



PRE-RFP MEETING: Bridge Division (BRG) Bridge Inspection

RFP No. 88-4RFP5100

FY 2024, Wave 2

Revision 12/18/23



Welcome All!

- Please note that all correspondence will be muted throughout this presentation.
- There will not be an opportunity to ask questions during the Pre-RFP presentation.
- You will be given an opportunity to ask questions after the presentation via an email.

This meeting and presentation is for informational purposes only.

The advertised Request for Proposals (RFP) will provide the requirements that will dictate this contract procurement process.



Pre-RFP Meeting Agenda

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- Introductions
 - Brief Project Overview
 - Contract Selection Process
 - RFP Information
 - Avoid Disqualification
 - Anticipated Timeframe
 - Closing Remarks & Instructions for Questions

Introductions

Consultant Selection Team (CST)*	Title
Christian Roque	Engineering Assistant Bridge Division (BRG)
Hungjoo Kwon, P.E.	Transportation Engineer Bridge Division (BRG)
Justin Wilson, P.E.	Transportation Engineer Supervisor Bridge Division (BRG)
Steven Austin, P.E.	Bridge Field Operations Section Director Bridge Division (BRG)

*Please do not contact the CST members during this procurement.

Procurement Support	Title
Kori Rodriguez, P.E.	Section Director PEPS Service Center for Divisions
Ed Butler, P.E.	Procurement Engineer PEPS Service Center for Divisions
Jerald McBrayer	Contract Specialist PEPS Service Center for Divisions

Brief Project Overview

General Scope of Work to be Performed:

The work to be performed by the Engineer consists of performing tunnel inspections, inspections of bridges with Nonredundant Steel Tension Members, and inspection of bridges with complex features in various counties and districts in the State of Texas. The Engineer shall use non-destructive testing techniques and perform inspections of pin and hanger assemblies in the State of Texas. The Engineer shall perform load rating analysis for inspected bridges when required by the State and provide inspection reports and load rating analysis reports.

All bridge inspections and load rating analysis will be performed in accordance with the State's Bridge Inspection Manual (BIM), the Coding Guide, the Specifications for the National Bridge Inventory (SNBI), the Federal Highway Administration (FHWA) Bridge Inspectors Reference (BIRM) manual, the American Association of State Highway and Transportation Officials (AASHTO) Manual for Bridge Element Inspections manual, the AASHTO Manual for Bridge Evaluation, and in accordance with the contract.

All tunnel inspections will be performed in accordance with the FHWA Tunnel Operations Maintenance Inspection and Evaluation (TOMIE) manual, the Specifications for the National Tunnel Inventory (SNTI) manual, and in accordance with the contract.

Brief Project Overview

Standard Work Categories*		Percentages (%)*
6.2.1	Complex Bridge Inspection Team Leader	35%
6.2.2	Complex Bridge Inspection Project Manager	35%
6.3.1	Tunnel Inspection Team Leader	10%
6.3.2	Tunnel Inspection Project Manager	10%
6.5.1	Non-Destructive Testing	10%

***Work Categories and Corresponding Percentages Subject to Change Prior to RFP Posting.**

Become Pre-certified: <https://www.txdot.gov/business/consultants/architectural-engineering-surveying/getting-started/precertification.html>

Project Manager (PM) Requirements:

- The prime provider's project manager is required to be a registered Professional Engineer licensed in Texas.
- The project manager must be the task leader of the 6.2.2 Complex Bridge Inspection Project Manager and be precertified in that category by the closing date to be considered responsive.

Contract Selection Process

Non-Federal with Interviews – DBE Goal 0.0%

- 95 working days from kick-off to contract execution.

Proposal Evaluation – Step 1

- Submittals are screened for qualification by the PEPS Service Center and used as a basis for the long list.
- Short listed providers move to the Interview Phase.

Interview Evaluation – Step 2

- Proposal scores are not carried over to the interview process.
- Interviews are scored independently and used as the basis for selection.

Selection

- Top 4 providers

Contract Selection Process

Indefinite Deliverable (ID) Contract with Work Authorizations

- 4 Contracts at up to \$12M
- 5 years maximum contract term with Work Authorizations being issued only in the first 4 years.
- The remaining 1 year of the contracts will be utilized to complete work issued previously.
- Statewide use

Contract Selection Process

Proposal Content

- The proposal will cover “proposal content” in a written format
- CST determines weightings for evaluation criteria and the number of pages allowed for the proposal.

Evaluation Criteria

	Evaluation Criteria	Included Elements:	Weighting for Evaluation of Proposal
1	Technical Approach	Project understanding, innovative concepts or alternatives	XX
2	Project manager’s relevant experience	Similar or related projects, project management experience	XX
3	Project management planning	Project staffing and resource management (who, how, and why), communication plan, and quality control procedures. The prime firm’s past experience with utilizing subproviders and meeting program goals (HUB or DBE) and/or how it plans to utilize subproviders to meet the goals on this contract. Also may include project scheduling or phasing for SD contracts.	XX
4	Key staff’s relevant experience	Experience with similar projects	XX
	Past Performance Score		5-15
	Total		100

RFP Information

Bonfire Electronic Submittal Platform:

- Proposals must be submitted within the TxDOT Procurement Portal in Bonfire at <https://txdot.bonfirehub.com/>
- Firms will be required to register with the Bonfire portal in order to compete for PEPS contracts.
- Providers must submit an Intent to Bid in order to submit their Proposals.
- Once a Proposal package has been submitted in the TxDOT Procurement Portal in Bonfire, the submitter will receive a confirmation email from Bonfire. No further confirmations of receipt will be provided from TxDOT.
- FAQs: <https://ftp.dot.state.tx.us/pub/txdot/ppd/architectural-engineering/faq-bonfire.pdf>
- Bonfire Presentation: <https://ftp.txdot.gov/pub/txdot/ppd/architectural-engineering/e-submittal.pdf>

New Requirements for Selected Providers:

Data Security Requirements:

Texas Government Code §2054.138 (SB475) requires state agencies entering into a contract with a *provider authorized to access, transmit, use, or store data* for the agency *now require the provider to meet the security controls*. The *TxDOT Contract Template and Attachment I reflects this requirement*.

Providers selected for award may be required to complete a TxDOT Security Questionnaire and meet security controls identified for the contract prior to entering into negotiations for the contract. Failure to meet required security controls may result in the provider response being excluded from further consideration for the contract. Selected providers which meet the required security controls will continue with negotiations for the contract.

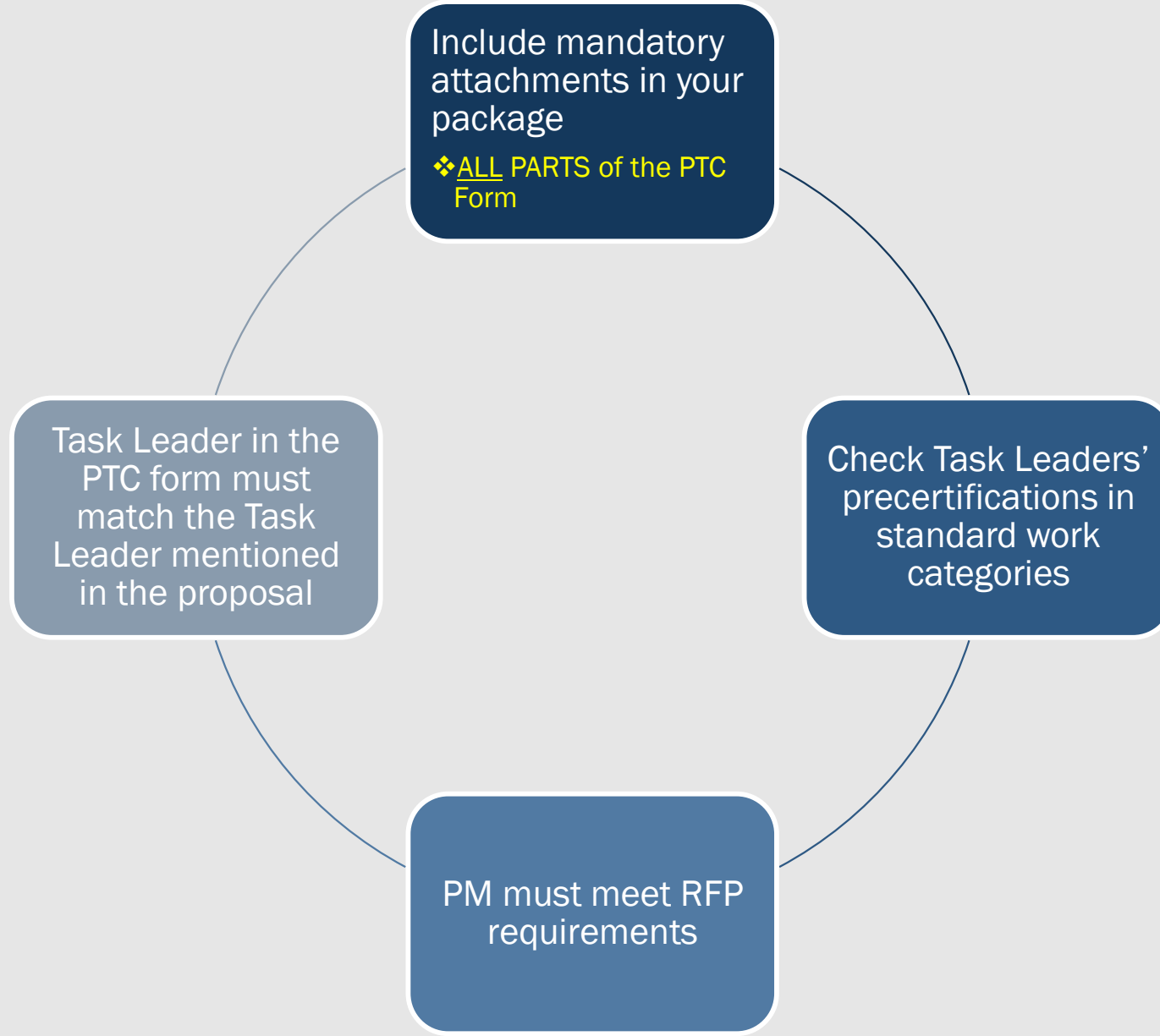
[TxDOT Cybersecurity Resources](#)

[TxDOT Data Classification Policy](#)

[TxDOT Security Questionnaire](#)

Refer to Draft Att. C (Services Provided by the Engineer) in the solicitation package for security requirements

Avoid Disqualification



Anticipated Timeframe

Tentative Procurement Schedule	
Pre-RFP Meeting	12/18/2023
Request for Proposal (RFP) Posting	Early January
Proposal Due	Early February
Interview	Early March
Selection Notification	Mid March
Negotiations Complete	Late March
Contract Execution	Early May

**** All dates are subject to change**

Reminders

- ✓ Always refer to the RFP
- ✓ Use the Proposal Screening Checklist:
<https://www.txdot.gov/business/peps/resources.html>
- ✓ Review the Attachments before submitting in Bonfire
- ✓ Your submittal/proposal can be pulled back for a correction or revision before RFP closes
- ✓ If you have questions, follow RFP instructions and ask
- ✓ Check for Addenda and Q&A

Questions



This presentation will be posted on TxDOT.gov by Wednesday, December 20, 2023.

Questions regarding this Pre-RFP meeting should be submitted to:

Ed Butler, P.E. at Ed.Butler@txdot.gov

by **5 pm, CT, Wednesday, December 20, 2023.**

Relevant questions received and their responses will be posted on the TxDOT website under “Consultant Information Meetings” by Tuesday, January 2, 2023.