proposal.

Evaluation Criteria

	Evaluation Criteria	Included Elements	Weighting for Proposal Evaluation
1	Technical Approach	Project understanding, innovative concepts or alternatives	XX
2	Project Manager’s Relevant Experience	Similar or related projects, project management experience	XX
3	Project Planning & Management	Project staffing and resource management (who, how, and why), communication plan, and quality control procedures. The prime firm’s past experience with utilizing subproviders and meeting program goals (HUB or DBE) and/or how it plans to utilize subproviders to meet the goals on this contract.	XX
4	Key Staff’s Relevant Experience	Experience with similar projects	XX
5	Past Performance Score		5-15
	Total		100

Avoid Disqualifications



Avoid Disqualifications

QR codes and Hyperlinks

- This is considered additional information. Do not include in your proposal.

NAICS Codes (DBE Goal)

- Ensure subs have correct NAICS codes for work categories

Administrative Qualifications

- Ensure subs for E&D related services are administratively qualified

Task Leads

- Ensure TLs match on PTC and Proposal

Proposal Cover Sheets

- Do not include extra sheets in your proposal

Legal Firm Name

- Use legal firm name and ensure that it matches across all proposal documents

Negotiations Process

Contract Award

Job Classification Negotiation with Procurement Engineer (~3 days duration)

- Include firm representative negotiating rates for the prime and the subs
- Provide reasoning for additional classification requests
- Provide concurrence with final classifications from prime and subs
- Indicate if classification is in your rate portfolio

Rate Negotiation with PEPS Negotiation Center

Tentative Procurement Schedule

Pre-RFP Meeting	02/27/2025
Request for Proposal (RFP) Posting	Early March
Proposal Due	Early April
Interview Notifications	N/A
Interviews	N/A
Selection Notification	Late April
Negotiations Complete	Early May
Contract Execution	Late June

Reminders

- ✓ Always refer to the RFP
- ✓ Use the Proposal Screening Checklist:
<https://www.txdot.gov/business/peps/resources.html>
- ✓ Review the Attachments before submitting in Bonfire
- ✓ Your submittal/proposal can be pulled back for a correction or revision before RFP closes
- ✓ If you have questions, follow RFP instructions and ask
- ✓ Check for Addenda and Q&A

Closing Remarks

This presentation will be posted by Monday, March 3, 2025.

Questions regarding this Pre-RFP meeting should be submitted to: Yvonne Colmenero at **yvonne.colmenero@txdot.gov** by 1 pm, CST, Tuesday, March 4, 2025.

Relevant Questions received and their response will be posted by Friday, March 7, 2025.