



**Thank you for dialing in.
Phones will be muted.
We will begin shortly.**

February 26, 2025

Pre-RFP Meeting: Materials Testing and Support– Materials and Tests Division

Solicitation No. 601CT0000006207
RFP 49-5IDP0001
FY 2025 - Wave 3

Housekeeping

- **No Audio, Visual, or Transcription Recordings allowed.**
- **Please note that all external audio and video will be muted throughout this presentation.**
- **There will not be an opportunity to ask questions during the presentation.**
- **You will be given an opportunity to ask questions after the presentation via email.**
- **This presentation will be posted to the TxDOT website.**

Agenda

- 1** | Introductions
- 2** | Brief Project Overview
- 3** | Contract Selection Process
- 4** | RFP Information
- 5** | Avoid Disqualification
- 6** | Anticipated Timeframe
- 7** | Closing Remarks & Instructions for Questions

PEPS Procurement Team

Procurement Support	Title
Kori Rodriguez, P.E.	Section Director, PEPS Service Center for Divisions
Jessica Landry, P.E.	Procurement Engineer, PEPS Service Center for Divisions
Meredith Starr	Contract Specialist, PEPS Service Center for Divisions

Materials and Tests Division Team

Member	Role	Title/Section
Sean Baker	CST Member	Material/Process Inspector, Flexible Pavements Section
Pravat Karki, P.E.	CST Member	Director, Asphalt Binder Section
Victor Vogt, P.E.	CST Member	Transportation Engineer, Geotech Soils & Aggregate Section
Samuel Mendoza	CST Member	Engineering Assistant, Flexible Pavements Section

Please do **not** contact these individuals (regarding this procurement).

Scope of Work Overview

- Provide qualified personnel to perform hot mix asphalt (HMA) sampling and testing for TxDOT central and field laboratories (such as Austin, San Marcos, Uvalde, and Chico).
- Conduct testing for base production & placement operations, and plant inspection as needed.
- Provide certified staff who are readily available to perform services during nights, weekends, and in remote locations statewide.
- Adhere to TxDOT standards, specifications, and procedures for all testing and inspection activities.

Work Categories

Standard Work Category*		Percentage of Work
12.1.1	Asphaltic Concrete Production	68%
12.1.3	Materials Engineering	15%
12.1.4	Asphaltic Concrete Placement	5%
12.1.6	Embankment/Subgrade/Backfill/Base Production	5%
12.1.7	Embankment/Subgrade/Backfill/Base Placement	1%
12.2.5	Hot Mix Asphalt (HMA) Plant Inspection and Testing	1%
14.2.1	Geotechnical Testing	5%
Total:		100%

*Work Categories and Corresponding Percentages Subject to Change Prior to RFP Posting

Required Qualifications

Work Category	Certification Requirements
12.1.1	<ul style="list-style-type: none"> Minimum of three years of experience in testing roadway construction materials; Hot Mix Asphalt Specialist Certification (Level 1A)
12.1.3	<ul style="list-style-type: none"> Professional Engineer with a minimum of three years of experience in testing roadway and bridge construction materials.
12.1.4	<ul style="list-style-type: none"> Minimum of three years of experience in testing roadway construction materials; Hot Mix Asphalt Specialist Certification (Level 1B)
12.1.6	<ul style="list-style-type: none"> Minimum of three years of experience in testing roadway construction materials; Materials Analyst Specialist Certification (SB101 minimum).
12.1.7	<ul style="list-style-type: none"> Minimum of three years of experience in testing roadway construction materials Materials Analyst Specialist Certification (SB102).
12.2.5	<ul style="list-style-type: none"> Professional Engineer with a minimum of three years of responsible experience in inspection and testing of hot mix asphalt plants or inspection and testing of hot mix asphalt materials during production and placement.
14.2.1	<ul style="list-style-type: none"> Professional Engineer with a minimum of one year of experience in the activities normally associated with this category. (Conducting tests on soil and rock according to departments approved procedures for purpose of classifying materials and/or identifying their physical properties)

More Information: <https://www.txdot.gov/business/peps/become-precertified.html>

Contract Selection Process

Non-Federal without Interviews – HUB Goal (23.7%)

- 80 working days from kick-off to contract execution.

Proposal Evaluation

- Proposals are scored independently and used as the basis for selection.
- Past Performance is captured at this Phase.

Selection

- Top provider.

Contract Selection Process

**Indefinite
Deliverable (ID)
Contract with
Work Authorizations**

- 1 contract x \$5 million
- 5 years max contract term with Work Authorizations being issued in the first 4 years
- The remaining 1 year of the contract will be utilized to complete work issued previously.
- Statewide use

Proposal Content

- The proposal will cover “proposal content” in a written format.
- CST determines weightings for evaluation criteria and the number of pages allowed for the proposal.

Evaluation Criteria

	Evaluation Criteria	Included Elements	Weighting for Proposal Evaluation
1	Technical Approach	Project understanding, innovative concepts or alternatives	XX
2	Project Manager’s Relevant Experience	Similar or related projects, project management experience	XX
3	Project Planning & Management	Project staffing and resource management (who, how, and why), communication plan, and quality control procedures. The prime firm’s past experience with utilizing subproviders and meeting program goals (HUB or DBE) and/or how it plans to utilize subproviders to meet the goals on this contract.	XX
4	Key Staff’s Relevant Experience	Experience with similar projects	XX
5	Past Performance Score		5-15
	Total		100

Avoid Disqualifications

HUB goal

- Complete all required forms per instructions
- Use current HSP form and sign

Administrative Qualifications

- Not required for Non-Federal Process

Task Leads

- Ensure TLs match on PTC and Proposal
- Check precertifications - PTC form now in CCIS

Attachments

- Do not include extra sheets in your proposal
- Include all required attachments

Legal Firm Name

- Use legal firm name and ensure that it matches across all proposal documents

Negotiations Process

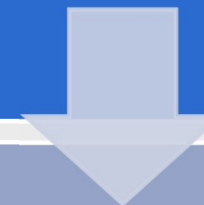
Contract Award

- Procurement Engineer requests overhead rates from PEPS Admin Quals
- If there are issues with legal firm names, Secretary of State, or Comptroller registration for any firm on the contract, negotiations will be delayed.



Job Classification Negotiation with Procurement Engineer (~3 days duration)

- Include firm rate negotiator and ALL Subs in the process
- Provide reasoning for additional classification requests
- Provide concurrence with FINAL classifications all providers
- No additional classifications should be requested in the next phase



Rate Negotiation with PEPS Negotiation Center Negotiations Engineer

Tentative Procurement Schedule*

Request for Proposal (RFP) Posting	Early March
Proposal Due	Late March
Selection Notification	Late April
Negotiations Complete	Mid May
Contract Execution	Late June

***Reference the RFP Posting for final requirements.**

Reminders

- ✓ Always refer to the official RFP posting in Bonfire for final instructions
- ✓ Use the Proposal Screening Checklist:
<https://www.txdot.gov/business/peps/resources.html>
- ✓ Review the Attachments before & after submitting in Bonfire
- ✓ Your submittal/proposal can be unsubmitted for a correction or revision before RFP closes
- ✓ If you have questions, follow RFP instructions and ask
- ✓ Check for Addenda and Q&A

Closing Remarks

This presentation will be posted by Friday, February 28.

Questions regarding this Pre-RFP meeting should be submitted to: Jessica Landry, P.E. at **Jessica.Landry@txdot.gov** by 1 pm, CST, Monday, March 3.

Relevant Questions received and their response will be posted by Thursday, March 6.