

## **Exhibit A**

### **DEFINITIONS AND ACRONYMS**

“**Addenda/Addendum**” means supplemental additions, deletions, and modifications to the provisions of the RFP after the release date of the RFP.

“**Alternative Technical Concepts**” or “**ATCs**” means the concepts described in ITP Section 3.1.

“**Authorized Representative**” has the meaning set forth in ITP Section 2.2.1.

“**Buy America**” means the Buy America requirements set forth in 23 CFR 635.410.

“**Code**” has the meaning set forth in ITP Section 1.6.4.

“**Commission**” means the Texas Transportation Commission.

“**Comprehensive Maintenance Agreement**” or “**COMA**” means the agreement to provide maintenance services for the Project for up to 15 years, as further set forth in Volume III of the RFP.

“**Design and Construction Plan**” means the portion of the Project Development Plan providing the information requested in Section 4.1.1 of Exhibit B to the ITP.

“**Development Agreement**” means the comprehensive development agreement to develop, design and construct the Project, as further set forth in Volume II of the RFP.

“**Development Agreement Documents**” shall mean the “Contract Documents” defined in Section 1.2 of the Development Agreement.

“**Developer**” has the meaning set forth in ITP Section 1.1.

“**Development Plan Evaluation Subcommittee**” or “**DPES**” means the subcommittee that performs the initial review of the Technical Proposal and provides evaluation recommendations to the ESRC as set forth in ITP Section 5.1.

“**Development Price**” has the meaning set forth in Section 3.2 of Exhibit C to the ITP.

“**Disadvantaged Business Enterprise**” or “**DBE**” has the meaning set forth in 49 CFR Part 26.

“**Equity Member**” means (a) each entity with a direct interest in the Proposer (whether as a member, partner, joint venture member, or otherwise), (b) each entity proposed to have a direct interest in Developer (whether as a member, partner, joint venture member, or otherwise), and (c) each entity that will have an indirect interest in the Proposer or Developer through one or more intermediaries. Notwithstanding the foregoing, if the Proposer is a publicly traded company, shareholders with less than a 10% interest in the Proposer shall not be considered Equity Members.

**“Evaluation and Selection Recommendation Committee”** or **“ESRC”** means the committee that will review and evaluate the Proposals and make a recommendation to the Steering Committee as set forth in ITP Section 5.1.

**“Executive Summary”** means the executive summary submitted with the Technical Proposal providing the information requested in Section 3.1 of Exhibit B to the ITP.

**“FHWA”** means the Federal Highway Administration.

**“Financial Proposal”** means the financial information included in a Proposal submitted by a Proposer providing the information requested in Exhibit C-1 of the ITP.

**“Financial Proposal Evaluation Subcommittee”** or **“FPES”** means the subcommittee that performs the initial review of the Financial Proposal and provides evaluation recommendations to the ESRC as set forth in ITP Section 5.1.

**“IBWC”** means the International Boundary and Water Commission.

**“Instructions to Proposers”** or **“ITP”** means the documents, including exhibits and forms, included in the RFP containing directions for the preparation and submittal of information by the Proposers in response to the RFP.

**“Key Personnel”** means the individuals designated by a Proposer pursuant to Section 3.2.5 of Exhibit B to the ITP.

**“Key Subcontractor”** means any subcontractor that will (a) fill any of the following key project roles: project management, lead design firm, quality control management, and quality assurance management or (b) serve as a key task leader for geotechnical, hydraulics and hydrology, structural, environmental, utility or right-of-way issues. See Form Q.

**“Maintenance Plan”** means the portion of the Project Development Plan providing the information requested in Section 4.1.2 of Exhibit B to the ITP.

**“Maintenance Price”** has the meaning set forth Section 3.2 of Exhibit C-2 to the ITP.

**“Major Participant”** means each Equity Member and each member of the Proposer’s organization with: (a) primary responsibility for design; (b) primary responsibility for construction; (c) primary responsibility for comprehensive maintenance; or (d) a proposed subcontract with a value greater than or equal to \$10 million (excluding subcontracts with Suppliers).

**“Minute Order”** means the Minute Order issued by the Texas Transportation Commission that is attached to the ITP as Exhibit G.

**“Major Professional Services Firm”** has the meaning set forth in Section 3.2.2 of Exhibit B to the ITP.

**“Option Maintenance Price”** has the meaning set forth in Section 3.4 of Exhibit C-2 to the ITP.

**“Option Price”** has the meaning set forth in Section 3.3 of Exhibit C-2 to the ITP.

**“Option Work”** means all Work required for the installation and maintenance of the anti-icing system as described in Section 13.2.3 of the Technical Provisions.

**“Post-Selection Deliverables”** has the meaning set forth in ITP Section 5.12.

**“Preliminary Project Baseline Schedule”** means the Project schedule required to be submitted with the Proposal and meeting the requirements set forth in Section 4.1.3 of Exhibit B to the ITP.

**“Pre-Proposal Submittal”** has the meaning set forth in ITP Section 2.4.

**“Price Proposal”** means the price offer included in the Proposal submitted by a Proposer consisting of the items set forth in Exhibit C-2 of the ITP.

**“Price Proposal Due Date”** means the deadline for submission of Price Proposals identified in ITP Section 1.5.

**“Price Proposal Evaluation Subcommittee”** or **“PPES”** means the subcommittee that performs the initial review of the Price Proposal and provides evaluation recommendations to the ESRC as set forth in ITP Section 5.1.

**“Project”** means the Loop 375 - Border Highway West Extension Project, as described in Section 1.4.1 of the ITP.

**“Project Development Plan”** means the plan submitted with the Technical Proposal providing the information requested in Section 4.0 of Exhibit B to the ITP.

**“Project Management Plan”** means the portion of the Project Development Plan providing the information requested in Section 4.2 of Exhibit B to the ITP.

**“Project Website”** has the meaning set forth in ITP Section 2.2.

**“Proposal”** means the original documents submitted by a Proposer in response to the RFP.

**“Payment for Work Product Agreement”** means the agreement between Proposer and TxDOT set forth as ITP Exhibit H that governs the payment for work product and use of the Proposer’s work product, if unsuccessful, in accordance with ITP Section 6.3.

**“Proposal Revisions”** have the meaning set forth in ITP Section 5.8.

**“Proposal Security”** means the proposal bond as described in Section 3.3 of Exhibit C-2 to the ITP.

**“Proposer”** means the entity submitting a Proposal for the Project in response to this RFP.

**“Public Information Act”** or **“Act”** has the meaning set forth in ITP Section 1.6.4.

**“Qualifications Statement”** or **“QS”** means the submission made by a Proposer in response to the RFQ, including all clarifications thereto submitted in response to requests by TxDOT.

**“Quality Management Plan”** means the portion of the Project Development Plan providing the information requested in Section 4.3 of Exhibit B to the ITP.

**“Reference Information Documents”** means the documents and information included in Volume IV and described in ITP Section 1.2.1.

**“Request for Qualifications”** or **“RFQ”** means TxDOT’s Request for Qualifications issued on July 26, 2013, as amended.

**“Request for Proposals”** or **“RFP”** means the set of documents identifying the Project and the work to be performed and materials to be furnished in response to which a Proposal may be submitted by a Proposer/Developer. The RFP includes the ITP, Development Agreement Documents, COMA Documents and Reference Information Documents. The RFP is issued only to Proposers that have been shortlisted following RFQ review.

**“Stakeholder”** means parties that may have a stake in the Project by virtue of their location or funding, including ASARCO (formerly known as American Smelting and Refining Company, CEMEX, New Mexico Department of Transportation, City of El Paso, Camino Real Regional Mobility Authority, County of El Paso, El Paso Metropolitan Planning Organization, Union Pacific Railroad, BNSF Railway, U.S. Customs and Border Protection, and International Boundary and Water Commission (IBWC). For purposes of ITP Section 2.2.3(d), the Texas Department of Public Safety and any other public law enforcement agency with jurisdiction to provide traffic patrol, traffic law enforcement and other police and public safety services in accordance with applicable Laws and agreements with State and local agencies will not be considered Stakeholders.

**“Steering Committee”** has the meaning set forth in ITP Section 5.9.

**“Surety”** means the individual or entity committing to provide any of the bonds identified in the RFP.

**“Systems Integrator”** has the meaning set forth in ITP Section 1.4.4.

**“Technical Proposal”** means all of the documents, certifications and information required to be submitted pursuant to Exhibit B to the ITP.

**“Technical Proposal Due Date”** means the deadline for submission of Technical and Financial Proposals identified in ITP Section 1.5.

**“Toll System Integrator Agreement”** has the meaning set forth in ITP Section 1.4.4.

**“Technical Solutions”** means the portion of the Project Development Plan providing the information requested in Section 4.1 of Exhibit B to the ITP.

For the purpose of this definition, “system” means one or more of the toll collection systems that TxDOT wishes to develop, install, test, integrate and maintain pursuant to the Toll System Integrator Agreement.

For definitions of other initially capitalized terms, see the Development Agreement Documents and COMA Documents.

## Exhibit B

### TECHNICAL PROPOSAL INSTRUCTIONS

#### **1.0 General Instructions**

This Exhibit B describes the submission format for Technical Proposals and outlines the required information that will comprise a Technical Proposal for the Development Agreement and COMA.

Proposer shall submit the information required by this Exhibit B in the organization and format specified herein. The Technical Proposal shall be organized in the order listed in Exhibit E, and shall be clearly indexed. Each component of the Technical Proposal shall be clearly titled and identified.

All forms named herein are found in Exhibit D, unless otherwise noted. All blank spaces in the Proposal forms must be filled in as appropriate. No substantive change shall be made in the Proposal forms.

Evidence of signature authority shall be provided for all individuals signing forms on behalf of each Major Participant. Item B of the section entitled "Additional Information To Be Provided With Proposal Letter" of Form A-1 identifies requirements regarding evidence of signature authorization for the Technical and Financial Proposal Letter. Similar authorization shall be provided for all other signatories for Major Participants.

#### **2.0 Format**

The Technical Proposal shall be limited to an aggregate of 80 pages (if double-sided, 40 sheets), plus the executive summary, resumes, appendices and exhibits containing required forms, graphs, matrices, schedule, drawings and other pertinent data.

#### **3.0 Contents of the Technical Proposal**

The required contents and organization of the Technical Proposal are presented in this Exhibit B and summarized in the Proposal checklist provided in Exhibit E. Proposers are to provide all the information set out in this Exhibit B. A copy of the checklist for the Technical Proposal shall be included in the Technical Proposal. Proposer shall not amend the order or change the contents of the checklist except to provide the required cross reference to its Proposal.

The Technical Proposal shall consist of the following major elements:

- (a) Executive Summary;
- (b) Proposer Information, Certifications and Documents (including required Forms A-1, B-1 through E, G through J, O, P, Q, and S);

- (c) Project Development Plan; and
- (d) Appendices

### **3.1 Executive Summary**

The Executive Summary shall be written in a non-technical style and shall contain sufficient information for reviewers with both technical and non-technical backgrounds to become familiar with Proposer's Proposal and Proposer's ability to satisfy the financial and technical requirements of the Project. The Executive Summary shall not exceed ten single-sided pages. The Executive Summary shall not include any information regarding pricing. It shall, at a minimum, include the following:

- (a) An explanation of the organization and contents of the Proposal.
- (b) A summary of any changes to Proposer's QS.
- (c) A summary of any changes in Proposer's organization, Equity Members, other Major Participants and Key Personnel since submission of the QS.
- (d) A summary of the proposed management, decision making, and day-to-day operational structure of Proposer, and a statement that each Major Participant has committed to provide the relevant Key Personnel;
- (e) A summary of the Project Development Plan including:
  - A summary of the Technical Solutions,
  - A summary of the Project Management Plan, and
  - A summary of the Quality Management Plan
- (f) A summary of the Proposer's approach to satisfying the DBE requirements;
- (g) A summary of the Proposer's approach to satisfying the on-the-job training requirement.

### **3.2 Proposer Information, Certifications and Documents**

#### **3.2.1 Technical and Financial Proposal Letter**

The Proposal shall include the Technical and Financial Proposal Letter (Form A-1). Proposer shall attach to the Technical and Financial Proposal Letter the documents and information described in the section entitled "Additional Information To Be Provided With Proposal Letter" of Form A-1, provided however, Proposer may attach to the original Form A-1 an envelope including four certified copies of the required organizational documents in lieu of providing organizational documents with each of the copies of the Technical Proposal.

### **3.2.2 Information About Proposer, Major Participants and Other Subcontractors**

The Proposal shall include a completed chart on Form B-1, including the names, contact information, role in the organization, licensing information, and description of work (if applicable) for Proposer and Equity Members.

The Proposal shall include completed Form B-2 providing information about Proposer and its team as specified therein.

The Proposal shall include a completed Form B-3 providing information regarding (i) each Major Participant excluding Equity Members; (ii) each firm that will provide engineering, architectural, surveying, planning, quality assurance and/or other professional services for development of the Project valued at \$2 million or more (“Major Professional Services Firm”); and (iii) all other subcontractors identified by Proposer as of the Technical Proposal Due Date. Proposer is advised that all Major Professional Services Firms must be identified at the time of the Proposal, and that, as a condition to final award and execution of the Development Agreement and Comprehensive Maintenance Agreement (“COMA”), the successful Proposer must provide evidence that it and its Major Participants hold all necessary licenses and professional registrations.

The Proposal shall include copies of organizational documentation described in the section entitled “Additional Information To Be Provided With Proposal Letter” of Form A-1 for Proposer, Developer and Equity Members, as well as other documentation required by Form B-2. If any modification to the organizational documents for such entity is contemplated prior to award or, if Proposer intends to form an affiliated entity to be the Developer, Proposer shall provide a brief description of the proposed legal structure and draft copies of the underlying organizational documents (described in the section entitled “Additional Information To Be Provided With Proposal Letter” of Form A-1) for such proposed entity.

### **3.2.3 Responsible Proposer Questionnaire**

The Proposal shall include Form C, the “Responsible Proposer Questionnaire”, signed by Proposer, each Major Participant and any other team member identified in the Proposal. As noted on the form, it may be provided by Proposer on its own behalf and on behalf of the Developer and Equity Members, or it may be provided by Proposer on its own behalf and the individual Equity Members on their own behalf. The form executed by Proposer shall be signed by the same individual(s) who sign the Technical and Financial Proposal Letter. The forms signed by Equity Members shall be signed by an authorized representative of such Equity Members and the Proposal shall include evidence of signature authorization for such individual.

### **3.2.4 Industrial Safety Record**

The Proposal shall include an industrial safety record on Form D for each member of Proposer’s team that will perform or supervise installation and/or construction work on the Project, including information for any entity in which such team



member holds a substantial interest. If any such entity does not have an industrial safety history (for example if the firm is newly formed), Form D is not required for such entity, but a statement shall be provided explaining why the form is not included. Should any of these parties have been a member of a joint venture on past projects, the safety record of the joint venture in full shall be included as part of Form D.

### **3.2.5 Key Personnel**

#### **3.2.5.1 Designation of Key Personnel Prior to Proposal Due Date**

Each Proposer shall submit a package that includes an original and five copies of the information specified in this Section 3.2.5.1 to TxDOT, by the date and time for submittal of changes in Key Personnel specified in ITP Section 1.5 for review and written approval by TxDOT, in its sole discretion. The package shall be delivered to the address set forth in ITP Section 2.2.1, and shall include a list of (i) any proposed changes in Key Personnel from those identified in the QS and (ii) any new Key Personnel that were not required to be submitted with the QS falling within any of the categories identified in Section 3.2.5.2, along with copies of resumes for each such listed person (which must contain the individual's qualifications and relevant work experience) and the contact information for three references for each person. Each Proposer shall similarly include for the Construction Quality Acceptance Manager a resume and contact information for three references for such individual.

TxDOT discourages changes in Key Personnel from the individuals listed in the QS and is under no obligation to approve such requests and may disapprove the request at its sole discretion. In addition, if any individual included in the Proposal is also proposed as a member of the key personnel or for any other position on any other TxDOT procurement, Proposer shall include in the package either: (1) a statement certifying that such individual will be available to assume its designated role on the Loop 375 - Border Highway West Extension Project if Proposer is the successful Proposer, or (2) the resume of a qualified alternate.

If TxDOT, in its sole discretion, disapproves any proposed Key Personnel or (if applicable) its proposed alternate, Proposer shall submit the information required above for its proposed substitute, for review and approval by TxDOT in accordance with the foregoing process, at least ten Business Days prior to the Technical Proposal Due Date. The Proposal may not include any Key Personnel previously disapproved by TxDOT in writing.

The Proposal shall identify the pre-approved Key Personnel and shall include Form E identifying personnel work assignments, as well as a statement signed by Proposer and the employer of each designated Key Personnel position, committing to maintain such individual's availability for and active involvement in the Project. The Proposal also shall include copies of the resumes and contact information described in Section 3.2.5.1 for each designated Key Personnel position. Refer to the Development Agreement Documents and COMA Documents, as applicable, for information regarding time commitment requirements for Key Personnel and TxDOT's rights if it determines

that any such personnel are not devoting sufficient time to the prosecution and performance of the work required for the Project. Proposer may not make any changes in its Key Personnel after receipt of TxDOT approval as specified in this Section 3.2.5.1, except as provided in the Development Agreement Documents and COMA Documents, as applicable.

### 3.2.5.2 Information Regarding Key Personnel in Proposal

The individuals with direct responsibility for each of the following categories of work are considered Key Personnel:

- 1) Project Manager. See definition of “Project Manager” in Exhibit 1 to the Development Agreement for a description of the Project Manager’s general responsibilities;
- 2) Construction Manager. See definition of “Construction Manager” in Exhibit 1 to the Development Agreement for a description of the Construction Manager’s general responsibilities;
- 3) Public Information Coordinator. See definition of “Public Information Coordinator” in Exhibit 1 to the Development Agreement for a description of the Public Information Coordinator’s general responsibilities;
- 4) ROW Manager/ROW Acquisition Manager. See definition of “ROW Acquisition Manager” in Exhibit 1 to the Development Agreement for a description of the ROW Acquisition Manager’s general responsibilities;
- 5) Utility Manager. See definition of “Utility Manager” in Exhibit 1 to the Development Agreement for a description of the Utility Manager’s general responsibilities;
- 6) Design Manager, Lead Roadway Design Engineer, Lead Bridge Design Engineer, Lead Drainage Engineer. See definitions of “Design Manager,” “Lead Roadway Design Engineer,” “Lead Bridge Design Engineer,” and “Lead Drainage Design Engineer” in Exhibit 1 to the Development Agreement for a description of each such position’s general responsibilities;
- 7) Lead Quality Manager, Design Quality Manager/Professional Services Quality Control Manager, and Construction Quality Control Manager. See definitions of “Lead Quality Manager,” “Design Quality Manager,” and “Construction Quality Control Manager” in Exhibit 1 to the Development Agreement for a description of each such position’s general responsibilities. (Note that the “Design Quality Manager” is referred to as the “Professional Services Quality Control Manager” in the Development Agreement Documents);
- 8) Environmental Compliance Manager. See definition of “Environmental Compliance Manager” in Exhibit 1 to the Development Agreement for a description of the Environmental Compliance Manager’s general responsibilities ;

- 9) Construction Quality Acceptance Manager. See definition of “Construction Quality Acceptance Manager” in Exhibit 1 to the Development Agreement for a description of the Construction Quality Acceptance Manager’s general responsibilities;
- 10) Safety Manager. See definition of “Safety Manager” in Exhibit 1 to the Development Agreement for a description of the Safety Manager’s general responsibilities; and
- 11) Maintenance Manager and Maintenance QC Manager. See definition of “Maintenance Manager” and “Maintenance QC Manager” in Exhibit 1 to the COMA for descriptions of each such position’s general responsibilities under the COMA.

### **3.2.6 Letters Approving Key Personnel and Changes in Proposer’s Organization**

The Proposal shall include a copy of the approval letter(s) issued by TxDOT pursuant to Section 3.2.5.1 approving the Key Personnel. If Proposer’s organization has changed since submission of the QS, Proposer shall specifically describe such changes and, if applicable, include a copy of TxDOT’s approval letter provided under ITP Section 2.11.

### **3.2.7 Certification Regarding Buy America**

The Proposal shall include Form G, regarding Buy America requirements.

### **3.2.8 DBE Requirements**

The Proposal shall include a Certification of DBE Goal Attainment or Good Faith Efforts (Form H) confirming that Proposer will obtain DBE commitments equal to or exceeding the DBE participation goal or will exercise good faith efforts to substantiate its attempts to meet the goal.

### **3.2.9 Child Support Statement for State Grants, Loans and Contracts.**

The Proposal shall include Form I regarding child support obligations, for Proposer and each Major Participant.

### **3.2.10 Organizational Conflict of Interest Disclosure**

Attention is directed to TxDOT’s rules on conflicts of interest, which are set forth at 43 Texas Administrative Code §27.8. The Proposal shall include a certification on Form J describing potential organizational conflicts of interest, including disclosure of all relevant facts concerning any past, present, or currently planned interest that may present an organizational conflict of interest.

### **3.2.11 Certification Regarding Equal Employment Opportunity**

The Proposal shall include Form P, regarding participation in contracts or subcontracts subject to the equal opportunity clause and the filing of required reports.

### **3.2.12 Guarantor Letter**

The Proposal shall include (if a guaranty is required): (a) an irrevocable letter signed by the guarantor in the form of Form T committing to provide a guaranty in the form of Exhibit 13 of the Development Agreement and a guaranty in the form of Exhibit 9 of the COMA, concurrently with execution and delivery of the Development Agreement Documents and COMA Documents by Proposer, (b) evidence of authorization of the signatory to that letter, (c) Form B-1 for the guarantor, (d) financial information described in Section 2.0 of Exhibit C-1; and (e) such other information concerning the guarantor as TxDOT may request. A guaranty of Developer's obligation under the Development Agreement is required under the following circumstances: (i) Proposer identified a guarantor in its QS or was advised by TxDOT that a guaranty would be required as a condition to the shortlisting of Proposer, (ii) Developer's organization is a newly formed corporation or a limited liability entity, (iii) the combined Tangible Net Worth of Developer and its Equity Members is less than \$200,000,000; or (iv) the form of organization of Proposer and/or the financially responsible parties comprising Proposer changes and TxDOT determines, in its sole discretion, to require a guarantor as a condition to approving such change under ITP Section 2.11. A guaranty of Maintenance Contractor's obligations under the COMA is required under the circumstances set forth in (i) – (iv) above, provided that the test will apply to the Maintenance Contractor's organization.

If a guaranty is required, the combined Tangible Net Worth of the guarantor, Developer or Maintenance Contractor, as applicable, and its Equity Members must be at least \$200,000,000. Tangible Net Worth shall be determined based on audited financial statements for the fiscal year most recently ended.

### **3.2.13 Surety Information**

The Proposal shall include the following information regarding the Surety for the bonds to be provided in accordance with Section 8 of the Development Agreement and Section 7 of the COMA:

- (a) Name of bonding company (must be rated in the top two categories by two nationally recognized rating agencies or at least A minus (A-) or better and Class VIII or better by A.M. Best and Company) and the name and address of the agent.
- (b) Whether or not the listed bonding company defaulted on any obligation within the past ten years, and the details in the event of such default.

### **3.2.14 Certification Regarding Ineligible Contractors**

The Proposal shall include Form S, certifying that Proposer and its Subcontractors are not declared by the federal government or have not voluntarily

declared themselves debarred, suspended or ineligible from doing transactions with the Federal government or any of its agencies, and making other certifications as described on Form S.

### **3.2.15 Key Subcontractors**

The Proposal shall include a list in the form of Form Q of the names of all Key Subcontractors that Proposer intends to use to complete the Work under the Development Agreement.

### **3.2.16 Substantial Completion Deadline(s)**

The Proposal shall include Form O. Proposer shall indicate the number of calendar days between NTP1 and its proposed Substantial Completion date from the Preliminary Project Baseline Schedule on Form O.

### **3.2.17 Payment for Work Product Agreement**

Proposer, at its option, may submit with the Proposal an executed copy of the Payment for Work Product Agreement in the form of Exhibit H. Although submission of an executed Payment for Work Product Agreement is at the Proposer's election, submission of an executed Payment for Work Product Agreement with the Technical Proposal shall be a condition to eligibility for the payment for work product as provided under Section 6.3 of the ITP. Any failure to submit an executed Payment for Work Product Agreement with the Technical Proposal will constitute a rejection of the payment for work product and render the Proposer ineligible for such payment.

## **4.0 Project Development Plan**

Proposer shall submit a Project Development Plan which shall consist of the following three components:

- Technical Solutions (Section 4.1),
- Project Management Plan (Section 4.2), and
- Quality Management Plan (Section 4.3).

The Project Development Plan shall provide the information relevant for developing the Proposer's schematic, the project management philosophy, the plan and schedule for executing the Project including management structure and personnel; and the quality control procedures for any related contract administration, describing how Proposer plans to achieve and satisfy the project requirements.

## 4.1 Technical Solutions

The Technical Solutions component of the Proposal shall describe Proposer's approach to implementing the work and shall include a Design and Construction Plan, a Maintenance Plan, a Preliminary Project Baseline Schedule and additional associated information, as described in this Section 4.1. The Technical Solutions shall also include information with respect to approved ATCs, perceived added value items and the incorporation of new technologies as follows:

(a) Specifically, for all ATCs, Proposer shall:

- Specifically state whether any approved ATCs are included in the Proposal, with reference to the ATC identification number assigned by TxDOT; and
- Describe how the ATC is used and provide cross-references to other elements of the Proposal that are affected by the ATC.

(b) For perceived added value components of the Proposal, Proposer shall:

Specifically identify characteristics of its Proposal which Proposer considers to improve upon the Project's technical requirements, as set forth in the Development Agreement Documents and the COMA Documents, and which bring additional benefits and/or value to TxDOT and the public; and

Provide an estimate of the value of such benefits and a description as to how these estimates have been calculated.

### 4.1.1 Design and Construction Plan

The Design and Construction Plan shall include information identified in Section 4.1.1.1 through Section 4.1.1.11 relevant to Proposer's schematic and proposed approach.

Proposer's schematic shall clearly identify the work to be completed by Developer. Changes in alignments or other elements proposed by Proposer's schematic to the extent they will require an evaluation for compliance with the TxDOT-Provided Approvals and possibly re-evaluations and delays associated with such re-evaluations will be at Proposer's risk.

Items which do not apply to Proposer's proposed approach are to be specifically noted as such. For all of the items not required, backup information is to be provided which supports the non-applicability of the items.

#### 4.1.1.1 Construction Staging and Sequencing

The Proposal shall provide a description of the construction staging and sequencing of the Project. The information shall include at least the following:

- (a) Concept drawings and a description of the sequencing approach and the proposed construction staging including those at the major interchanges, Executive Center Drive, Coles Interchange and US 85 (Paisano) and Doniphan connection, and steps that will be taken to minimize disruptions to the traveling public and impacts on the Stakeholders and communities.
- (b) Concept drawings and a description of Option Work described in Section 13.2.3 of the Technical Provisions that clearly indicate the configuration of the completed Work, including limits of Work, transitions, any temporary construction, construction sequencing, access control and toll facilities.

#### 4.1.1.2 Bridges

The Proposal shall provide a description of the bridges for the Project. The information shall include at least the following:

- (a) Concept plans for bridges indicating proposed modifications to any bridge plans included with the RFP with sufficient detail to indicate bridge type, foundation types, width, controlling clearances, and span arrangement. Calculated vertical clearances shall be shown in all profile views. Lane configurations and clear zones of crossing roadways and railroads shall be clearly indicated as applicable.
- (b) Specifically for bridges, Proposer shall include the following:
  - identification of type, material, appearance and design life considerations; and
  - cross-sectional drawings of all proposed bridge types.

#### 4.1.1.3 Coordination for UPRR and BNSF Work

The Proposal shall provide a description of its approach to performing the UPRR and BNSF Work for the Project. The information shall include at least the following:

- (a) A description of the work to be accomplished;
- (b) A description of the Proposer's approach to managing the review and approval process with each railroad; and
- (c) A description of how the Proposer's approach discussed in (b) above will not interfere or delay development of the Project.

#### 4.1.1.4 Coordination with U.S. Customs and Border Protection

The Proposal shall discuss the Proposer's approach to coordinating with the U.S. Customs and Border Protection and shall include at least the following:

- (a) A description of the work to be performed by Developer under the Development Agreement;
- (b) A description of the Proposer's approach to sequencing the work;
- (c) A description of how the Proposer's approach discussed in (b) above will not interfere or delay development of the Project; and
- (d) A description of the Proposer's approach to understanding and maintaining security at the US-Mexico border.

#### 4.1.1.5 Right-of-Way Services

The Proposal shall provide a description of its approach to performing right-of-way services for the Project. The information shall include at least the following:

- (a) The approach describing how the acquisition of right-of-way and any necessary relocation services will be managed by Proposer in conjunction with TxDOT, local officials and the Office of the Attorney General. The approach must also describe how acquisition of right of way will be incorporated into the Project Schedule to avoid delays.
- (b) A description of the quality control methods that Proposer will employ to assure that all property owners' rights under the Uniform Relocation and Real Property Acquisition Policies Act of 1970, as amended, are being satisfied, including, without limitation, the safeguards and policies Proposer will implement to ensure, that no coercive actions, as described in 49 CFR 24.102(h), will result from advancing a portion of right of way to the construction stage or any other actions that may be undertaken that could adversely affect the right-of-way acquisition process.
- (c) A description of the acquisition and relocation process that will maintain the Project Schedule but be sensitive to the needs and concerns of property owners, lessees, licensees and other occupants.

#### 4.1.1.6 Utilities

The Proposal shall provide a description of the utility work required for the Project. The information shall include at least the following:

- (a) The proposed methods of locating utilities horizontally and vertically that encroach upon the footprint of the Project.



- (b) The intended means of communication and planning of construction to keep Utility Owners informed of the construction schedule, the means of construction and changes that may affect their facilities.
- (c) The proposed methods of design and construction related to utility relocation and protection.
- (d) The proposed methods to minimize utility conflicts during design and construction and the approach for managing conflicts.
- (e) The proposed methods to facilitate cooperation from Utility Owners, including, without limitation, the approach to negotiating utility adjustment agreements and resolving betterment issues.

#### 4.1.1.7 Life Cycle Cost Methodology

The Proposal shall provide a description of the methodology to be used for life cycle cost analysis for the Project over the duration of the Development Agreement and COMA, including the maintenance period.

#### 4.1.1.8 Drainage

The Proposal shall provide a description of the drainage for the Project. The information shall include at least the following:

- (a) General concept plan drawing(s) showing the preliminary overall surface water collection system along with a general layout of the identified major drainage trunk lines and cross drainage structures, including outfall locations.
- (b) A description of the Proposer's approach to coordinating with the IBWC and meeting the requirements for the Project's development set forth in the IBWC license agreement.
- (c) Proposer's concept plan for providing temporary drainage or construction sequencing of portions of the drainage network prior to completion of entire drainage system.
- (d) A description of the approach for connecting to existing or proposed drainage system(s), including identification of impacted owners and/or operators.
- (e) A description and plan drawing(s) defining the approximate limits of temporary construction and drainage easements necessary for completion of the Project drainage work.

#### 4.1.1.9 Environmental Permitting, Mitigation and Impacts

The Proposal shall provide a description of its approach to complying with the environmental requirements of the Project and any environmental issues that may arise. The information shall include at least the following:

- (a) A list of environmental permits, permit amendments and other approvals, whether state, federal or local, that will or may be required, together with the name of the issuing agency and a plan for obtaining required permits and permit amendments in a timely manner.
- (b) A description of the measures that will be undertaken to ensure compliance with environmental permits and approvals and approvals relating to cultural resources.
- (c) A description of the environmental issues anticipated to be encountered on the Project and how design and construction will address the anticipated impacts and be sensitive to the environment.

#### 4.1.1.10 Roadway

The Proposal shall provide a description of the roadway components for the Project. The information shall include at least the following:

- (a) Preliminary plan and profile schematic sheets for mainlanes, frontage roads, interchanges and crossing roadways for the Schematic Design.
- (b) Schematic sheets shall include typical sections and general project roadway information such as right of way and Project limits, design speeds and functional classification(s).
- (c) Proposed refinements in the horizontal and vertical geometric configuration of the Schematic Design.
- (d) A description of all existing roadways and structures to be closed, demolished, left as is, or incorporated into the Project.

#### 4.1.1.11 Signing, Delineation, Pavement Markings, Signalization and Lighting

The Proposal shall provide a description of the signing, delineation, pavement markings, signalization and lighting for the Project. The information shall include at least the following:

- (a) A preliminary operational signing schematic layout in sufficient detail and in a format that demonstrates Proposer's knowledge of the required signing standards, signing work for the Project and specialized signing appropriate for a toll road.
- (b) A description of the approach for safety lighting at the ramps and high mast lighting at the interchanges.

#### 4.1.2 Maintenance Plan

The Proposal shall provide a Maintenance Plan which shall describe how Proposer will meet the performance requirements set forth in the Comprehensive Maintenance Agreement. For the Maintenance Plan, the Proposal shall address at least the following:

- (a) The plan and approach to transitioning and phasing from construction to maintenance activities.
- (b) The plan and approach to maintenance activities, specifically including routine maintenance, capital maintenance, preventative maintenance, and incident management (including due to weather-related events) and maintenance reporting, and how they will be used to manage the maintenance of the Project.
- (c) The plan and approach for transfer of maintenance responsibility for the Project to TxDOT at the expiration or termination of the COMA, including a preliminary list of specialized maintenance equipment that will be turned over to TxDOT.
- (d) The approach to traffic control and operations during maintenance activities, including lane closures and other traffic restrictions.
- (e) Inspection and testing of Project items (including pavements, shoulders, bridges, retaining walls, embankments and cut slopes) and the identification and classification of defects and inspection failures.
- (f) The proposed quality control plan including a description of the processes and procedures to be used in the performance of Maintenance Services and associated activities.
- (g) How defects or faults in any aspect of the Project's infrastructure shall be classified and rectified within appropriate time limits.
- (h) The proposed program for the planning, implementation and completion of maintenance activities during the term of the COMA.
- (i) The plans, policies and procedures for ensuring the health and safety of personnel involved in the Project and the general public affected by the Project for the term of the COMA.
- (j) The processes and procedures for communication of Project information between the Maintenance Contractor and TxDOT.

The Maintenance Plan shall also address the differences between the approach set forth for the items described in (a) through (j) above for performing maintenance activities for the Project and the Project including the anti-icing system. The

information shall describe the activities and approach to programming of works and provide details for the transition of maintenance services from the Development Agreement to the COMA.

#### **4.1.3 Preliminary Project Baseline Schedule**

The Proposal shall provide a Preliminary Project Baseline Schedule in an Appendix in Section D of the Technical Proposal and a narrative for the work and include at least the following:

- (a) Narrative which describes the proposed execution of the work for the term of the Development Agreement.
- (b) A description of all major work activities or milestones to WBS Level IV for the design and construction period, including the Option Work described in Section 13.2.3 of the Technical Provisions, as well as for the warranty/maintenance period, as set forth for the respective WBS Level in Attachment 2-2 to the Technical Provisions.
- (d) The Preliminary Project Baseline Schedule shall show achievement of Substantial Completion by no later than 1095 days from NTP1.

Proposer's Preliminary Project Baseline Schedule submission shall not limit, modify or alter TxDOT's ability to review and approve the Preliminary Project Baseline Schedule, and selection of a Proposer shall not be deemed to be acceptance or approval of Proposer's Preliminary Project Baseline Schedule.

## **4.2 Project Management Plan**

The Project Management Plan shall set out Proposer's management approach to design, construction, maintenance, handback upon completion of the COMA, documentation, testing and auditing/reporting for the Project, risk, and organizational structure. The minimum information to be provided within the Project Management Plan is detailed in this Section 4.2.

### **4.2.1 General Project Management**

The Project Management Plan shall describe Proposer's overall Project management plan and approach to the work (including design, construction, and maintenance), including at least the following:

- (a) A description of the methods to be used to assure necessary communication and documentation within Proposer's team, including communication among the sub-organizations and management personnel.
- (b) A description of how Proposer intends to: (i) provide the experienced personnel, facilities and equipment, and to integrate such resources, to complete each aspect of the Project; (ii) control and coordinate the various

- Subcontractors; (iii) interface with TxDOT, its consultants and relevant federal, State and local agencies; (iv) interface with applicable railroads and Utility Owners; (v) control Project Schedule and minimize Project costs; and (vi) comply with applicable Laws.
- (c) A description of Proposer's plan to manage permitting and third-party coordination and approvals.
  - (d) An organization chart outlining the basic structure of Proposer's Project organization (including the design, construction and maintenance sub-organizations) and a description of the roles, responsibilities, interrelation and work to be accomplished by each member of the management team and each sub-organization, including identified Subcontractors and Suppliers (at all tiers).
  - (e) Information describing how each of the Key Personnel will fit into the organization, including a description of each key person's function and responsibility relative to the Project, and indicating the percent of time that the person will devote to the Project.
  - (f) A detailed description of how the team members will work together to provide a unified design, construction, maintenance, and quality approach to all elements of the work.
  - (g) A description of the team decision making process, how internal disputes between team members will be resolved and how Proposer will avoid adverse impacts to the Project (cost, schedule or quality) in the event of such disputes.
  - (h) All major training program(s) to ensure that continuous improvement practices are being implemented.
  - (i) Information regarding the current and projected workload and backlog of Proposer team (including all Major Participants), including the Proposer's or team member's plan for allocating its resources and personnel among the projects.
  - (j) A preliminary safety plan meeting the requirements set forth in the Technical Provisions.

#### **4.2.2 Risk Management**

The Project Management Plan shall describe the approach to identification, management, mitigation, and allocation of Project-specific risks, including a risk matrix which shall identify the following at a minimum:

- (a) Significant risk categories during the design, construction and maintenance of the Project.
- (b) The potential consequences of the identified risks.
- (c) The probability/likelihood of risks.
- (d) Proposed procedures and tools to conduct a risk sensitivity analysis.
- (e) Risk-mitigation strategies to eliminate or reduce specific risks.

#### **4.2.3 Construction and Traffic Management During Construction Period**

The Project Management Plan shall provide a description of Proposer's plan and approach for performing construction and traffic management on the Project, including at least the following:

- (a) A narrative description of how Proposer intends to schedule and sequence the construction to minimize impacts on the environment, communities and traveling public while still providing acceptable construction performance.
- (b) A description of the intended laydown, recycling, staging, disposal and maintenance locations (with approximate areas) to be used during construction.
- (c) A description of how the right of way and adjacent roads and properties will be maintained and protected, including the intended measures to be used to mitigate and minimize noise, vibration, light, dust, erosion/run-off and local road damage.
- (d) A description of how Proposer will coordinate its construction work with other projects that are expected to be under construction during the work.

#### **4.2.4 Schedule and Cost Control Management**

The Project Management Plan shall provide a description of Proposer's plan and management approach for schedule and cost control on the Project, including at least the following:

- (a) Describe Proposer's document, cost control and schedule management systems or procedures to be used to control and coordinate the cost and schedule of the work during the term of the Development Agreement and the COMA, including during design, construction, and maintenance. The proposed Project Schedule methodology and cost control approach shall include at least the following:
  - 1. A description of the system or procedure used for preparing, controlling and updating the Project Schedule.

2. A description of the system or procedure used for preparing and updating the schedule of values.
3. A description of the proposed plan to integrate Subcontractor activities into Proposer's scheduling and reporting system.
4. A description of the proposed approach for calculating progress performance on a monthly basis and preparing payment requests.
5. A description of how Proposer will approach re-scheduling of its work through managing both its own and its subcontractors resources and activities to achieve schedule recovery objectives and how these objectives will be enforced with its work force and Subcontractors.

#### **4.2.5 Public Information and Communications**

The Project Management Plan shall provide a description of Proposer's plan and management approach for public information and communication, including at least the following:

- (a) Proposer's approach to public information activities, including identification of personnel for such effort and how Proposer will manage interaction with TxDOT.
- (b) Proposer's preliminary public information and communications plan, which shall specifically address the following:
  1. Qualifications and experience of proposed key staff members who will be engaged for purposes of community outreach.
  2. Adjustments to construction and maintenance activities in response to community and Stakeholder concerns.
  3. The proposed methodology for capturing and resolving complaints, concerns or questions from the public.

#### **4.2.6 Environmental Management**

The Project Management Plan shall provide a description of Proposer's plan and management approach to environmental compliance and permitting, including at least the following:

- (a) Applicable laws, rules and regulations.
- (b) The method Proposer will use to ensure planning commitments are integrated into design, construction and maintenance of the Project.

#### **4.2.7 Design Management**

The Project Management Plan shall provide a description of Proposer's plan and management approach for performing design on the Project, including at least the following:

- (a) A description of how Proposer intends to manage the development and coordination of design, including issues such as design of connecting projects, right of way, survey, environmental permitting, utilities, railroad work, U.S. Customs and Border Protection work and safety issues.
- (b) A description of the proposed approach for delivering the design for the Project, including where the designers will be located, how designs are to be developed by different firms, how offices will be integrated and work coordinated to ensure consistency and quality.
- (c) A description of how the design personnel will interface with the construction and maintenance personnel to achieve a quality constructed Project that minimizes long-term maintenance.

#### **4.2.8 Maintenance and Traffic Management During Maintenance Period**

The Project Management Plan shall provide a description of Proposer's plan and management approach for providing maintenance for the Project, including at least the following:

- (a) The approach to interfacing and coordinating with TxDOT, contractors, consultants, other Governmental Entities and Stakeholders, operators of the main lane facilities and adjacent sections of roads and adjacent landowners.
- (b) A description of how Proposer will manage and control traffic with simultaneous maintenance activities and other ongoing construction projects during the term of the Capital Maintenance Agreement.

#### **4.2.9 Mentoring and Job Training**

The Project Management Plan shall provide a description of Proposer's plan and management approach for mentoring and job training on the Project, including at least the following:

- (a) A description of Proposer's concept to utilize and train DBEs, including:
  - 1. A description of standard subcontracting methods to effectively manage subcontractor performance as it relate to the Technical Provisions.
  - 2. An outline of areas of work where DBEs may be utilized.



3. A description of the training program to be utilized to educate and train employees in various job functions as well as training for environmental and site specific issues.
- (b) A description of Proposer's plan to mentor DBEs and other small businesses, including:
1. Eligibility criteria for participation in the program.
  2. Program goals for mentoring on public private partnerships, design, construction and maintenance.
  3. A mentoring program for educational workshops, including the following:
    - A description of targeted technical disciplines;
    - Identification of specific audiences;
    - Development of a short term plan;
    - Development of a long term plan;
    - Identification of workshop administrative procedures; and
    - Identification of frequency of the workshops;
  4. Educational workshops for bonding and insurance requirements.
  5. Procedures and methodologies for dividing work into economically feasible units to encourage small business participation.
- (c) Criteria for evaluating the effectiveness of the small business program.
- (d) A description of Proposer's individual job training plan to assist with developing women, Blacks, Hispanics and others (including, American Indian, Alaskan, Native, Asian or Pacific Islander) in the "critical crafts" designated annually by TxDOT. The plan shall include training goals for on-Site and off-Site, the cost of training, and a schedule for training. The schedule for training shall include job classifications, number of trainees per classification and the anticipated start times in each classification.

Proposer's Mentoring and Job Training plan, as approved by TxDOT, shall be incorporated into the Development Agreement Documents as Exhibit 8 and into the COMA Documents as Exhibit 5 following award of the Development Agreement and COMA, and shall be subject to TxDOT review, comment and approval.

### **4.3 Quality Management Plan**

The Quality Management Plan shall provide a description of Proposer's plan and approach to quality management during all stages of the Project through mobilization,

the design and construction of the Project and the maintenance activities and handback of the Project at the end of the COMA, if a COMA is used. The Quality Management Plan will outline the systems that will be employed to ensure that the work is executed with minimal requirement for corrective work. The plan shall detail the systems employed to detect noncompliance, correct the consequences of noncompliance and to prevent the reoccurrence of repeat noncompliance.

The Quality Management Plan shall include at least the following:

- (a) A description of proposed design, construction and maintenance quality program organization, including the name and resume of Key Personnel responsible for quality management.
- (b) An organization chart showing the quality management structure, along with a staffing plan by position title.
- (c) A description of Proposer's quality management plan, including:
  - How the quality management staff will be functionally independent so that such individuals will have the authority to effect changes in the event of Developer's failure to comply with the Development Agreement Documents and COMA Documents.
  - A description of both the formal and the informal process for design submittals, design reviews, design deficiency corrections and change tracking.
  - Quality assurance and quality control procedures for design, construction and maintenance.
  - A description of the approach to acceptance testing and inspection.
  - The interface between the design quality, construction quality and maintenance quality processes.
  - Proposed quality management documentation procedures.
  - The approach to implement TxDOT oversight procedures.
  - Interfacing with third parties and other Stakeholders.
  - The proposed audit regime.
  - The approach to documenting and curing construction deficiencies and noncompliance issues and ensuring that repeat mistakes are avoided.

## Exhibit C-1

### FINANCIAL PROPOSAL INSTRUCTIONS

#### **1.0 General Instructions**

This Exhibit C-1 describes the submission format for Financial Proposals and outlines the required information that will comprise the Financial Proposal for the Development Agreement and COMA.

Proposer shall submit the information required by this Exhibit C-1 in the organization and format specified herein. The Financial Proposal shall be organized in the order listed in Exhibit E, and shall be clearly indexed. Each component of the Financial Proposal shall be clearly titled and identified.

#### **1.1 Format of Financial Proposal**

All financial information provided in the Financial Proposal shall be in U.S. Dollar currency only.

If there are any discrepancies between the hard copy and electronic copy of any quantitative information provided in the Financial Proposal, the hard copy version will prevail. If there are any differences between individual line amounts and totals, the individual line amounts will prevail.

#### **1.2 Contents of Financial Proposal**

A copy of the checklist for the Financial Proposal set forth in Exhibit E shall be included in the Financial Proposal. Proposer shall not amend the order or change the contents of the checklist except to provide the required cross reference to its Proposal.

#### **2.0 Financial Capacity Information**

Proposers shall clearly identify any differences between the financial capacity information submitted in the Proposal and the information submitted in the QS.

The Financial Proposal shall include the following information for Proposer, all Equity Members and any required guarantors:

- Audited financial statements (fiscal year end and quarterly) for all periods subsequent to those included in the QS.
- In addition, interim unaudited financial statements for the period since the most recent completed fiscal year or quarter for Proposer, Equity Members and any required guarantors are to be provided.

The financial statements, whether for the most recent completed fiscal year or for the period since the most recent completed fiscal year, must meet the following requirements:

1) Financial statement information must include:

- i. Opinion Letter (Auditor's Report);
- ii. Balance Sheet;
- iii. Income Statement;
- iv. Statement of Changes in Cash Flow; and
- v. Footnotes.

2) Financial statements must meet the following requirements:

- a. **GAAP** – Financial statements must be prepared in accordance with U.S. Generally Accepted Accounting Principles (“U.S. GAAP”). If financial statements are prepared in accordance with principles other than U.S. GAAP, a letter from the certified public accountant of the applicable entity, discussing the areas of the financial statements that would be affected by a conversion to U.S. GAAP.
- b. **U.S. Dollars** - Financial statements must be provided in U.S. dollars. If financial statements are not available in U.S. dollars, Proposer must include summaries of the Income Statements, Statement of Cash Flows, and Balance Sheets for the applicable time periods converted to U.S. dollars by a certified public accountant.
- c. **Audited** – Fiscal year end financial statements must be audited by an independent party qualified to render audit opinions (e.g. certified public accountant). If audited financials are not available for an Equity Members and any required guarantors, the Financial Proposal shall include unaudited financial statements for such member, certified as true, correct and accurate by the chief financial officer or treasurer of the entity.
- d. **English** – Financial statement information must be prepared in English. If audited financial statements are prepared in a language other than English, translations of all Financial statement information must be accompanied with the original financial statement information.

3) Other information and requirements:

- a. **Newly Formed Entity** - If Proposer is a newly formed entity and does not have independent financial statements, financial statements for the Equity Members and any required guarantors shall be provided (and Proposer shall

expressly state that Proposer is a newly formed entity and does not have independent financial statements).

- b. **Guarantor Letter of Support** – One or more guaranties regarding Maintenance Contractor’s obligations under the COMA and one or more guaranties regarding Developer’s obligations under the Development Agreement may be required by ITP Exhibit B, Section 3.2.12. The letter from the guarantor must confirm unequivocally that it will guarantee all the obligations of Developer and/or Maintenance Contractor with respect to the COMA or Development Agreement or both, as appropriate. Proposers are advised that TxDOT may, in its discretion based upon the review of the information provided, specify that an acceptable guarantor is required as a condition to eligibility for award.
- c. **SEC Filings** - If the team or any other entity for which financial information is submitted hereby files reports with the Securities and Exchange Commission, then such financial statements shall be provided through a copy of their annual report on Form 10K. For all subsequent quarters, provide a copy of any report filed on Form 10Q or Form 8-K which has been filed since the latest filed 10K.
- d. **Credit Ratings** - Appropriate credit ratings must be supplied for each Proposer and Equity Member, and guarantor to the extent such entities have credit ratings. If no credit ratings exist, include a statement specifying that no credit ratings exist for that entity.
- e. **Material Changes in Financial Condition** - A letter from the chief financial officer or treasurer, providing information on any material changes in financial condition since submission of the QS and those that are pending. Additionally, Proposers shall be required to provide updated information following the Technical Proposal Due Date as long as the dissemination of such information is permitted by law.

The following list identifies certain items that TxDOT would consider a material change in financial condition. This list is intended to be indicative only. At the discretion of TxDOT, any failure to disclose a prior or pending material change may result in disqualification from further participation in the selection process. In instances where a material change has occurred, or is anticipated, the affected entity shall provide a statement describing each material change in detail, the likelihood that the developments will continue during the period of performance of the Project development, and the projected full extent of the changes likely to be experienced in the periods ahead. Estimates of the impact on revenues, expenses and the change in equity shall be provided separately for each material change as certified by the CFO or treasurer. References to the notes in the financial statements are not sufficient to address the requirement to discuss the impact of material changes. The affected entity shall also provide a discussion of measures that

would be undertaken to insulate the Project from any recent material adverse changes, and those currently in progress or reasonably anticipated in the future. If the financial statements indicate that expenses and losses exceed income in the fiscal periods between submission of the QS and the most recent completed periods (even if there has not been a material change), the affected entity shall provide a discussion of measures that will be undertaken to make the entity profitable in the future and an estimate of when the entity will be profitable.

List of Representative Material Changes

- A. An event of default or bankruptcy involving the affected entity, a related business unit within the same corporation, or the parent corporation of the affected entity;
  - B. A downward change in tangible net worth of 10% of shareholder equity;
  - C. A sale, merger or acquisition exceeding 10% of the value of shareholder equity prior to the sale, merger or acquisition which in any way involves the affected entity, a related business unit, or parent corporation of the affected entity;
  - D. A downward change in credit rating for the affected entity, a related business unit, or parent corporation of the affected entity;
  - E. Inability to meet conditions of loan or debt covenants by the affected entity, a related business unit or parent corporation of the affected entity which has required or will require a waiver or modification of agreed financial ratios, coverage factors or other loan stipulations, or additional credit support from shareholders or other third parties;
  - F. The affected entity, a related business unit in the same corporation, or the parent corporation of the affected entity either: (i) incurred a net operating loss; (ii) sustained charges exceeding 5% of the then shareholder equity due to claims, changes in accounting, write-offs or business restructuring; or (iii) implemented a restructuring/reduction in salaried personnel exceeding 200 positions or involving the disposition of assets exceeding 10% of the then shareholder equity; and
  - G. Other events known to the affected entity, a related business unit or parent corporation of the affected entity which represents a material change in financial condition since submission of the QS or may be pending for the next reporting period.
- f. **Off-Balance Sheet Liabilities** - A letter from the certified public accountant, chief financial officer, treasurer or certified public accountant for each entity for which financial information is submitted, identifying all material off balance sheet liabilities

The information required under this Section 2.0 (for Proposer, all Equity Members and any required guarantors) shall be packaged separately for each separate entity with a cover sheet identifying the name of the organization and its role in Proposer's organization (i.e., Equity Members, lead design firm, subcontractor, etc.).

## Exhibit C-2

### PRICE PROPOSAL INSTRUCTIONS

#### **1.0 General Instructions**

This Exhibit C-2 describes the submission format for Price Proposals and outlines the required information that will comprise the Price Proposal for the Development Agreement and COMA.

All parts of the Proposal that indicate price information are to be included in the Price Proposal. Proposer shall submit the information required by this Exhibit C-2 in the format specified herein, and shall organize the Price Proposal in the order listed in Exhibit E, and each component of thereof shall be clearly indexed. A copy of the checklist for the Price Proposal, provided in Exhibit E, shall be included in the Price Proposal. Proposer shall not amend the order or change the contents of the checklist except to provide the required cross reference to its Proposal.

All forms named herein are found in Exhibit D, unless otherwise noted. Pricing forms are provided in Word and Excel formats. All blank spaces in the Proposal forms must be filled in as appropriate. No substantive change shall be made in the Proposal forms.

#### **1.1 Format of Price Proposal**

All price and cost information provided in the Price Proposal shall be in U.S. Dollar currency only and all amounts, except the amounts on Forms N-1 and N-2, shall be stated as nominal dollars. Forms N-1 and N-2 amounts shall be stated as 2014 dollars as of the Price Proposal Due Date.

If there are any discrepancies between the hard copy and electronic copy of any quantitative information provided in the Price Proposal, the hard copy version will prevail. If there are any differences between individual line amounts and totals, the individual line amounts will prevail.

#### **1.2 Contents of Price Proposal**

All parts of the Proposal that indicate price are to be included in the Price Proposal.

The required contents and organization of the Price Proposal are presented in this Exhibit C-2 and summarized in the Proposal checklist provided in Exhibit E. Proposers are to provide all the information set out in this Exhibit C-2. A copy of the checklist for the Price Proposal shall be included in the Price Proposal. Proposer shall not amend the order or change the contents of the checklist except to provide the required cross reference to its Proposal.

The Price Proposal shall consist of the following major elements:



- (a) Proposer Information, Certifications and Documents (including Forms A-2, F and R);
- (b) Price information (including Forms M-1, M-1.1, M-1.2, M-2, M-3, M-3.1, M-3.2, M-4, N-1 and N-2;
- (c) Proposal Security (including Form K);

## **2.0 Proposer Information, Certifications and Documents**

### **2.1 Price Proposal Letter**

The Proposal shall include the Price Proposal Letter (Form A-2). Proposer shall attach to the Price Proposal Letter the documents and information (“Authorization Documents”) described in the section entitled “Additional Information To Be Provided With Proposal Letter” of Form A-2.

### **2.2 Non-Collusion Affidavit**

The Price Proposal shall include Form F, certifying that the Proposal is not the result of and has not been influenced by collusion.

### **2.3 Certification Regarding Use of Contract Funds For Lobbying**

The Price Proposal shall include Form R to be executed by the Proposer, all members or joint venturers of the Proposer and all other Major Participants including Equity Members, certifying that no federal appropriated funds have been or will be paid for lobbying activities and no other funds have been paid or will be paid to influence governmental decisions regarding this Project.

## **3.0 Price Information**

### **3.1 Development Price and Cash Flow Adjustment Table/Maximum Payment Curve**

Proposer shall submit a Development Price using (1) Form M-1 setting forth the total price for the Work required under the Development Agreement, and (2) Form M-1.1 setting forth an itemized breakdown of the Development Price. The Proposal shall include Form M-1.2 which shall set forth any ATC adjustment costs identified by TxDOT in its ATC approval letters for ATCs that are incorporated into the Proposal. The Price Proposal shall include Form M-2 setting forth the cash flow corresponding to the anticipated draw requests for the Work required under the Development Agreement (i.e. the maximum payment curve).

The draw requests shall be established by anticipated percentage complete on a monthly basis, and shall be limited to the anticipated cash flow. The maximum payment to Developer prior to NTP2 shall not exceed \$25,000,000.00.

### **3.2 Maintenance Price**

The Price Proposal shall include Form N-1 setting forth the annual base price (the Maintenance Price), in year 2014 dollars (as of the Price Proposal Due Date), for Maintenance Services for each year of the full Maintenance Term of the COMA, as well as a breakdown of such Maintenance Price into the categories included on Form N-1, in year 2014 dollars (as of the Price Proposal Due Date). The services required for each of the major categories are more particularly described in the COMA, including the Maintenance Specifications (see Attachment 2 to the Maintenance Specifications for section references). The COMA provides for the adjustment procedures and index for annual adjustments in the price for Maintenance Services.

In developing the Maintenance Price, the Proposers shall consider the limitations on private use under Section 141 of the Internal Revenue Code of 1986, as amended, and the management contract rules under Section 1.141-3(b)(4) of the Regulations of the Treasury Department.

### **3.3 Option Price**

Proposer shall submit an Option Price using (1) Form M-3 setting the total price for the the work required under the Development Agreement, including the Option Work, and (2) Form M-3.1 setting forth an itemized breakdown of the Option Price.

The Proposal shall include a completed Form M-3.2, which shall set forth any ATC adjustment costs identified by TxDOT in its ATC approval letters for ATCs that are incorporated into the Proposal relating to the Option Work. The Proposal shall include Form M-4, which shall set forth the cash flow corresponding to such Option Price. The draw requests shall be established by anticipated percentage completed on a monthly basis, and shall be limited to the anticipated cash flow.

### **3.4 Option Maintenance Price**

Proposer shall submit an Option Maintenance Price using Form N-2 which shall set forth the annual lump sum price, in year 2014 dollars (as of the Price Proposal Due Date), for Maintenance Services for each year of the full Maintenance Term of the COMA, for the Maintenance Services, including the Optional Work.

In developing the Option Maintenance Price, the Proposers shall consider the limitations on private use set forth in Section 141 of the Internal Revenue Code of 1986, as amended, and the management contract rules set forth in Section 1.141-3(b)(4) of the Regulations of the Treasury Department.

### **4.0 Proposal Security**

The Price Proposal shall include a proposal bond as specified below.

#### **4.1 Forfeiture of Security**

Forfeiture of Proposal Security in accordance with Section 4.7 of the ITP will constitute liquidated damages. By submitting its Proposal, Proposer agrees and acknowledges that such liquidated damages are reasonable in order to compensate TxDOT for damages it will incur as a result of Proposer's failure to satisfy the obligations under the RFP to which Proposer agreed when submitting its Proposal. Such damages include potential harm to the credibility and reputation of TxDOT's transportation improvement program, including the CDA program, with policy makers and with the general public, delays to the Project and additional costs of administering this or a new procurement (including engineering, legal, accounting, overhead and other administrative costs). By submitting its Proposal, Proposer further acknowledges that these damages would be difficult and impracticable to measure and prove, are incapable of accurate measurement because of, among other things, the unique nature of the Project and the efforts required to receive and evaluate proposals for it, and the unavailability of a substitute for those efforts. The amounts of liquidated damages stated herein represent good faith estimates and evaluations as to the actual potential damages that TxDOT would incur as a result of Proposer's failure to satisfy the obligations under the RFP to which Proposer agreed when submitting its Proposal, and do not constitute a penalty. By submitting its Proposal, Proposer agrees to such liquidated damages in order to fix and limit Proposer's costs and to avoid later Disputes over what amounts of damages are properly chargeable to Proposer.

#### **4.2 Form of Proposal Bond**

A proposal bond in the amount of \$50 million and in the form of Form K shall be provided by a Surety rated in the top two categories by two nationally recognized rating agencies or at least A minus (A-) or better and Class VIII or better by A.M. Best and Company. The proposal bond shall be subject to forfeiture in accordance with ITP Section 4.8. Each proposal bond will be retained until the Development Agreement Documents and COMA Documents have been fully executed, after which the proposal bond for each unsuccessful Proposer, except those proposal bonds which have been forfeited, will be returned to the respective Proposers. The proposal bond for the successful Proposer shall be returned at such time as Proposer has satisfied all conditions of execution and award set forth in ITP Section 6.1. If the next best value Proposer is notified during the 180-day period that it is selected for negotiations, such Proposer shall obtain an extension of the Proposal Bond for the period until 270 days after the Price Proposal Due Date.

**Exhibit D**  
**REQUIRED FORMS**

(see attached)

**Exhibit E**

**SUMMARY AND ORDER OF PROPOSAL CONTENTS**

<b>Proposal Component</b>	<b>Form (if any)</b>	<b>ITP Section Cross-Reference</b>
<b>Technical Proposal</b>		
Proposers shall follow the order of this checklist in their submissions. A referenced copy of this document shall be submitted with the Technical Proposal.		
<b>A. Executive Summary</b>		
Executive Summary <b>(Exclude price information)</b>	No forms are provided	<u>Exhibit B, Section 3.1</u>
<b>B. Proposer Information, Certifications &amp; Documents</b>		
Technical and Financial Proposal Letter	<u>Form A-1</u>	<u>Exhibit B, Section 3.2.1</u>
Authorization Documents	No forms are provided	<u>Exhibit B, Section 3.2.1</u>
Identification of Proposer and Equity Members	<u>Form B-1</u>	<u>Exhibit B, Section 3.2.2</u>
Information About Proposer Organization	<u>Form B-2</u>	<u>Exhibit B, Section 3.2.2</u>
Information About Major Participants, Major Professional Services Firms and Identified Subcontractors	<u>Form B-3</u>	<u>Exhibit B, Section 3.2.2</u>
Responsible Proposer Questionnaire	<u>Form C</u>	<u>Exhibit B, Section 3.2.3</u>
Industrial Safety Record for Team Members Performing Installation or Construction Work	<u>Form D</u>	<u>Exhibit B, Section 3.2.4</u>
Personnel Work Assignment Form	<u>Form E</u>	<u>Exhibit B, Section 3.2.5</u>
Key Personnel statement of availability	No forms are provided	<u>Exhibit B, Section 3.2.5</u>

<b>Proposal Component</b>	<b>Form (if any)</b>	<b>ITP Section Cross-Reference</b>
Letter(s) Approving Key Personnel	No forms are provided	<u>Exhibit B, Section 3.2.6</u>
Letter(s) Approving Changes in Proposer's Organization (if applicable)	No forms are provided	<u>Exhibit B, Section 3.2.6</u>
Buy America Certification	<u>Form G</u>	<u>Exhibit B, Section 3.2.7</u>
DBE Certification	<u>Form H</u>	<u>Exhibit B, Section 3.2.8</u>
Child Support Statement for State Grants, Loans and Contracts	<u>Form I</u>	<u>Exhibit B, Section 3.2.9</u>
Conflict of Interest Disclosure Statement	<u>Form J</u>	<u>Exhibit B, Section 3.2.10</u>
Equal Employment Opportunity Certification	<u>Form P</u>	<u>Exhibit B, Section 3.2.11</u>
Surety Information	No forms are provided.	<u>Exhibit B, Section 3.2.13</u>
Certification Regarding Ineligible Contractors	<u>Form S</u>	<u>Exhibit B, Section 3.2.14</u>
Key Subcontractors	<u>Form Q</u>	<u>Exhibit B, Section 3.2.15</u>
Substantial Completion Deadline(s)	<u>Form O</u>	<u>Exhibit B, Section 3.2.16</u>
Payment for Work Product Agreement (Optional)	<u>Exhibit H</u>	<u>Exhibit B, Section 3.2.17</u>
<b>C. Project Development Plan</b>		
Technical Solutions	No forms are provided	<u>Exhibit B, Section 4.1</u>
Project Management Plan	No forms are provided	<u>Exhibit B, Section 4.2</u>
Quality Management Plan	No forms are provided	<u>Exhibit B, Section 4.3</u>
<b>D. Appendices</b>		
Key Personnel Resumes and References	No forms are provided	<u>Exhibit B, Section 3.2.5.1</u>
Technical Drawings, Graphs and Data	No forms are provided	<u>Exhibit B, Section 4.1</u>
Preliminary Project Baseline Schedule	No forms are provided	<u>Exhibit B, Section 4.1.3(c)</u>

Proposal Component	Form (if any)	ITP Section Cross-Reference
<b>Financial Proposal</b>		
Proposers shall follow the order of this checklist in their submissions. A referenced copy of this document shall be submitted with the Financial Proposal.		
<b>Updated Financial Information</b>		
Audited fiscal financial statements for all periods subsequent to the QS and unaudited interim financial statements	No forms are provided	<u>Exhibit C-1, Section 2.0</u>
Guarantor Commitment Letter (if required)	<u>Form T</u> , <u>Form B-1</u> is also required for the guarantor.	<u>Exhibit B, Section 3.2.12;</u> <u>Exhibit C-1, Section 2.0</u>
For publicly held companies, most recent SEC 10-K and 10-Q reports and any 8-Ks filed since the QS	No forms are provided	<u>Exhibit C-1, Section 2.0</u>
Credit ratings	No forms are provided	<u>Exhibit C-1, Section 2.0</u>
Letter regarding material change in financial condition since submission of the QS and for next reporting period	No forms are provided	<u>Exhibit C-1, Section 2.0</u>
Letter disclosing all material off balance sheet liabilities	No forms are provided	<u>Exhibit C-1, Section 2.0</u>

Proposal Component	Form (if any)	ITP Section Cross-Reference
<b>Price Proposal</b>		
Proposers shall follow the order of this checklist in their submissions. A referenced copy of this document shall be submitted with the Price Proposal.		
<b>A. Proposer Information, Certifications and Documents</b>		
Price Proposal Letter	<u>Form A-2</u>	<u>Exhibit C-2, Section 2.1</u>
Non-Collusion Affidavit	<u>Form F</u>	<u>Exhibit C-2, Section 2.2</u>
Certification Regarding Use of Contract Funds for Lobbying	<u>Form R</u>	<u>Exhibit C-2, Section 2.3</u>
<b>B. Price Information</b>		
Development Price	<u>Form M-1</u>	<u>Exhibit C-2, Section 3.1</u>
Total Development Price Breakdown	<u>Form M-1.1</u>	<u>Exhibit C-2, Section 3.1</u>
ATC Adjustments	<u>Form M-1.2</u>	<u>Exhibit C-2, Section 3.1</u>
Developer Draws/Cash Flow Tables	<u>Form M-2</u>	<u>Exhibit C-2, Section 3.1</u>
Option Price	Form M-3	Exhibit C-2, Section 3.3
Option Price Breakdown	Form M-3.1	Exhibit C-2, Section 3.3
ATC Adjustments for Option Work	Form M-3.2	Exhibit C-2, Section 3.3
Developer Draws/Cash Flow Tables (Option Price)	Form M-4	Exhibit C-2, Section 3.3
Maintenance Price	<u>Form N-1</u>	<u>Exhibit C-2, Section 3.2</u>
Option Maintenance Price	Form N-2	Exhibit C-2, Section 3.4
<b>C. Proposal Security</b>		
Proposal Bond	<u>Form K</u>	<u>Exhibit C-2, Section 4.2</u>



**Exhibit F**

**RIGHT OF ENTRY PROCESS**

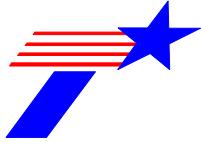
## **Exhibit F-1**

### **RIGHT OF ENTRY PROCESS FOR NON-STATE-OWNED PROPERTY**

Proposers desiring to obtain access during the procurement to property that is not owned by the State along the Loop 375 - Border Highway West Extension shall submit a request to TxDOT that includes the parcel numbers and reasons for access in the form of Appendix A to this Exhibit F-1. TxDOT shall be responsible for contacting the relevant property owner(s) and ensuring that the Proposer has a right of entry for the requested parcel(s).

Proposers are advised that the process of obtaining rights of entry from property owners other than TxDOT may take a minimum of 2-4 weeks. Proposers shall be responsible for providing timely requests to TxDOT.

Proposers shall comply with the terms of the right of entry and any other requirements, conditions and restrictions of the property owner and TxDOT.



## Loop 375 - Border Highway West Extension

### Right of Entry

Parcel No. \_\_\_\_\_ ROW CSJ No. \_\_\_\_\_

\_\_\_\_\_ is giving written notice of proposed Work to take place on property that is not owned by the State along the Loop 375 - Border Highway West Extension as follows:

(Give general written description of location and work to take place - do not write "See Attached")

Refer to attached location map and drawing for a more specific location and a description of the Work activity. The undersigned agrees to comply with the terms and conditions set forth in this notice and the right right of entry for the parcel(s).

The proposed Work will begin on the \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_ .

Requestor Party \_\_\_\_\_

Texas Department of Transportation

By (Print) \_\_\_\_\_

\_\_\_\_\_

Signature \_\_\_\_\_

Strategic Project Office

Address \_\_\_\_\_

Signature: \_\_\_\_\_

\_\_\_\_\_

Date: \_\_\_\_\_

Phone \_\_\_\_\_

## Exhibit F-2

### RIGHT OF ENTRY PROCESS FOR STATE-OWNED ROW

Proposers must comply with the following steps in order to obtain a right of entry from TxDOT to the Loop 375 - Border Highway West Extension Right of Way at various locations prior to execution of the Development Agreement.

1. The Proposer shall complete the Agreement for Engineering Investigations on State Highway Right of Way and forward a signed original agreement and Exhibit B, TxDOT Form 1560, Certificate of Insurance, to Frank Holzmann, P.E.
2. Exhibit A, Development Agreement Site Investigation on Highway Right of Way in the El Paso District, shall be completed by the Proposer for each request for right of entry upon State highway Right of Way. One Exhibit A can cover a request for multiple days of access. Exhibit A may be turned in with the signed original Agreement for Engineering Investigations on State Highway Right of Way and Exhibit B, or may be turned in subsequent to the Proposer's receipt of the fully executed copy of the agreement.
3. Dependant upon the location of the Right of Way for which the Proposer seeks entry, the Proposer shall submit Exhibit A to Frank Holzmann, P.E.
4. Prior to a Proposer's entry onto State Highway Right of Way, the Proposer must receive Approval from the appropriate area office.
5. The Proposer may perform investigations in areas only as requested in each Exhibit A.

\*\*\* Note: Exhibit A may be faxed, e-mailed or submitted in hard copy. Approval of Exhibit A shall occur in written format which may include e-mail.

\*\*\* Exhibit A preparation:

In addition to location and general description of investigations to be performed, if the investigations require closure of a lane(s) of traffic for any reason, the Proposer shall submit a traffic control plan for TxDOT review and approval with the appropriate Exhibit A.

**AGREEMENT FOR  
ENGINEERING INVESTIGATIONS  
ON STATE HIGHWAY RIGHT OF WAY**



STATE OF TEXAS     §

COUNTY OF EI PASO §

THIS AGREEMENT made this \_\_\_\_\_ day of \_\_\_\_\_ by the State of Texas, acting by and through the Texas Department of Transportation, referred to as "TxDOT," party of the first part, and \_\_\_\_\_, hereinafter referred to as the "Requestor," party of the second part.

**WITNESSETH**

WHEREAS, TxDOT owns and operates a system of highways for public use and benefit, including Loop 375 - Border Highway West Extension in El Paso County; and

WHEREAS, the Requestor has requested permission from TxDOT to use Loop 375 - Border Highway West Extension Right of Way at various locations to be determined based on submittal of Exhibit A for each instance of access requested. Exhibit A is attached hereto and made a part of this Agreement, for the purpose of asset assessment, engineering studies and site investigations; and

WHEREAS, in accordance with Tex. Adm. Code, § 27, TxDOT seeks to enter into a Development Agreement with a private sector partner and desires the private sector partner to have access to the proposed Project limits for performance of due diligence work in preparation of its Proposal; and

WHEREAS, this Agreement is intended to encourage and facilitate access to TxDOT highway facilities and their adjacent Right of Way for the promotion of that goal while protecting the safety of the traveling public and the integrity of state highway facilities and Right of Way.

### **AGREEMENT**

1. The Requestor's description of the activities, including the placement of people and equipment on TxDOT highway Right of Way, will be submitted in writing as outlined in Exhibit A and shall be made part of this Agreement upon approval of TxDOT.
2. It is expressly understood that TxDOT does not purport hereby to grant any right, claim, title, or easement in or upon its Right of Way. Furthermore, approval of this Agreement by TxDOT does not constitute approval by any other Texas State agency.
3. The Requestor agrees to accept full responsibility for coordinating and making arrangements with the local law enforcement personnel to provide adequate and safe traffic control during the above referenced activity. If, during the activity, the local law enforcement personnel determine that the above referenced use of the Right of Way is creating a traffic hazard, the Right of Way will be opened to traffic and the activity will be rescheduled to a time agreeable to TxDOT, the Requestor, and the local law enforcement personnel.
4. The Requestor shall provide necessary safeguards to protect the public during the above referenced activity, including adequate insurance for payment of any damages which might result from activities during occupation of the Right of

Way, and shall save TxDOT and the State of Texas harmless from damages, to the extent of said insurance coverage and insofar as it can legally do so.

5. The Requestor agrees to indemnify and save harmless TxDOT and the State of Texas and its officers, agents, contractors, and employees from all suits, actions, or claims and from all liability and damages for any and all injuries or damages sustained by any person or property as a consequence of any neglect in the performance of the above referenced activity and any related activity by the Requestor and from any claims or amounts arising or recovered under the "Workers' Compensation Laws"; V.T.C.S., Civil Practice & Remedies Code 101.021, 101.051; or any other laws.
6. The Requestor shall further indemnify TxDOT and the State of Texas and accept responsibility for all damages or injury to property of any character occurring during the prosecution of the activity resulting from any act, omission, neglect or misconduct on the part of the Requestor in the manner or method of executing the activity. The Requestor assumes all costs associated with the inspections, investigations and assessments.
7. TxDOT, having the legal right to occupy TxDOT highway Right of Way, will not be responsible or liable for damages to the Requestor's property or operations. The Requestor's attention is directed to the fact that utility installations owned by others exist in the Right of Way. The Requestor shall save harmless TxDOT and the State of Texas from any and all suits or claims resulting from damage to any utility installation due to the above referenced activity.

8. The Requestor shall restore the Right of Way to its original condition, free of any damage to the roadway and drainage structures, signs, and pavement and, to the extent practicable, restore the natural environment, including landscape features. The Requestor will avoid or minimize damage outside the Right of Way and will, at its own expense, restore or repair damage outside the Right of Way. The Requestor's performance shall be in compliance with all federal, State and local laws, ordinances, and regulations including:
- the Endangered Species Act of 1973, 16 USC § 1531 et seq. and the regulations there under as amended;
  - TxDOT's erosion and sedimentation control standards and TxDOT's Vegetation Management Standards, which may in any way regulate or control the activity;
  - all State and federal environmental laws and any conditions required by TxDOT to protect the environment.
  - Any costs incurred by TxDOT for repairs to highway facilities, for the removal of debris, or for any other necessary restoration work performed by TxDOT as a result of the activity will be billed to the Requestor at cost. The Requestor shall make full and complete payment to TxDOT within thirty (30) days from receipt of TxDOT's written notification.
9. Any action by the Requestor that indicates a commencing of the activity in the Right of Way will signify that the Requestor agrees to abide by the above requirements.



10. Any changes in the time frame, character, or responsibilities of the parties as outlined on the appropriate previously approved Exhibit A shall be enacted by a written approval by TxDOT.
11. It is mutually agreed and understood that if the above referenced section of paved Right of Way is to be partially or totally temporarily closed, it will be closed in accordance with a "Traffic Control Plan" provided as part of the appropriate Exhibit A and subject to approval by TxDOT. The Requestor hereby agrees to immediately reopen any partially or totally closed section of Right of Way to emergency vehicles, law enforcement personnel, or others in case of emergency. The traffic control shall be provided by the Requester through cooperation with the appropriate law enforcement personnel at no cost to TxDOT. Each Traffic Control Plan shall be provided by the Requestor, at no cost to TxDOT, and approved by TxDOT, and shall be in accordance with the Texas Manual on Uniform Traffic Control Devices, latest edition. The Requestor hereby agrees to accept full responsibility for the complete planning, design and implementation of each Traffic Control Plan. Each Traffic Control Plan shall include a traffic enforcement plan, including a letter by mail or facsimile from the law enforcement agency that will be providing the traffic control for the event or a contact name and telephone number of the responsible law enforcement agency. Law enforcement will be present at all times during a closure unless stated otherwise in the Traffic Control Plan.

12. The Requestor has provided TxDOT with Exhibit B, covering the below listed insurance limits for the duration of the activity. Exhibit B is attached hereto and made a part of this Agreement.

A. Worker's Compensation Insurance Amount – Statutory Endorsed with a Waiver of Subrogation in favor of TxDOT and the State of Texas.

B. Comprehensive General Liability Insurance  
Amounts –

Bodily Injury \$500,000 each occurrence

Property Damage \$100,000 each occurrence

OR

Commercial General Liability Insurance

Amount - \$600,000 combined single limit each occurrence and in the aggregate which includes Contractual Coverage; and, endorsed with a Waiver of Subrogation in favor of those parties named in paragraph A above, and endorsed with TxDOT and the State of Texas as an additional insured.

C. Comprehensive Automobile Liability

Amounts –

Bodily Injury \$250,000 each person

\$500,000 each occurrence

Property Damage \$100,000 each occurrence

Endorsed with a Waiver of Subrogation in favor of those parties named in paragraph A above, and endorsed with TxDOT and the State of Texas as an additional insured.

13. This Agreement shall terminate upon execution of a Comprehensive Development Agreement, unless terminated by:

- Mutual agreement and written consent of both parties,
- TxDOT upon written notice to the Requestor as consequence of the Requestor's failure to perform the responsibilities set forth herein (TxDOT may grant allowances for circumstances beyond the control of the Requestor),
- TxDOT for reasons of its own and not subject to mutual consent of the Requestor upon not less than fifteen (15) days written notice to the Requestor, or
- By satisfactory completion of the Requestor's temporary use of the highway Right of Way.

The termination of this agreement and payment of any amount in settlement as prescribed herein shall extinguish all rights, duties, and obligations of TxDOT and the Requestor. Upon termination of this Agreement, the Requestor shall vacate the highway Right of Way and restore it to the original condition in a manner described herein within two days from the termination date of this Agreement.

14. Should disputes arise between the parties regarding the obligations and responsibilities established herein, TxDOT's decision shall be final and binding.

15. In case one or more of the provisions contained in this Agreement shall for any reason be held invalid, illegal or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provisions hereof and this

Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.

16. This Agreement constitutes the sole and only agreement between the parties hereto and supersedes any prior understandings and/or written or oral agreements between TxDOT and the Requestor respecting the within subject matter.
17. The undersigned for the Requestor represents and warrants that he or she is an officer of the Requestor for which he or she has executed this Agreement and that he or she has the full and complete authority to enter into this Agreement on behalf of the Requestor.

IN TESTIMONY WHEREOF, the parties hereto have caused these presents to be executed on the dates shown below stated.

**REQUESTOR NAME:**

\_\_\_\_\_

By: \_\_\_\_\_  
(Signature)

Name: \_\_\_\_\_  
(Typed)

\_\_\_\_\_  
(Title)

Date: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Phone: \_\_\_\_\_

**THE STATE OF TEXAS**

Executed by and approved for the Texas Transportation Commission for the purpose and effect of activating and/or carrying out the orders, established policies or work programs hereto fore approved and authorized by the Texas Transportation Commission

By: \_\_\_\_\_  
District Engineer

El Paso District

Date: \_\_\_\_\_

## LIST OF ATTACHED EXHIBITS

Exhibit	Description
A	Development Agreement Site Investigation on Highway Right of Way in the El Paso District
B	TxDOT Form 1560, Certificate of Insurance



## Exhibit A DEVELOPMENT AGREEMENT SITE INVESTIGATION ON HIGHWAY RIGHT OF WAY IN THE EL PASO DISTRICT

\_\_\_\_\_ is giving written notice of proposed Work to take place within the right of way of Loop 375 - Border Highway West Extension in El Paso County, TX as follows:

(Give general written description of location and work to take place- Do not write "See Attached")

The Work listed above **is not to include** the following: The destructive testing of any in place pavement or structure, or other work that may be considered harmful to assets already in place. This Work is limited to Site investigations and Engineering Studies for the purposes of preparing a Proposal for the Loop 375 - Border Highway West Extension Development Agreement and Capital Maintenance Agreement. This may include reviewing in place Work along the Project Right of Way, gathering pavement condition score information, subsurface soils investigations and other investigations as required in preparation of a Proposal in response to the TxDOT issued RFP.

At no time shall any Work activity that involves digging take place any closer than three feet from the edge of pavement or back of curb.

The Requestor will use best management practices to minimize erosion and sedimentation resulting from the proposed Work, and will revegetate the Work area as indicated under "Revegetation Special Provisions."

The Requestor will ensure that traffic control measures complying with applicable portions of the *Texas Manual of Uniform Traffic Control Devices* will be installed and maintained for the duration of this Work. (Approval of traffic control plans is required by area/maintenance office.)

Refer to attached location map and drawing for a more specific location and a description of the Work activity. The undersigned agrees to comply with the terms and conditions set forth in this notice.

The proposed Work will begin on the \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_ .

Requestor Party \_\_\_\_\_

Texas Department of Transportation

By (Print) \_\_\_\_\_

Signature \_\_\_\_\_

Strategic Project Office

Address \_\_\_\_\_

Signature: \_\_\_\_\_

\_\_\_\_\_  
Phone \_\_\_\_\_

\_\_\_\_\_  
Date

**COPY OF THIS DOCUMENT MUST BE KEPT ON JOBSITE**

**If Approved via e-mail, retain printed copy of e-mail approval on jobsite as well.**

### Texas Department of Transportation (TxDOT) CERTIFICATE OF INSURANCE

Prior to the beginning of work, the Contractor shall obtain the minimum insurance and endorsements specified. Only the TxDOT certificate of insurance form is acceptable as proof of insurance for department contracts. Agents should complete the form providing all requested information then either fax or mail this form directly to the address listed on the back of this form. Copies of endorsements listed below are not required as attachments to this certificate.

Insured: \_\_\_\_\_  
 Street/Mailing Address: \_\_\_\_\_  
 City/State/Zip: \_\_\_\_\_  
 Phone Number: Area Code ( ) \_\_\_\_\_

**WORKERS' COMPENSATION INSURANCE COVERAGE:**  
 Endorsed with a Waiver of Subrogation in favor of TxDOT.

<b>Carrier Name:</b>			<b>Carrier Phone #:</b>	
<b>Address:</b>			<b>City, State, Zip:</b>	
<b>Type of Insurance</b>	<b>Policy Number</b>	<b>Effective Date</b>	<b>Expiration Date</b>	<b>Limits of Liability:</b>
Workers' Compensation				Not Less Than: Statutory – Texas

**COMPREHENSIVE GENERAL LIABILITY INSURANCE:**  
 Endorsed with TxDOT as Additional Insured and with a Waiver of Subrogation in favor of TxDOT.

<b>Carrier Name:</b>			<b>Carrier Phone #:</b>	
<b>Address:</b>			<b>City, State, Zip:</b>	
<b>Type of Insurance:</b>	<b>Policy Number:</b>	<b>Effective Date:</b>	<b>Expiration Date:</b>	<b>Limits of Liability:</b>
Comprehensive General Liability Insurance Bodily Injury Property Damage OR Commercial General Liability Insurance				Not Less Than: \$ 500,000 each occurrence \$ 100,000 each occurrence \$ 100,000 for aggregate OR \$ 600,000 combined single limit

**COMPREHENSIVE AUTOMOBILE LIABILITY INSURANCE:**  
 Endorsed with TxDOT as Additional Insured and with a Waiver of Subrogation in favor of TxDOT.

<b>Carrier Name:</b>			<b>Carrier Phone #:</b>	
<b>Address:</b>			<b>City, State, Zip:</b>	
<b>Type of Insurance:</b>	<b>Policy Number:</b>	<b>Effective Date:</b>	<b>Expiration Date:</b>	<b>Limits of Liability:</b>
Comprehensive Automobile Liability Insurance OR Texas Business Automobile Policy Bodily Injury Property Damage				Not Less Than: \$ 250,000 each person \$ 500,000 each occurrence \$ 100,000 each occurrence

**UMBRELLA POLICY (if applicable):**

<b>Carrier Name:</b>			<b>Carrier Phone #:</b>	
<b>Address:</b>			<b>City, State, Zip:</b>	
<b>Type of Insurance:</b>	<b>Policy Number:</b>	<b>Effective Date:</b>	<b>Expiration Date:</b>	<b>Limits of Liability:</b>
Umbrella Policy				

**Agency Name** **Address** **City, State Zip Code**

Area Code ( ) \_\_\_\_\_  
 Authorized Agent's Phone Number Authorized Agent Original Signature Date

This Certificate of Insurance neither affirmatively nor negatively amends, extends, or alters the coverage afforded by the above insurance policies issued by the named insurance company. Cancellation of the insurance policies shall not be made until THIRTY DAYS AFTER the agent or the insurance company has sent written notice by certified mail to the contractor and the Texas Department of Transportation.

THIS IS TO CERTIFY to the Texas Department of Transportation acting on behalf of the State of Texas that the insurance policies named meet all the requirements stipulated and such policies are in full force and effect. *If this form is sent by facsimile machine (fax), the sender adopts the document received by TxDOT as a duplicate original and adopts the signature produced by the receiving fax machine as the sender's original signature.*

The Texas Department of Transportation maintains the information collected through this form. With few exceptions, you are entitled on request to be informed about the information that we collect about you. Under §§552.021 and 552.023 of the Texas Government Code, you also are entitled to receive and review the information. Under §559.004 of the Government Code, you are also entitled to have us correct information about you that is incorrect.



**Exhibit G**  
**MINUTE ORDER**

[Insert Minute Order]

**Exhibit H**

**FORM OF PAYMENT FOR WORK PRODUCT AGREEMENT**

**PAYMENT FOR WORK PRODUCT AGREEMENT  
(Loop 375 - Border Highway West Extension Project)**

THIS PAYMENT FOR WORK PRODUCT AGREEMENT is made and entered into as of this \_\_\_\_\_ day of 2014, by and between the Texas Department of Transportation (“TxDOT”) \_\_\_\_\_ and

\_\_\_\_\_, a \_\_\_\_\_ duly authorized to conduct business in the State of Texas (“Proposer”), with reference to the following facts:

- A. Proposer is one of the shortlisted proposers eligible to submit Proposals for the Loop 375 - Border Highway West Extension Project (the “Project”), and wishes to submit a Proposal in response to the Request for Proposals for the Project issued by TxDOT on December 20, 2013 (as amended, the “RFP”). Initially capitalized terms not otherwise defined herein shall have the meanings set forth in the RFP.
- B. The RFP requires each shortlisted proposer to execute and deliver a Payment for Work Product Agreement to TxDOT with the Technical Proposal by the date specified in the RFP, as a condition to the proposer’s eligibility to receive a payment for work product in accordance with Section 6.3 of the Instructions to Proposers (“ITP”).

NOW, THEREFORE, the Proposer hereby agrees as follows:

**1 SERVICES AND PERFORMANCE**

- (a) The Proposer shall prepare a responsive Proposal in response to the RFP. A “responsive” Proposal means a Proposal submitted by a shortlisted proposer which conforms in all material respects to the requirements of the RFP, as determined by TxDOT, in its sole discretion, and is timely received by TxDOT.
- (b) Subject to the provisions of the RFP Documents regarding ownership of EPDs, all work performed by Proposer and its team members pursuant to this Payment for Work Product Agreement and in connection with the Proposal shall be considered work for hire, and the products of such work shall become the property of TxDOT without restriction or limitation on their use. Neither Proposer nor any of its team members shall copyright any of the material developed under this Payment for Work Product Agreement.

## 2 TERM

Unless otherwise provided herein, the provisions of this Payment for Work Product Agreement shall remain in full force and effect until the earlier to occur of (a) eighteen (18) months from the date of the execution of this Agreement or (b) the date payment is delivered hereunder. The work product is due no later than the Proposal Due Date.

## 3 COMPENSATION AND PAYMENT

- (a) If, following receipt of Proposals as requested by the RFP, the Agreement is awarded by TxDOT to a proposer other than Proposer or the procurement is cancelled, then, subject to the terms of Section 6.3 of the ITP and this Payment for Work Product Agreement (including, without limitation, Proposer's full compliance therewith), TxDOT agrees to pay Proposer for the herein described services a lump sum in an amount equal to the lesser of (i) the value of the work product provided in the Proposal that can, as determined by TxDOT, be used by TxDOT in the performance of its functions and (ii) \$950,000. Proposer will not be compensated if the Proposal, including, without limitation, the Price Proposal, is determined by TxDOT to be non-responsive, and/or fails to achieve a passing score on any of the pass/fail criteria in Section 5.3 of the ITP, or if TxDOT withdraws the RFP prior to the due date for Proposals.
- (b) In no event shall any Proposer that is selected for award but fails to satisfy the award conditions set forth in Section 6.1 of the ITP be entitled to receive compensation hereunder, including, without limitation, payments under Section 3(a). In addition, if TxDOT awards the Agreement to Proposer, Proposer will not be entitled to compensation hereunder, including, without limitation, payments under Section 3(a).
- (c) Payment will be made within thirty (30) days after receipt of a proper invoice submitted to TxDOT under this Section 3(c). The invoice may be submitted no earlier than 45 days after notice of final award, including execution of the Development Agreement and COMA, is posted on the RFP Website, or, if final award is not made, not earlier than 30 days after cancellation of the procurement or expiration of the time period for award stated in the RFP (as such time period may be extended by mutual agreement of the apparent best value Proposer and TxDOT), as applicable. All Proposers eligible to receive a payment for work product shall be required to submit an invoice to TxDOT in a form acceptable to TxDOT in order to receive such payment.
- (d) This Payment for Work Product Agreement involves the submission of a Proposal by Proposer that must be received by the due date(s) set forth in the RFP and determined responsive by TxDOT as a condition of Proposer's eligibility for the payment set forth in Section 3(a).

#### **4 INDEMNITIES AND SURETYSHIP**

- (a) INDEMNITY. Proposer agrees that it will indemnify, defend, and hold harmless TxDOT and all of TxDOT's commission members, officers, agents, representatives, and employees from any claim, loss, damage, cost, judgment, fee, penalty, charge, or expenses (including attorneys' fees and costs) arising out of any acts, actions, neglect, omissions, fault, willful misconduct, violation of law or breach by Proposer, its agents, employees, or Subcontractors during the performance of this Payment for Work Product Agreement, whether direct or indirect, and whether to any person or property to which TxDOT or said parties may be subject, except that neither Proposer nor any of its Subcontractors will be liable under this section for damages arising out of injury or damage to persons or property directly caused or resulting from the sole negligence of TxDOT or any of its commission members, officers, agents, or employees.
- (b) Proposer's obligation to indemnify, defend, and pay for the defense or, at TxDOT's option, to participate and associate with TxDOT in defense of any claim and any related settlement negotiations, shall be triggered by TxDOT's notice of claim for indemnification to Proposer. Only a final and unappealable adjudication or judgment specifically finding TxDOT solely negligent shall excuse performance of this provision. Proposer shall pay all costs and fees related to this obligation and its enforcement by TxDOT. TxDOT's failure to notify Proposer of a claim shall not release Proposer of the above duty to defend.

#### **5 COMPLIANCE WITH LAWS**

- (a) Proposer acknowledges that all written correspondence, exhibits, photographs, reports, printed material, tapes, electronic disks, and other graphic and visual aids submitted to TxDOT during this procurement process, excluding only the EPDs, are, upon their receipt by TxDOT, the property of TxDOT and are subject to the Public Information Act (Texas Government Code Section 552.001 *et seq.*).
- (b) Proposer shall comply with all federal, state, and local laws; ordinances; rules; and regulations applicable to the work or payment for work thereof, and shall not discriminate on the grounds of race, color, religion, sex, national origin, age, or disability in the performance of work under this Payment for Work Product Agreement.
- (c) Proposer covenants and agrees that it and its employees shall be bound by the standards of conduct provided in applicable laws, ordinances, rules, and regulations as they relate to work performed under this Payment for Work Product Agreement. Proposer agrees to incorporate the provisions of this paragraph in any subcontract into which it might enter with reference to the work performed pursuant to this Payment for Work Product Agreement.

## **6 EARLY TERMINATION**

This Payment for Work Product Agreement may be terminated by TxDOT, in its sole discretion, in whole or in part, at any time. In the event of such termination, TxDOT will owe no payment, except as provided in Section 3(a), above.

## **7 ASSIGNMENT**

Proposer shall not assign, transfer, pledge, sell, or otherwise convey this Payment for Work Product Agreement without TxDOT's prior written consent, in its sole discretion. Any assignment of this Payment for Work Product Agreement without such consent shall be null and void and may, in TxDOT's sole discretion, disqualify Proposer from further consideration for the procurement and Project.

## **8 MISCELLANEOUS**

- (a) Proposer and TxDOT agree that Proposer, its equity owners, team members, and their respective employees are not agents or representatives of TxDOT as a result of this Payment for Work Product Agreement.
- (b) All words used herein in the singular form shall extend to and include the plural. All words used in the plural form shall extend to and include the singular. All words used in any gender shall extend to and include all genders.
- (c) This Payment for Work Product Agreement, together with the RFP, embodies the entire agreement of the parties with respect to the subject matter hereof. There are no promises, terms, conditions, or obligations other than those contained herein or in the RFP, and this Payment for Work Product Agreement shall supersede all previous communications, representation, or agreements, either verbal or written, between the parties hereto.
- (d) It is understood and agreed by the parties hereto that if any part, term, or provision of this Payment for Work Product Agreement is by the courts held to be illegal or in conflict with any law of the State of Texas, the validity of the remaining portions or provisions shall not be affected, and the rights and obligations of the parties shall be construed and enforced as if the Payment for Work Product Agreement did not contain the particular part, term, or provisions to be invalid.
- (e) This Payment for Work Product Agreement shall be governed by and construed in accordance with the laws of the State of Texas. The venue for any proceeding relating to this Payment for Work Product Agreement shall be the courts in Travis County, Texas.

- (f) This instrument may be executed in one or more counterparts, each of which shall be deemed an original, but all of which, together, shall constitute one and the same instrument.

IN WITNESS WHEREOF, this Payment for Work Product Agreement has been executed and delivered as of the day and year first above written.

TEXAS DEPARTMENT OF  
TRANSPORTATION

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

\_\_\_\_\_ [insert Proposer's name]

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_