

**REQUEST FOR PROPOSALS  
TO DESIGN, CONSTRUCT AND MAINTAIN  
LOOP 1604 WESTERN EXTENSION PROJECT  
THROUGH A DESIGN-BUILD CONTRACT  
VOLUME I  
INSTRUCTIONS TO PROPOSERS  
A PROJECT OF THE  
TEXAS DEPARTMENT OF TRANSPORTATION  
ISSUED April 26, 2013**

**Texas Department of Transportation  
125 East 11<sup>th</sup> Street – Fifth Floor  
Austin, Texas 78701**

**CERTAIN KEY DATES**

<b><u>EVENT</u></b>	<b><u>DATE</u></b>
Issue Final Request for Proposals	April 26, 2013
Proposal Due Date	July 26, 2013
DBA and CMA Conditionally Awarded (anticipated)	August 29, 2013
DBA and CMA Executed and Delivered (anticipated)	December 2013

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## INSTRUCTIONS TO PROPOSERS

### (Request for Proposals: Loop 1604 Western Extension Project)

#### SECTION 1.0 INTRODUCTION AND GENERAL PROVISIONS

##### 1.1 Introduction

This Request for Proposals (“RFP”), as may be amended, is issued by the Texas Department of Transportation (“TxDOT”), an agency of the State of Texas, to seek competitive detailed proposals (individually, a “Proposal” and collectively, “Proposals”) for a Design-Build Contract (“DBC”) that will consist of a Design-Build Agreement (“DBA”) and a Capital Maintenance Agreement (“CMA”). The DBA shall provide that the successful Proposer (“Design-Build Contractor” or “DB Contractor”) shall design, construct, and provide capital maintenance for at least five years for the Loop 1604 Western Extension Project (the “Project”) as further described below. DB Contractor’s capital maintenance rights and obligations will be set forth in the separate CMA to be executed by TxDOT and the DB Contractor. The forms of DBA and CMA are included in Volumes II and III of the RFP.

TxDOT is issuing the RFP to those Proposers shortlisted based on TxDOT’s evaluation of Qualification Statements (“QSs”) delivered to TxDOT on February 15, 2013 in response to the Request for Qualifications for the Project issued on January 18, 2013, as amended (the “RFQ”).

Proposers must comply with these Instructions to Proposers (“ITP”) during the procurement and in their responses to the RFP. Proposers shall also take the Project goals identified in Section 1.2 below into consideration in drafting their Proposals.

The RFP requires each Proposer to be prepared to act as the DB Contractor for the Project if the Proposer is selected.

All forms identified in this ITP are found in Exhibit D unless otherwise noted. All times in this ITP are Central Standard Time (CST) or Central Daylight Savings Time (CDT), as applicable.

##### 1.2 Project Goals

TxDOT’s goals for the Project are as follows:

(a) Maintaining mobility through the Project area during construction of the Project while minimizing negative impacts to the public, business, communities and adjacent property owners through effective cooperation and coordination;

(b) Improving mobility within the Project area after the construction period;

- (c) Environmental sensitivity;
- (d) Securing quality design, construction and capital maintenance services meeting or exceeding TxDOT technical requirements at fair and competitive prices to optimize the operational life cycle performance of the Project;
- (e) Safe construction;
- (f) Expediting delivery of Project improvements;
- (g) Facilitating participation by DBEs, women-owned business enterprises and minority business enterprises, consistent with the DBA Documents, CMA Documents and applicable Laws; and
- (h) Cooperating and coordinating with TxDOT in the design, construction and capital maintenance of the Project.

### **1.3 General Project Description and Scope of DB Contractor's Obligations**

#### **1.3.1 General Project Description**

The Project includes the design, construction and capital maintenance of Loop 1604 from FM 471 (Culebra Road) to SH 16 (Bandera Road) in San Antonio (the "Base Scope") and, at TxDOT's sole option, to potentially design, construct and maintain portions of Loop 1604 further south at SH 151 (the "Option"). (Each of the Base Scope and Option are referred to herein individually as a "Segment" and together as the "Project," with the understanding that the Loop 1604/SH 151 interchange work will be included in such terms only if TxDOT exercises its option pursuant to the DBC to include the Option in the Project.) The Option, to the extent that TxDOT exercises its option to include it in the Project, is within the authority provided in the Commission's previously adopted Minute Order.

The purpose of the Project is to add expressway lanes and extend continuous frontage roads through the Project limits. TxDOT has concluded that harnessing private-sector creativity through a design-build-maintain approach is the best way to ensure cost-effective and expedited delivery of this Project and provide needed safety improvements, congestion relief and economic development benefits to the public.

Following the completion of the Project in accordance with the DBA and an initial five-year capital maintenance term under the CMA, TxDOT will hold two five-year options, exercisable by TxDOT in its sole discretion, to require that DB Contractor perform further capital maintenance on the Project. TxDOT's right to exercise the second option will be contingent on the first option being exercised.

#### **1.3.2 Scope of DB Contractor's Obligations**

DB Contractor's obligations will generally include all efforts required to develop, design and construct the Project in accordance with the requirements of the DBA Documents

and provide capital maintenance for the Project for at least five years in accordance with the requirements of the CMA Documents.

Work under the DBA will proceed as authorized by notices to proceed (“NTPs”) issued by TxDOT. NTP1 will authorize DB Contractor to perform certain work related to the Project Management Plan and certain other activities pertaining to the Base Scope. NTP2 will authorize DB Contractor to proceed with the remaining Base Scope Work. If TxDOT elects to exercise its option to include the Option in the Project, NTP3 will authorize DB Contractor to perform certain work related to the Project Management Plan as it relates to the Option and certain other activities pertaining to the Option, and NTP4 will authorize DB Contractor to proceed with the remaining Option Work.

### **1.3.3 Project Environmental Status**

TxDOT is developing a State environmental assessment for the Base Scope. An open house was held on January 10, 2013 to present the Base Scope portion of the proposed Project to the public. A draft State environmental assessment dated March 2013 has been posted online at the following URL: <http://txdot.gov/inside-txdot/projects/studies/san-antonio/loop1604-northwest.html>. A decision regarding the environmental assessment for the Base Scope is anticipated in July 2013.

TxDOT is developing a State environmental assessment for the Option scope. A decision regarding this environmental assessment is anticipated in January 2015.

### **1.3.4 Status of Required Right of Way Acquisition**

TxDOT has acquired all right-of-way necessary for the Project. DB Contractor will be responsible for acquisition costs and certain acquisition activities as described in the DBA Documents, if DB Contractor requests the acquisition of parcels outside of the Schematic Right-of-Way.

### **1.3.5 Status of Required Utility Work**

The DBA will require DB Contractor to be responsible for performing or causing to be performed necessary utility relocations/adjustments in accordance with applicable standards and, with limited exceptions specified in the DBA, for the costs associated with utility relocations/adjustments, except to the extent the utilities are legally responsible for such costs.

TxDOT is performing subsurface utility engineering investigation (“SUE”) on the Base Scope and Option. Level B is being performed throughout the Project and Level A is being performed at utility crossings. TxDOT will provide SUE data as it becomes available, posted in the Reference Information Documents (“RID”).

### 1.3.6 Status of Design Schematics

The design schematic for the Base Scope has been provided in the RID.

The design schematic for the Option has also been provided in the RID.

Schematics are subject to change based on further developments resulting from technical review and public input.

### 1.4 Documents in the Request for Proposals

The RFP consists of the following volumes, and any other documents that may be issued by Addendum, as such documents may be amended and supplemented:

- (a) Volume I – this ITP (including exhibits and forms);
- (b) Volume II – the DBA Documents;
- (c) Volume III – the CMA Documents; and
- (d) Volume IV – the Reference Information Documents.

For order of precedence, refer to Section 1.2.1 of the DBA for DBA Documents, and Section 1.2.2 of the CMA for CMA Documents. Reference Information Documents (RID) available as of the time of issuance of this RFP are posted to [*temporary website: [http://ftp.dot.state.tx.us/pub/txdot-info/sat/loop1604\\_western/draft\\_rfp/](http://ftp.dot.state.tx.us/pub/txdot-info/sat/loop1604_western/draft_rfp/); permanent website URL to be inserted*], which is hyperlinked to the RFP Website. Additional Reference Information Documents may subsequently become available and will be distributed to Proposers via this hyperlink.

The Reference Information Documents are included in the RFP for the purpose of providing information to Proposers that is in TxDOT's possession. TxDOT has not determined whether the Reference Information Documents are accurate, complete or pertinent, or of any value to the Proposers. The Reference Information Documents will not form a part of the contract between TxDOT and DB Contractor. Except as may be provided otherwise in the DBA Documents or the CMA Documents, TxDOT makes no representation, warranty or guarantee as to, and shall not be responsible for, the accuracy, completeness, or pertinence of the Reference Information Documents, and, in addition, shall not be responsible for any conclusions drawn therefrom.

### 1.5 Definitions and Acronyms

Refer to Exhibit A hereto for the meaning of various capitalized terms and acronyms used herein, and refer to Exhibit 1 of the DBA or Exhibit 1 of the CMA, as applicable, for the meaning of capitalized terms and acronyms used but not defined herein or in Exhibit A of this ITP.

## 1.6 Procurement Schedule

The following represents the current schedule for the procurement.

<u>EVENT</u>	<u>DATE and TIME</u>
Issue Final Request for Proposals	April 26, 2013
One-on-one meetings with Proposers to discuss questions regarding the RFP	May 13, 2013
Last date for Proposer submittal of initial questions regarding the RFP	May 16, 2013 12:00 p.m.
One-on-one meetings with Proposers to discuss the RFP (particularly the Technical Provisions) and ATCs	Week of May 27, 2013
Deadline for submittal of ATCs	June 14, 2013 12:00 p.m.
Last date for TxDOT responses to ATCs	June 28, 2013
Last Date for submittal of: (1) questions regarding the RFP; (2) changes in organization; (3) changes in Key Personnel; and (4) new Key Personnel not required to be submitted with the QS.	July 1, 2013 12:00 p.m.
Last Date for TxDOT responses to: (1) questions regarding the RFP; (2) changes in organization; (3) changes in Key Personnel; and (4) new Key Personnel not required to be submitted with the QS.	July 10, 2013
Proposal Due Date	July 26, 2013 12:00 p.m.
Anticipated conditional award by Texas Transportation Commission	August 29, 2013
DBA and CMA Executed (anticipated)	December 2013

All times set forth above and elsewhere in the RFP are for local Central time in Austin, Texas. Where the RFP provides a deadline or due date for submission of documents, correspondence or other materials to TxDOT, the submission will only be considered timely if TxDOT receives the submission by the date and, if applicable, the time identified. All dates set forth above and elsewhere in the RFP are subject to change, in TxDOT's sole discretion, by written notice to Proposers.

## **1.7 General Provisions Regarding Proposals**

### **1.7.1 Proposal Contents**

As used in this procurement, the term “Proposal” means a Proposer’s complete response to the RFP, including a (a) Technical Proposal and (b) Financial Proposal. The instructions and requirements for the Technical Proposal and the Financial Proposal are set forth in Exhibits B and C, respectively, and a checklist showing the required contents of the entire Proposal is found in Exhibit E. The Proposal shall be organized in the order listed in Exhibit E, and shall be clearly indexed. Each Proposal component shall be clearly titled and identified and shall be submitted without reservations, qualifications, conditions or assumptions. Any failure to provide all the information and all completed forms (Exhibit D) in the format specified or submittal of a Proposal subject to any reservations, qualifications, conditions or assumptions may result in TxDOT’s rejection of the Proposal or giving it a lower rating. All blank spaces in the Proposal forms must be filled in as appropriate. No substantive change shall be made in the Proposal forms.

### **1.7.2 Inclusion of Proposal in DBA Documents and CMA Documents**

Portions of the successful Proposal will become part of the DBA Documents and CMA Documents, as specified in the DBA and the CMA. All other information is for evaluation purposes only and will not become part of the DBA Documents or CMA Documents.

### **1.7.3 Commitments in the Proposal**

The verbiage used in each Proposal will be interpreted and evaluated based on the level of commitment provided by Proposer. Tentative commitments will be given no consideration. For example, phrases such as “we may” or “we are considering” will be given no consideration in the evaluation process since they do not indicate a firm commitment.

### **1.7.4 Ownership of Proposal and Applicability of Public Information Act**

Subject to the exceptions specified herein, the “Rules” (defined below in Section 2.1) and in the Texas Transportation Code (the “Code”), all written and electronic correspondence, exhibits, photographs, reports, printed material, tapes, disks, designs, and other graphic and visual aids submitted to TxDOT during this procurement process, whether included in the Proposal or otherwise submitted, become the property of the State of Texas upon delivery to TxDOT, and will not be returned to the submitting parties. Consequently, all such items may be subject to Texas Government Code, Chapter 552 (the “Public Information Act” or the “Act”). Proposers should familiarize themselves with the provisions of the Act requiring disclosure of public information, and exceptions thereto. In no event shall the State of Texas, TxDOT, or any of their agents, representatives, consultants, directors, officers or employees be liable to a Proposer or Proposer team member for the disclosure of any materials or information submitted in response to the RFP. See also Section 2.6.

## **1.8 Project Costs, Funding and Financing**

TxDOT's current total design-build estimate for the improvements to be developed as the Base Scope is approximately \$75 million. TxDOT's current total design-build estimate for the improvements which may be developed as the Option is approximately \$39 million. These estimates are inclusive of all costs to design and construct the Project (the DBA portion of the DBC), and estimated costs reflect the currently developed schematic and environmentally studied project components at current construction prices. The estimates do not include capital maintenance costs (the CMA portion of the DBC).

TxDOT's plan of finance contemplates that TxDOT, using State funds, will fund the design, construction and capital maintenance of the Project. Payments will be made in accordance with the DBA Documents and the CMA Documents. Although TxDOT anticipates using State funds, the use of federal funds has not been foreclosed, particularly with respect to the Option.

## **1.9 Federal Requirements**

### **1.9.1 General Obligations**

In order to preserve the ability of TxDOT to use federal funding for the Project; the procurement process, the DBA Documents and the CMA Documents must comply with applicable federal Laws. TxDOT reserves the right to modify the RFP to address any concerns, conditions or requirements of the Federal Highway Administration ("FHWA"), including Buy America requirements. Proposers shall be notified by Addendum of any such modifications.

### **1.9.2 DBE Requirements**

TxDOT has determined that Disadvantaged Business Enterprise ("DBE") requirements apply to the design and construction of the Project, and has adopted a DBE Program to provide DBEs opportunities to participate in the business activities of TxDOT as service providers, vendors, contractors, subcontractors, advisors, and consultants. TxDOT has adopted the definition of DBE set forth in 49 CFR § 26.5. Proposer's DBE compliance obligations shall be governed by all applicable federal DBE regulations, including 49 CFR Part 26, as well as applicable requirements set forth in the DBA Documents, CMA Documents and TxDOT's DBE Program document.

The DBE participation goal for the Project shall be 8% of the Price. TxDOT's DBE requirements applicable to the DBA are set forth in Section 7.1 of the DBA, the DBE Special Provisions attached as Exhibit 6 to the DBA and TxDOT's DBE Program adopted pursuant to Title 49 CFR Part 26. TxDOT's DBE requirements applicable to the CMA are set forth in Section 6.1 of the CMA. As set forth in Section 3.2.9 of Exhibit B, each Proposer shall submit a certification concerning DBE requirements with its Proposal. Failure to provide the required DBE certification shall be considered a breach of the Proposal requirements and shall render a Proposal non-responsive.

Following conditional award of the DBA and the CMA, the selected Proposer will be required to submit a detailed DBE Performance Plan describing the methods to be employed for achieving TxDOT's DBE participation goals for the Project, including Proposer's exercise of good faith efforts. Requirements for the DBE Performance Plan are set forth in the DBE Special Provisions, Exhibit 6 to the DBA. The DBE Performance Plan will be subject to review, comment and approval by TxDOT prior to and as a condition of final award of the DBA and the CMA.

The selected Proposer will also be required to provide DBE commitments in the form required by TxDOT as DBE subcontractors are identified, in accordance with the DBE Special Provisions, the approved DBE Performance Plan, and TxDOT's DBE Program.

DB Contractor shall not cancel or terminate any subcontract with a DBE firm except in accordance with all requirements and provisions applicable to cancellation or termination of subcontracts with DBE firms set forth in the DBE Special Provisions in Exhibit 6 to the DBA.



## **SECTION 2.0 PROCUREMENT PROCESS**

### **2.1 Procurement Method**

The RFP is issued pursuant to Chapter 223, Subchapter F, of the Code and other applicable provisions of law pertaining to design-build contracts, Sections 9.150-9.155 of Title 43, Texas Administrative Code (the “Rules”), which became effective on March 15, 2012, and other applicable provisions of Texas and federal Law.

If an award will be made, TxDOT will award the DBA and CMA to the responsible Proposer offering a Proposal meeting the high standards set by TxDOT and which is determined by TxDOT, through evaluation based upon the criteria set forth in the RFP in accordance with the Code and Rules, to provide the best value to TxDOT and to be in the best interest of the State of Texas.

TxDOT will accept Proposals for the Project only from those Proposers TxDOT has shortlisted for the procurement based on their responses to the RFQ.

TxDOT will not review or consider unsolicited or nonconforming proposals.

### **2.2 Receipt of the Request for Proposal Documents, Communications and Other Information**

The RFP will be available to the public on the TxDOT Project Website. The RID will be available on the secure file transfer and sharing site for the Project (the “RFP Website”). The RFP Website is distinct from the Project Website viewable by the public. Access to the RFP Website will be granted only to shortlisted Proposers. However, portions of the RIDs will be available to the public via the Project Website while others will remain only available on the secure RFP Website, depending on the confidential nature of the information. Other information related to the procurement that is to be made available to the general public may, at TxDOT’s discretion, be posted on the Project Website.

TxDOT has provided shortlisted Proposers with the address of the RFP Website that TxDOT will maintain related to this procurement. The RFP Website address, username and password has been provided separately to each shortlisted Proposer. Each shortlisted Proposer will be required to treat the username and password as confidential information and to check the site regularly for Addenda to this RFP and for other procurement related information.

#### **2.2.1 Authorized Representative**

TxDOT has designated the following individual to be its authorized representative for the procurement (the “Authorized Representative”):

Frank Holzmann, P.E.  
Texas Department of Transportation  
7600 Chevy Chase Drive, Building 2, Suite 400

Austin, TX 78752  
E-mail: TxDOT-SAT-PPP-LP1604@txdot.gov

From time to time during the procurement process or during the term of the DBA or the CMA, TxDOT may designate another Authorized Representative or representatives to carry out some or all of TxDOT's obligations pertaining to the Project.

### **2.2.2 Identification of Proposer Authorized Representative**

The Proposer's designated representative shall initially be the person identified in the QS as the single point of contact for the Proposer. If a Proposer changes its designated representative to receive documents, communications or notices in connection with the procurement at any time, including subsequent to its submission of its Proposal, Proposer shall provide TxDOT's Authorized Representative with the name and address of such new designated representative. Failure to identify a designated representative in writing may result in Proposer failing to receive important communications from TxDOT. TxDOT is not responsible for any such failure.

### **2.2.3 Rules of Contact**

From the date of issuance of the RFQ (January 18, 2013) until March 22, 2013, the rules of contact provisions in the RFQ were applicable to this procurement. Starting on March 22, 2013, the date the industry review package was issued, and ending on the earliest of (i) execution and delivery of the DBA and the CMA, (ii) rejection of all Proposals by TxDOT or (iii) cancellation of the RFP, the rules of contact set forth below shall apply. These rules are designed to promote a fair and unbiased procurement process. Contact includes face-to-face, telephone, facsimile, electronic-mail (e-mail), social media, instant messages, texts, or formal written communication.

The specific rules of contact are as follows:

(a) No Proposer nor any of its team members may communicate with another Proposer or its team members with regard to the RFP or either team's Proposal, except that (i) subcontractors that are shared between two or more Proposer teams may communicate with their respective team members so long as those Proposers establish a protocol to ensure that the subcontractor will not act as a conduit of information between the teams and (ii) this prohibition does not apply to public discussions regarding the RFP at any TxDOT-sponsored informational meetings.

(b) Each Proposer shall designate one representative responsible for all communications between the Proposer and TxDOT, and such designated representative shall correspond with TxDOT regarding the RFP only through TxDOT's Authorized Representative (except communications with TxDOT's ombudsman as provided in subsection (c) of this Section 2.3.2 below).

(c) No Proposer or representative thereof shall have any ex-parte communications regarding the RFP or the procurement described herein with any member of the Texas Transportation Commission ("Commission"), Stakeholder or with

any TxDOT staff, advisors, contractors or consultants involved with the procurement or the Project, except for communications with TxDOT consultants who have completed their services for the Project and been released by TxDOT, communications expressly permitted by the RFP or except as approved in advance by the Authorized Representative or the Chief Planning and Project Officer, in his/her sole discretion. The foregoing restriction shall not, however, preclude or restrict communications with regard to matters unrelated to the RFP or participation in public meetings of the Commission or any public or Proposer workshop related to the RFP. Any Proposer engaging in such prohibited communications may be disqualified at the sole discretion of TxDOT.

(d) Proposers shall not contact any of the Stakeholders regarding the Project, including employees, representatives, members and consultants of the Stakeholders, except as specifically approved in advance by TxDOT in writing or as set forth in this Section 2.2.3(d). Notwithstanding the foregoing:

(i) each Proposer may set up meetings with the City of San Antonio and/or Bexar County -- in their respective roles as municipal utility providers and only to the extent that their role as municipal utility provider may be relevant for the Project -- for the sole purpose of discussing utility issues in connection with the Project; provided that the Proposer shall provide written notice to TxDOT of the date, time, location and anticipated attendees of such meetings no later than three business days in advance of each such meeting; and provided, however, that the Proposer shall not discuss other Proposers or their proposals, negotiate exclusive arrangements to the detriment of other Proposers or otherwise seek an unfair competitive advantage; and

(ii) each Proposer may contact private landowners along the Project corridor for the purpose of performing due diligence and discussing aspects of the Proposal, including temporary construction easement, staging areas and borrow; provided, however, that the Proposer shall not discuss other Proposers or their proposals, negotiate exclusive arrangements to the detriment of other Proposers or otherwise seek an unfair competitive advantage; and provided further that the Proposer shall not attempt to obtain from such landowners rights of entry during the procurement except as set forth in Section 2.8.2.

(e) Proposers shall not communicate with the Texas Comptroller of Public Accounts.

(f) Any communications determined by TxDOT, in its sole discretion, to be improper may result in disqualification.

(g) Any official information regarding the Project will be disseminated from TxDOT's office on Department letterhead, on the RFP Website or on the Project Website. Any official correspondence will be in writing, on TxDOT letterhead and signed by TxDOT's Authorized Representative or designee.

(h) TxDOT will not be responsible for any oral exchange or any other information or exchange that occurs outside the official process specified herein.

Proposer shall note that no correspondence or information from TxDOT or anyone representing TxDOT regarding the RFP or the Proposal process in general shall have any effect unless it is in compliance with Section 2.2.3(g).

## **2.2.4 Language Requirement**

All correspondence regarding the RFP, Alternative Technical Concepts (“ATCs”), Proposal, DBA Documents and the CMA Documents are to be in the English language. If any original documents required for the Proposal are in any other language, Proposer shall provide a certified English translation, which shall take precedence in the event of conflict with the original language.

## **2.3 Questions and Response Process, and Addenda**

### **2.3.1 Questions and Responses Regarding the RFP**

Proposers shall be responsible for reviewing the RFP and any Addenda issued by TxDOT prior to the Proposal Due Date, and for requesting written clarification or interpretation of any perceived mistake, discrepancy, deficiency, ambiguity, error or omission contained therein, or of any provision which Proposer fails to understand. Failure of Proposer to so examine and inform itself shall be at its sole risk, and no relief for error or omission will be provided by TxDOT. Proposers shall submit, and TxDOT will respond to, requests for written clarification in accordance with this Section 2.3.1. To the extent responses are provided, they will not be considered part of the DBA Documents or CMA Documents, nor will they be relevant in interpreting the DBA Documents or CMA Documents, except as expressly set forth in the DBA Documents and CMA Documents, as applicable.

TxDOT will only consider comments or questions regarding the RFP, including requests for clarification and requests to correct errors, if submitted by a shortlisted Proposer to the Authorized Representative in writing via submission to email address identified in Section 2.2.1, if it is a confidential communication regarding the procurement process, to TxDOT’s designated ombudsman by hard copy or electronic transmission in the format prescribed herein (see Section 2.3.2 for a description of the instances in which communications may be submitted to the ombudsman).

Such comments or questions may be submitted at any time prior to the applicable last date specified in Section 1.6 or such later date as may be specified in any Addendum and shall: (i) be sequentially numbered; (ii) identify the document (e.g., the DBA, the Design-Build Technical Provisions, etc.); (iii) identify the relevant section number and page number (e.g., DBA Section 5.2, pages 20-21) or, if it is a general question, indicate so; (iv) not identify the Proposer’s identity in the body of the question or contain proprietary or confidential information and (v) indicate whether the question is a Category 1, 2, 3 or 4 question.

As used above, “Category 1” means a potential “go/no-go” issue that, if not resolved in an acceptable fashion, may preclude the Proposer from submitting a Proposal. “Category 2” means a major issue that, if not resolved in an acceptable fashion, will significantly affect value for money or, taken together with the entirety of other issues, may preclude the Proposer from submitting a Proposal. “Category 3” means an issue that may affect value for money, or another material issue, but is not at the level of a Category 1 and Category 2 issue. “Category 4” means an issue that is minor in nature, a clarification, a comment concerning a conflict between documents or within a document, etc.

Proposers will be limited to 30 questions per RFP version issued, including the draft RFP, final RFP and Addenda to the final RFP. If a question has more than one subpart, each subpart will be considered a separate question. Corrections of typographical errors, incorrect cross references or internal inconsistencies within or among the RFP documents will be excluded from the above question limitation.

Except during one-on-one meetings, no telephone or oral requests will be considered. Proposers are responsible for ensuring that any written communications clearly indicate on the first page or in the subject line, as applicable, that the material relates to the Project. No requests for additional information or clarification submitted to any person other than TxDOT’s Authorized Representative or, subject to compliance with Section 2.3.2, to TxDOT’s designated ombudsman will be considered. Questions may be submitted only by the Proposer’s designated representative, and must include the requestor’s name, address, telephone and facsimile numbers, e-mail address, and the Proposer he/she represents.

The questions and TxDOT’s responses will be in writing and will be delivered to all Proposers, except that TxDOT intends to respond individually to those questions identified by a Proposer or deemed by TxDOT as containing confidential or proprietary information relating to Proposer’s Proposal or ATCs. TxDOT reserves the right to disagree with Proposer’s assessment regarding confidentiality of information in the interest of maintaining a fair process or complying with applicable Law. Under such circumstances, TxDOT will inform the Proposer and may allow it to withdraw the question, rephrase the question, or have the question answered non-confidentially or, if TxDOT determines that it is appropriate to provide a general response, TxDOT will modify the question to remove information that TxDOT determines is confidential. TxDOT may rephrase questions as it deems appropriate and may consolidate similar questions. TxDOT contemplates issuing multiple sets of responses at different times during the procurement process. Except for responses to questions relating to Addenda, the last set of responses will be issued no later than the date specified in Section 1.6. A consolidated, final set of questions and answers will be compiled and distributed prior to the Proposal Due Date.

TxDOT may convene pre-Proposal meetings with Proposers as it deems necessary (see Section 2.5), and Proposers must make themselves available to TxDOT for such pre-Proposal meetings and to discuss any matters they submit to TxDOT under this Section 2.3.1. If TxDOT determines, in its sole discretion, that its interpretation or

clarification requires a change in the RFP, TxDOT will prepare and issue an Addendum.

### **2.3.2 Ombudsman**

TxDOT has designated an employee who is not involved in this procurement to act as an ombudsman for the purpose of receiving written communications submitted in accordance with this Section 2.3.2 on a confidential basis regarding the procurement process. Instead of submitting written communications to TxDOT's Authorized Representative as provided in Section 2.3.1, a Proposer may submit such confidential communications, comments or complaints regarding the procurement to the ombudsman, where Proposer believes in good faith that confidentiality is essential. Please note that the deadline set forth in Section 2.3.1 applies to comments and questions regarding the RFP that are submitted to the Ombudsman. A Proposer must submit such confidential communications in a separate document that does not include any information identifying Proposer. After receiving such confidential communications, the ombudsman shall forward only the separate document containing the confidential communication to TxDOT's Authorized Representative as identified in Section 2.2.1. If the ombudsman determines that the submitted material is not of a confidential nature or has been submitted past the applicable deadline set forth in Section 2.3.1, the ombudsman shall return the submission to Proposer and instruct Proposer to submit the communication directly to TxDOT's Authorized Representative in accordance with Section 2.3.1. TxDOT has designated the following individual who is not involved in the procurement to be the ombudsman for the procurement:

Ms. Rebecca Blewett, Esq.  
Associate General Counsel  
Texas Department of Transportation  
150 E. Riverside Drive, 4th Floor North Tower  
Austin, Texas 78704  
E-mail: Becky.Blewett@txdot.gov

All other questions and requests for clarification should be submitted to the Authorized Representative in accordance with Section 2.3.1.

### **2.3.3 Addenda**

TxDOT reserves the right, in its sole discretion, to revise, modify or change the RFP and/or procurement process at any time before the Proposal Due Date (or, if Proposal Revisions are requested pursuant to Section 5.8, prior to the due date for Proposal Revisions). Any such revisions will be implemented through issuance of Addenda to the RFP. Addenda will be posted on the RFP Website, and Proposers will be notified of the issuance of such Addenda. If any Addendum significantly impacts the RFP, as determined in TxDOT's sole discretion, TxDOT may change the Proposal Due Date. The announcement of such new date will be included in the Addendum. In addition, if the last date for Proposers to submit questions regarding the RFP has occurred or has changed, the Addendum will indicate the latest date for submittal of any clarification requests permitted concerning the Addendum.

Proposer shall acknowledge in its Proposal Letter (see Form A) receipt of all Addenda and question and answer responses. Failure to acknowledge such receipt may cause the Proposal to be deemed non-responsive and be rejected. TxDOT reserves the right to hold group meetings with Proposers and/or one-on-one meetings with each Proposer to discuss any Addenda or response to requests for clarifications. TxDOT does not anticipate issuing any Addenda later than five Business Days prior to the Proposal Due Date. However, if the need arises, TxDOT reserves the right to issue Addenda after such date. If TxDOT finds it necessary to issue an Addendum after such date, then any relevant processes or response times necessitated by the Addendum will be set forth in a cover letter to that specific Addendum.

## **2.4 Pre-Proposal Submittals**

Pre-Proposal Submittals are required as provided in Section 2.11 (regarding changes in a Proposer's organization) and Exhibit B, Section 3.2.5 (regarding changes in and new additions to Key Personnel). In addition, any Proposer that wishes to submit an ATC pursuant to Section 3.2 must make a Pre-Proposal Submittal as described therein.

## **2.5 Pre-Proposal Meetings**

### **2.5.1 Informational Meetings**

TxDOT may hold joint informational meetings with all Proposers at any time prior to the Proposal Due Date. Informational meetings may be held either in person or by telephonic or electronic means. If held telephonically or electronically, the meeting will permit interactive communication between all Proposers and TxDOT. Written notice of any informational meetings will be sent to all Proposers. If the meeting is conducted by telephonic or electronic means, the notice will inform Proposers of the manner of the meeting.

If any informational meeting is held, each Proposer shall attend with appropriate members of its proposed key management personnel, and if required by TxDOT, senior representatives of proposed team members identified by TxDOT.

### **2.5.2 One-on-One Meetings**

TxDOT intends to conduct one-on-one meetings with each Proposer on the dates set forth in Section 1.6, and on such other dates designated by TxDOT in writing to the Proposers, to discuss issues and clarifications regarding the RFP and Proposer's ATCs. TxDOT reserves the right to disclose to all Proposers any issues raised during the one-on-one meetings, except to the extent that TxDOT determines, in its sole discretion, such disclosure would impair the confidentiality of an ATC or would reveal a Proposer's confidential business strategies. Participation at such meetings by the Proposers shall be mandatory. FHWA may also participate in all one-on-one meetings.

The one-on-one meetings are subject to the following:

- The meetings are intended to provide Proposers with a better understanding of the RFP.
- TxDOT will not discuss with any Proposer any Proposal or ATC other than its own.
- Proposers shall not seek to obtain commitments from TxDOT in the meetings or otherwise seek to obtain an unfair competitive advantage over any other Proposer.
- No aspect of these meetings is intended to provide any Proposer with access to information that is not similarly available to other Proposers, and no part of the evaluation of Proposals will be based on the conduct or discussions that occur during these meetings.

Persons attending the one-on-one meetings will be required to sign an acknowledgment of the foregoing rules and to identify all participants from Proposer whether attending in person or by phone.

### **2.5.3 Questions and Responses During One-on-One Meetings**

During one-on-one meetings, Proposers may ask questions and TxDOT may provide responses. However, any responses provided by TxDOT during one-on-one meetings may not be relied upon unless questions were submitted in writing and TxDOT provided written responses in accordance with Section 2.3.1. The questions and TxDOT's responses will be provided in writing to all Proposers, except to the extent such questions are deemed by TxDOT to contain confidential or proprietary information relating to a particular Proposer's Proposal or ATCs.

### **2.5.4 Statements at Meetings**

Nothing stated at any pre-Proposal meeting or included in a written record or summary of a meeting will modify this ITP or any other part of the RFP unless it is incorporated in an Addendum issued pursuant to Section 2.3.3.

## **2.6 Confidentiality/Public Information Act Disclosure Requests**

### **2.6.1 Disclosure Waiver**

Each Proposer, by submitting a Proposal to TxDOT in response to the RFP, consents to the disclosures described in this ITP, including the disclosures in this Section 2.6 and all other disclosures required by law, and expressly waives any right to contest, impede, prevent or delay such disclosure, or to initiate any proceeding that may have the effect of impeding, preventing or delaying such disclosure, under the Public Information Act, the Code, the Rules or any other Law relating to the confidentiality or disclosure of information. Under no circumstances will TxDOT be responsible or liable to a Proposer or any other party as a result of disclosing any such materials. Proposer further agrees



to assist TxDOT in complying with these disclosure requirements if it is the selected apparent best value Proposer.

## **2.6.2 Observers During Evaluation**

Proposers are advised that observers from federal or other agencies may observe the Proposal evaluation process and will have the opportunity to review the Proposals after the Proposal Due Date. TxDOT has agreed to allow FHWA officials and their outside advisors to oversee the procurement process, which includes access to the Financial Proposals. Outside observers (other than FHWA officials) will be required to sign TxDOT's standard confidentiality agreement.

## **2.6.3 Public Disclosure of Proposal Documents**

Proposers are advised that the information contained in Form J (Conflict of Interest Disclosure Statement) and the Executive Summary (described in Exhibit B, Section 3.1) of each Proposal may be publicly disclosed by TxDOT at any time, in TxDOT's sole discretion.

Proposers are advised that upon recommendation to the Commission of the selection of an apparent best value Proposer and in TxDOT's sole discretion, TxDOT may publicly release (a) each Proposal with the exception of non-public financial statements of privately held entities, Form M-1 (Design-Build Price (Base Scope)), Form M-1.1 (Design-Build Price Breakdown (Base Scope)), Form M-1.2 (ATC Cost Adjustment (Base Scope)), Form M-2 (DB Contractor Cash Flow Adjustment Table / Maximum Payment Schedule (Base Scope)), Form M-3 (Design-Build Price (Option)), Form M-3.1 (Design-Build Price Breakdown (Option)), Form M-3.2 (ATC Cost Adjustment (Option)), Form M-4 (DB Contractor Cash Flow Adjustment Table / Incremental Maximum Payment Schedule (Option)), Form N-1 (Maintenance Price (Base Scope)), and Form N-2 (Maintenance Price (Option)) and (b) the selected apparent best value Proposer's Forms M-1, M-1.1, M-1.2, M-2, M-3, M-3.1, M-3.2, M-4, N-1 and N-2, or any of the information contained therein. In the event TxDOT is unable to reach agreement on the DBA with the selected apparent best-value Proposer and TxDOT, in accordance with applicable law, chooses to enter into negotiations with the next highest ranking Proposer, then the Forms M-1, M-1.1, M-1.2, M-2, M-3, M-3.1, M-3.2, M-4, N-1 and N-2 submitted by the next such highest ranking Proposer and any information contained therein may be disclosed as described in the previous sentence for the selected apparent best-value Proposer.

Prior to recommendation to the Commission of the selection of an apparent best-value Proposer, any Form M-1, M-1.1, M-1.2, M-2, M-3, M-3.1, M-3.2, M-4, N-1 or N-2 submitted by Proposers and the information contained therein shall be subject to disclosure as described in Section 2.6.4.

After recommendation to the Commission of the selection of an apparent best-value Proposer, but prior to execution of the DBA, any Form M-1, M-1.1, M-1.2, M-2, M-3, M-3.1, M-3.2, M-4, N-1 or N-2 submitted by Proposers and the information contained

therein, other than that of the apparent best-value Proposer (or that of the next highest ranking Proposer, if such Proposer is in DBA negotiations with TxDOT) shall be subject to disclosure as described in Section 2.6.4.

After final award, or in the event that the procurement is cancelled by TxDOT, TxDOT shall have the right to publicly disclose any and all portions of all the Proposals, except the non-public financial statements of privately held entities. However, the non-public financial statements of privately held entities shall be subject to disclosure as described in Section 2.6.4.

#### **2.6.4 Disclosure Process for Requests Under the Act**

If a request is made under the Act for disclosure of the Proposals or information contained therein, other than information which may be otherwise disclosed pursuant to the Proposer's express consent given in accordance with Section 2.6.1, TxDOT will submit a request for an opinion from the Office of the Attorney General prior to disclosing any such documents. Proposer shall then have the opportunity to assert its basis for non-disclosure of such documents and claimed exception under the Act or other applicable Law to the Office of the Attorney General within the time period specified in the notice issued by TxDOT and allowed under the Act. However, it is the responsibility of Proposer to monitor such proceedings and make timely filings. TxDOT may, but is not obligated to, make filings of its own concerning possible disclosure; however, TxDOT is under no obligation to support the positions of Proposer. By submitting a Proposal to TxDOT in response to the RFP, Proposer consents to, and expressly waives any right to contest, the provision by TxDOT to the Office of the Attorney General of all, or representative samples of, the Proposal, including any non-public financial statements of privately held entities and other confidential or proprietary information, in accordance with the Act and each Proposer consents to the release of all such information to the Attorney General for purposes of the Attorney General making a determination in response to a disclosure request under the Act. Under no circumstances will TxDOT be responsible or liable to a Proposer or any other party as a result of disclosing any such labeled materials, whether the disclosure is deemed required by Law or by an order of court or occurs through inadvertence, mistake or negligence on the part of TxDOT or its officers, employees, contractors or consultants.

All Proposers should obtain and thoroughly familiarize themselves with the Act, Code and any Rules applicable to the issue of confidentiality and public information. TxDOT will not advise a Proposer as to the nature or content of documents entitled to protection from disclosure under the Code, the Act or other Texas Laws, as to the interpretation of such Laws, or as to definition of trade secret. Proposer shall be solely responsible for all determinations made by it under applicable Laws. Each Proposer is advised to contact its own legal counsel concerning the effect of applicable Laws to that Proposer's own circumstances.

In the event of any proceeding or litigation concerning the disclosure of any Proposal or portion thereof, including any non-public financial statements of privately held entities and other confidential or proprietary information submitted by Proposer, Proposer shall

be responsible for prosecuting or defending any action concerning the materials at its sole expense and risk; provided, however, that TxDOT reserves the right, in its sole discretion, to intervene or participate in the litigation in such manner as it deems necessary or desirable. All costs and fees (including attorneys' fees and costs) incurred by TxDOT in connection with any litigation, proceeding or request for disclosure shall be reimbursed and paid by Proposer whose Proposal is the subject thereof.

## **2.7 TxDOT Studies and Investigations**

To the extent TxDOT undertakes any investigative activities, the information obtained by TxDOT from such activities may be made available to Proposers in the Reference Information Documents. All information provided by TxDOT will be subject to the same limitations applicable to similar information furnished in the Reference Information Documents. Specifically, TxDOT makes no representation or warranty as to the accuracy, completeness or suitability of the additional information.

## **2.8 Examination of RFP and Site Access**

### **2.8.1 Examination of RFP**

Each Proposer shall be solely responsible for examining, with appropriate care and diligence, the RFP, including Reference Information Documents and any Addenda, and material posted on the RFP Website, and for informing itself with respect to any and all conditions that may in any way affect the amount or nature of its Proposal, or the performance of DB Contractor's obligations under the DBA and the CMA with TxDOT. Each Proposer also is responsible for monitoring the RFP Website for information concerning the RFP and the procurement. The Proposal Letter (Form A) includes an acknowledgment that Proposer has received and reviewed all materials posted thereon. Failure of Proposer to so examine and inform itself shall be at its sole risk, and TxDOT will provide no relief for any error or omission.

Each Proposer is responsible for conducting such investigations as it deems appropriate in connection with its Proposal, regarding the condition of existing facilities and Site conditions, including Hazardous Materials, and permanent and temporary Utility appurtenances, keeping in mind the provisions in the DBA and the CMA regarding assumption of liability by Proposer. Proposer's receipt of TxDOT-furnished information does not relieve Proposer of such responsibility.

The submission of a Proposal shall be considered prima facie evidence that Proposer has made the above-described examination and is satisfied as to the conditions to be encountered in performing the Work and Maintenance Services, and as to the requirements of the DBA Documents and CMA Documents.

### **2.8.2 Site Access**

An expedited process for obtaining rights of entry to access portions of the Project is attached hereto as Exhibit F. Subject to this Section 2.8.2 and pursuant to the terms of Exhibit F and subject to the Proposer obtaining any required administrative or

governmental approvals, Proposers will be allowed access, through the Proposal Due Date, to those portions of the Project under TxDOT ownership that are not currently under construction, subject to the conditions specified in Exhibit F, for purposes of inspecting in-place assets and determining Site conditions through non-destructive investigations. This work may include surveys and site investigations, such as geotechnical, Hazardous Materials and Utilities investigations. The Proposer shall submit a preliminary testing plan for approval to the Authorized Representative before beginning any geotechnical investigations within the Project ROW or on the existing roadway. This plan shall indicate the proposed extent of removal or disturbance of any in place sub-grade or in place roadway material. The plan will describe surface location and depth of testing as well as specific test description to be performed. The Proposer shall also submit the proposed method to refill and replace any removed roadway material to ensure the safe function of the in-place pavement. Finally, the Proposer shall submit the proposed traffic control supplier and traffic control plan needed to complete any and all testing for approval.

After conditional award has been made, the selected Proposer will be allowed access to the Project Right of Way that TxDOT owns, in accordance with the process described in this Section 2.8.2, in order to conduct surveys and site investigations, including geotechnical, Hazardous Materials and Utilities investigations, and to engage in the other activities referenced in the DBA Documents that are allowed prior to NTP2.

## **2.9 Errors**

If any mistake, discrepancy, deficiency, ambiguity, error, or omission is identified by Proposer at any time during the procurement process in any of the documents supplied by TxDOT, Proposer shall notify TxDOT of the recommended correction in writing in accordance with Section 2.3.1.

## **2.10 Improper Conduct**

### **2.10.1 Non-Collusion**

Neither Proposer nor any of its team members shall undertake any of the prohibited activities identified in the Non-Collusion Affidavit (Form F).

### **2.10.2 Organizational Conflicts of Interest**

The Rules at 43 Texas Administrative Code § 9.155 regarding organizational conflicts of interest apply to all design-build projects, including this Project. Proposers are advised that these rules may preclude certain firms and their subsidiaries and affiliates from participating on a Proposer team.

By submitting its Proposal, each Proposer agrees that, if an organizational conflict of interest (as defined in the Rules) is thereafter discovered, Proposer must make an immediate and full written disclosure to TxDOT that includes a description of the action that Proposer has taken or proposes to take to avoid or mitigate such conflicts. If an organizational conflict of interest is determined to exist, TxDOT may, at its sole

discretion, cancel the procurement, disqualify Proposer with a conflict or take other action as necessary to mitigate the conflict. If Proposer was aware of an organizational conflict of interest prior to the award of the DBA and the CMA and did not disclose the conflict to TxDOT, TxDOT may pursue remedies under the DBA and CMA, including termination of the DBA and, if applicable, CMA, for default.

### **2.10.3 Equitable Treatment of Proposers**

During the procurement process (including the process for evaluation of ATCs and Proposals), TxDOT will make every reasonable effort to treat Proposers equitably.

### **2.11 Changes in Proposer's Organization**

Proposers are advised that in order for a Proposer to remain qualified to submit a Proposal after it has been placed on the shortlist, unless otherwise approved in writing by TxDOT, Proposer's organization as identified in the QS must remain intact for the duration of the procurement process. If a Proposer wishes to make changes in the team members identified in its QS, including, without limitation, additions, deletions, reorganizations, changes in equity ownership interests and/or role changes in or of any of the foregoing, Proposer shall submit to TxDOT a written request for approval of the change from TxDOT as soon as possible but in no event later than the applicable last date set forth in Section 1.6. Any such request shall be addressed to TxDOT at the address set forth in Section 2.2.1, accompanied by the information specified for such entities in the RFQ. If a request is made to allow deletion or role change of any Major Participant identified in its QS, Proposer shall submit such information as may be required by TxDOT to demonstrate that the changed team meets the RFQ and RFP criteria (pass/fail and technical). Proposer shall submit an original and five copies of each request package. TxDOT is under no obligation to approve such requests and may approve or disapprove in writing a portion of the request or the entire request at its sole discretion. Except as provided herein, in the DBA Documents and, as applicable, the CMA Documents, a Proposer may not make any changes in the team members identified in its QS after the applicable last date set forth in Section 1.6. Between the applicable date set forth in Section 1.6 and execution of the DBA and CMA, TxDOT, in its sole discretion, will consider requests by Proposers to make changes in Proposers' organization based only on unusual circumstances beyond Proposer's control.

### **2.12 Changes to Companies or Entities Filling Key Project Roles**

A private entity responding to this RFP (i.e., a Proposer) must identify companies that will fill the roles of Key Subcontractors. Furthermore, any private entity selected for the Project may not make changes to the Key Subcontractors so identified unless the original company or entity: (1) is no longer in business, is unable to fulfill its legal, financial, or business obligations, or can no longer meet the terms of the teaming agreement with the private entity; (2) voluntarily removes itself from the team; (3) fails to provide a sufficient number of qualified personnel to fulfill the duties identified during the proposal stage; or (4) fails to negotiate in good faith in a timely manner in accordance with provisions established in the teaming agreement proposed for the Project. If the

Proposer makes team changes in violation of these requirements, any cost savings resulting from the change accrue to the State and not to the Proposer. Proposer shall identify all Key Subcontractors on Form D. Note that all teaming agreements and subcontracts must be executed and provided to TxDOT before the execution of the DBA and CMA.

### **2.13 Sales Tax**

Proposers should assume that the Project is exempt from sales tax for certain Expendable Materials as more particularly described in the DBA Documents and the CMA Documents. The selected Proposer and its contractors and subcontractors will be required to submit a "Texas Sales and Use Tax Exemption Certification" to a seller for exempt items. The referenced form is available online to the public through the Texas Comptroller's website.

## **SECTION 3.0 ALTERNATIVE TECHNICAL CONCEPTS**

### **3.1 Alternative Technical Concepts**

“Alternative Technical Concepts” or “ATCs” are concepts that conflict with the requirements for design, construction, and capital maintenance of the Project or otherwise require a modification of the Technical Provisions but that may nevertheless be proposed in accordance with the terms and conditions set forth in this ITP. Sections 3.1 through 3.5 set forth a process for pre-Proposal review of ATCs. This process is intended to allow Proposers to incorporate innovation and creativity into the Proposals, in turn allowing TxDOT to consider Proposer ATCs in making the selection decision, to avoid delays and potential conflicts in the design associated with deferring of reviews of ATCs to the post-award period, and, ultimately, to obtain the best value for the public.

ATCs eligible for consideration hereunder shall be limited to those deviations from the requirements of the as-issued DBA Documents and CMA Documents that result in performance and quality of the end product that is equal to or better than the performance and quality of the end product absent the deviation, as determined by TxDOT in its sole discretion. A concept is not eligible for consideration as an ATC if, in TxDOT’s sole judgment, it is premised upon or would require (a) a reduction in Project scope, performance or reliability; (b) the addition of a separate TxDOT project to the DBA or CMA (such as expansion of the scope of the Project to include additional roadways), or (c) an increase in the amount of time required for Substantial Completion of the Work under the DBA. ATCs that, if implemented, would require further environmental evaluation of the Project, may be allowed, provided that DB Contractor will bear the schedule and cost risk associated with such additional environmental evaluation. If DB Contractor is not able to obtain the approvals necessary to implement the ATC, DB Contractor will be obligated to develop the Project in accordance with existing approvals without additional cost or extension of time.

Any ATC that has been pre-approved may be included in the Proposal, subject to the conditions set forth herein.

If a Proposer is unsure whether a concept is consistent with the requirements of the RFP or if that concept would be considered an ATC by TxDOT, TxDOT recommends that Proposer submit such concept for review as an ATC.

### **3.2 Pre-Proposal Submission of ATCs**

Proposer may submit ATCs for review to TxDOT’s Authorized Representative specified in Section 2.2.1 until the applicable last date and time for submittal of ATCs identified in Section 1.6. All ATCs shall be submitted in writing, with a cover sheet identifying Proposer and stating “Loop 1604 Western Extension Project – Confidential ATCs.” Proposer shall clearly identify the submittal as a request for review of an ATC under this ITP. If Proposer does not clearly designate its submittal as an ATC, the submission will not be treated as an ATC by TxDOT. ATC submittals shall include five copies of a

narrative description of the ATC and technical information, including drawings, as described below.

### **3.2.1 Pre-Proposal ATC Submittal Requirements**

Pre-Proposal ATC submissions shall include:

(a) a sequential ATC number identifying Proposer and the ATC number (multi-part or multi-option ATCs shall be submitted as separate individual ATCs with unique sequential numbers);

(b) a description and conceptual drawings of the configuration of the ATC or other appropriate descriptive information, including a traffic operational analysis, if appropriate;

(c) the locations where, and an explanation of how, the ATC will be used on the Project;

(d) any changes in roadway operation requirements associated with the ATC, including ease of operations;

(e) any changes in routine or capital maintenance requirements associated with the ATC, including ease of maintenance;

(f) any changes in the capital maintenance transition requirements associated with the ATC;

(g) any changes in the anticipated life of the item(s) comprising the ATC;

(h) any reduction in the time period necessary to design and construct the Project resulting from implementing the ATC, including, as appropriate, a description of method and commitments;

(i) references to requirements of the RFP which are inconsistent with the proposed ATC, an explanation of the nature of the deviations from said requirements, and a request for approval of such deviations;

(j) the analysis justifying use of the ATC and why the deviation, if any, from the requirements of the RFP should be allowed;

(k) a preliminary analysis and quantitative discussion of potential impacts on vehicular traffic (both during and after construction), environmental permitting, community impact, safety, and life-cycle Project and infrastructure costs, including impacts on the cost of repair, maintenance and operation;

(l) if and what additional right of way will be required to implement the ATC (and Proposers are advised that they shall (i) be solely responsible for the acquisition of any such right-of-way, including the cost thereof and obtaining any necessary



Environmental Approvals; (ii) not be entitled to any Change Order for time or money as a result of Site conditions (i.e., Hazardous Materials, Differing Site Conditions, geotechnical issues, Utilities, etc.) on such additional right of way; and (iii) not be entitled to any Change Order for time or money as a result of any delay, inability or cost associated with the acquisition of such right-of-way);

(m) a description of other projects where the ATC has been used, the degree of success or failure of such usage and names and contact information including phone numbers and e-mail addresses for project owner representatives that can confirm such statements;

(n) a description of added risks to TxDOT or third parties associated with implementing the ATC;

(o) an estimate of any additional TxDOT, DB Contractor and third-party costs associated with implementation of the ATC;

(p) an estimate of the Design-Build Price and/or Maintenance Price adjustment should the ATC be approved and implemented; and

(q) an analysis of how the ATC is equal or better in quality and performance than the requirements of the DBA Documents or CMA Documents, as applicable.

**3.2.2** Proposer shall not make any public announcement or disclosure to third parties concerning any ATC until after pre-approval (including conditional pre-approval) has been obtained. Following pre-approval (including conditional pre-approval), if a Proposer wishes to make any such announcement or disclosure, it must first notify TxDOT in writing of its intent to take such action, including details as to date and participants, and obtain TxDOT's prior written consent, in its sole discretion, to do so.

**3.2.3** If implementation of an ATC will require approval by a third party (e.g., a governmental authority), Proposer shall have full responsibility for, and bear the full risk of, obtaining any such approvals after award of the DBA and the CMA and submission of data; provided, however, that TxDOT shall retain its role as liaison with any governmental authorities as more particularly described in the DBA Documents and CMA Documents, as applicable. If any required third-party approval is not subsequently granted with the result that Proposer must comply with the requirements of the original RFP, Proposer will not be entitled to a Change Order for additional compensation or time under the DBA or CMA, as applicable.

**3.2.4** If TxDOT determines, based on a proposed ATC or otherwise, that the RFP contains an error, ambiguity or mistake, TxDOT reserves the right to modify the RFP to correct the error, ambiguity or mistake, regardless of any impact on a proposed ATC.

### **3.3 TxDOT Review of Pre-Proposal Submission of ATCs**

TxDOT may request additional information regarding proposed ATCs at any time and will, in each case, return responses to each Proposer regarding its ATC on or before the

applicable last date set forth in Section 1.6, provided that TxDOT has received all required and requested information regarding such ATC.

TxDOT's responses will be limited to one of the following statements:

- (a) the ATC is acceptable for inclusion in the Proposal;
- (b) the ATC is not acceptable for inclusion in the Proposal;
- (c) the ATC is not acceptable in its present form, but may be acceptable upon the satisfaction, in TxDOT's sole discretion, of certain identified conditions which must be met or clarifications or modifications that must be made;
- (d) the submittal does not qualify as an ATC but may be included in Proposer's Proposal because it appears to be within the requirements of the RFP; or
- (e) the submittal does not qualify as an ATC and may not be included in the Proposer's Proposal.

In addition, if TxDOT determines that implementation of the ATC will decrease overall project costs but will result in an increase in TxDOT's costs, TxDOT will provide in the ATC approval letter the amount of the estimated increase in its costs (the "ATC Cost Adjustment"). If the ATC is in fact incorporated into such Proposer's Proposal, the ATC Cost Adjustment shall be added to the Design-Build Price and/or the Maintenance Price, as applicable, for evaluation purposes only in accordance with Section 5.5.1.2.

TxDOT will make a preliminary determination on whether to accept and approve an ATC for submission. However, Proposer will be responsible for ensuring that the final submittal complies with the requirements of the RFP.

Approval of an ATC will constitute a change in the specific requirements of the DBA Documents or CMA Documents, as applicable, associated with the approved ATC for that specific Proposer. Each Proposer, by submittal of its Proposal, acknowledges that the opportunity to submit ATCs was offered to all Proposers, and waives any right to object to TxDOT's determinations regarding acceptability of ATCs and any ATC cost adjustments made in accordance with this Section 3.3 and Section 5.5.2.1.

TxDOT's rejection of a pre-Proposal submission of an ATC will not entitle Proposer to an extension of the Proposal Due Date or the date that the ATCs are due; provided, however, that the foregoing shall not limit TxDOT's absolute and sole right to modify the Proposal Due Date or any other date in connection with this procurement.

TxDOT anticipates that its comments provided to a Proposer will be sufficient to enable Proposer to make any necessary changes to its ATCs. However, if a Proposer wishes additional clarifications regarding necessary changes, Proposer may provide a written request for clarifications under Section 2.3.1.

### **3.4 Incorporation of ATCs in the DBA Documents and CMA Documents**

Following conditional award of the DBA and the CMA, the ATCs that were pre-approved by TxDOT and incorporated in the Proposal by the successful Proposer shall be included in the DBA Documents or the CMA Documents, as applicable. If TxDOT responded to any ATC by stating that it would be acceptable if certain conditions were met, those conditions will become part of the DBA Documents and CMA Documents, as applicable. The DBA Documents and CMA Documents will be conformed after conditional award, but prior to execution of the DBA and CMA, to reflect the ATCs, including any TxDOT conditions thereto. Notwithstanding anything to the contrary herein, if DB Contractor does not comply with one or more TxDOT conditions of pre-approval for an ATC or DB Contractor fails to obtain a required third party approval for an ATC, DB Contractor will be required to comply with the original requirements of the RFP without additional cost or extension of time as set forth in the DBA or CMA, as applicable.

Prior to execution of the DBA and CMA, ATCs from unsuccessful Proposers may, in TxDOT's sole discretion, be presented to the selected DB Contractor for possible incorporation in the DBA Documents or CMA Documents, as applicable, during negotiation of the final terms of the DBA or CMA pursuant to Section 5.11.1. In addition, following execution of the DBA and CMA, ATCs from unsuccessful Proposers may, in TxDOT's sole discretion, be presented to the selected DB Contractor as a TxDOT Change Order in accordance with the DBA or CMA, as applicable.

### **3.5 Confidentiality**

Subject to the provisions of the Act and the Rules, ATCs and all communications regarding ATCs will remain confidential until a decision is made to select a Proposer or cancel the procurement, at which time all confidentiality rights, if any, shall be of no further force and effect except as otherwise allowed under the Public Information Act, applicable Law, and Section 2.6 of this ITP. The foregoing shall not preclude TxDOT from modifying the documents as necessary to comply with applicable Law or to account for information obtained by TxDOT outside of the ATC process. By submitting a Proposal, Proposer agrees, if it is not selected, to disclosure of its work product to the successful Proposer.

## **SECTION 4.0 REQUIREMENTS FOR SUBMITTAL OF PROPOSALS AND ACCEPTANCE OF DELIVERY BY TXDOT**

### **4.1 General Submittal Requirements**

Each Proposal shall include a Technical Proposal and a Financial Proposal meeting the requirements set forth in Exhibits B and C, respectively. The Proposal shall be submitted in recyclable, low-cost, sealed containers in the format and manner set forth in Sections 4.2 and 4.3.

#### **4.1.1 Proposal Due Date**

The completed Proposal shall be delivered no later than the Proposal Due Date and time specified in Section 1.6.

#### **4.1.2 Signatures Required**

The Proposal Letter (Form A) shall be signed in blue ink by all parties making up Proposer, and shall be accompanied by evidence of signatory authorization as specified in Form A.

#### **4.1.3 Certified Copies**

Where certified copies of the Proposal are required, Proposer shall mark the document or cover with the words "Certified True Copy" and have the mark oversigned by the Proposer's designated representative.

#### **4.1.4 Consequences of Failure to Follow Requirements**

Failure to use sealed containers or to properly identify the Proposal may result in an inadvertent early opening of the Proposal and may result in disqualification of the Proposal. Proposer shall be entirely responsible for any consequences, including disqualification of the Proposal, which result from any inadvertent opening if TxDOT determines that Proposer did not follow the foregoing instructions. It is Proposer's sole responsibility to see that its Proposal is received as required. Proposals received after the date and time due will be rejected without consideration or evaluation.

#### **4.1.5 Requirement to Submit Compliant Proposal**

The Proposal may not include any qualifications, conditions, exceptions to or deviations from the requirements of the RFP, except as contained in pre-approved ATCs (including conditionally pre-approved ATCs that have been revised to satisfy any conditions to approval). If the Proposal does not fully comply with the instructions and rules contained in this ITP, including the ITP Exhibits, it may be disqualified. Any Proposal that contains a material alteration, as determined by TxDOT in its sole discretion, to the ITP Forms, will be considered non-responsive and non-compliant. Alterations that have been approved in writing in advance by TxDOT will not be considered material.

If a Proposal is deemed non-responsive or non-compliant, TxDOT may disqualify the Proposal from further consideration, in its sole discretion. Such disqualification will not result in the forfeiture of Proposer's Proposal Security.

Each Proposal must be submitted in the official format which is specified by TxDOT in the RFP. Proposer shall sign the original copy of the Proposal submitted to TxDOT. Multiple or alternate proposals may not be submitted.

Proposals may be considered non-compliant and may be rejected for any of the following reasons:

(a) If the Proposal is submitted in paper form or on disk other than that specified by TxDOT; if it is not properly signed; if any part of the Proposal is missing from the Proposal package, and/or if it otherwise does not meet the Proposal submittal requirements;

(b) If TxDOT determines that the Proposal contains irregularities that make the Proposal incomplete, indefinite, or ambiguous as to its meaning, including illegible text, omissions, erasures, alterations, or items not called for in the RFP, or unauthorized additions;

(c) If multiple or alternate Proposals are submitted or if the Proposal includes any conditions or provisions reserving the right to accept or reject an award or to enter into a DBA or CMA following award;

(d) If Proposer attempts to limit or modify the Proposal Security, if the Proposal Security is not provided (see Exhibit B, Section 3.3), and/or if requested information deemed material by TxDOT is not provided; and

(e) Any other reason TxDOT determines the Proposal to be non-compliant.

#### **4.1.6 Format**

The Proposal shall contain concise written material and drawings enabling a clear understanding and evaluation of the capabilities of Proposer and the characteristics and benefits of the Proposal. Legibility, clarity, and completeness of the Technical Proposal and Financial Proposal are essential. The Technical Proposal shall not exceed the page limitation set forth in Exhibit B, Section 2.0. No page limit applies to appendices and exhibits; however, TxDOT does not commit to review any information in appendices and exhibits other than those required to be provided, and the Proposal evaluation process will focus on the body of the Proposal and any required appendices and exhibits.

An 8 ½ by 11-inch format is required for typed submissions and an 11 by 17-inch format is required for drawings, except that any support letters provided from parties outside the United States may be submitted in ISO A4 format and design drawings may be submitted on roll plots not to exceed 34 inches in width (and such design drawings shall be submitted on CD or DVD in PDF format and in Bentley Microstation format).

Preliminary schedule submissions shall include both a hard copy and the electronic files necessary to view and manipulate the schedule in Primavera.

Submittals must be bound with all pages in a binder sequentially numbered. Printed lines may be single-spaced with the type font size being no smaller than 12-point, other than in tables and figures, which may be prepared using 10-point font size type. The use of 11 by 17-inch foldouts for tables, graphics and maps is acceptable in the main body of the Proposal. Each 11 by 17-inch foldout will be considered one page.

#### **4.1.7 Additional Requirements for Proposal Delivery**

The completed Proposal shall be submitted and delivered in sealed containers no later than the Proposal Due Date and time specified in Section 1.6. The Proposal is to be delivered to TxDOT at the following address:

Frank Holzmann, P.E.  
Texas Department of Transportation  
7600 Chevy Chase Drive, Building 2, Suite 400  
Austin, TX 78752

Each binder of the Proposal shall be labeled to indicate its contents and the Proposer. The original Technical and Financial Proposals shall be clearly identified as “original”; copies of the Proposals shall be sequentially numbered, labeled and bound.

## **4.2 Technical Proposal**

### **4.2.1 General**

All of the binders comprising the original Technical Proposal, together with an electronic copy on one or more CDs or DVDs and the envelopes described in Section 4.2.2, shall be packaged in a single container, clearly addressed to TxDOT as provided herein, and labeled “[Proposer Name]: Original Technical Proposal for the TxDOT Loop 1604 Western Extension Project.” In addition, Proposer shall provide ten certified copies of the Technical Proposal, excluding (i) the Proposal Security (which must be submitted according to the requirements set forth below) and (ii) any roll plots, for which the Proposer shall provide four certified copies. The containers that include the required hard copies of the Technical Proposal shall be labeled “Copies of Technical Proposal for the TxDOT Loop 1604 Western Extension Project.”

The electronic copies shall be in PDF format on CD(s) or DVD(s); provided, however, that: (a) Proposal forms may be submitted in either PDF or Word format; and (b) corporate, partnership, joint venture and limited liability company documents (e.g., articles of incorporation, bylaws, partnership agreements, joint venture agreements and limited liability company operating agreements) may be submitted in hard copy and need not be submitted electronically.

#### **4.2.2 Proposal Security**

One original and three certified copies of the Proposal Security shall be provided with the Technical Proposal, and shall be in a separate envelope labeled “[Proposer Name]: Proposal Security for the TxDOT Loop 1604 Western Extension Project.”

#### **4.3 Financial Proposal**

The Financial Proposal shall be submitted in two separate parts: (1) pricing information as described in Section 4.3.1 and (2) financial capacity information as described in Section 4.3.2. Each of the two parts of the Financial Proposal shall be delivered to TxDOT at the address identified in Section 4.1.7 by the Proposal Due Date.

##### **4.3.1 Pricing Information**

All parts of the Proposal that indicate pricing information (in particular, completed pricing Forms M-1, M-1.1, M-1.2, M-1.3, M-2, M-3, N-1, and N-2) shall be included in a sealed container labeled “[Proposer Name]: Financial Proposal/Pricing Information for the TxDOT Loop 1604 Western Extension Project.” Proposer shall provide one original and nine certified copies of all pricing information, including all completed pricing forms, together with one electronic copy of the completed pricing forms submitted in Word format on CD or DVD, provided, however, that Forms M-2 and M-3 shall be completed and submitted in Excel format on such CD or DVD.

##### **4.3.2 Financial Capacity Information**

The financial capacity information and Form O submitted in response to Exhibit C, Section 2.0 shall be submitted in binders separately from the sealed Financial Proposal/Pricing Information container. One original and nine certified copies, as well as one electronic copy in PDF format on CD or DVD, of the financial capacity information shall be submitted in a container labeled “[Proposer Name]: Financial Proposal/Financial Capacity information for the TxDOT Loop 1604 Western Extension Project.”

##### **4.3.3 Currency**

All required pricing, financial and cost information shall be provided in United States dollars (US\$) currency only.

#### **4.4 Option**

The Proposer is required to address the Option in the Technical Proposal as required under Exhibit B and submit pricing information as part of its Financial Proposal as described in Exhibit C. TxDOT shall have the option to include the Option in the Project by issuance of written notice and NTP3 in accordance with Section 12.1.1.2 of the DBA.

## **4.5 Modifications, Withdrawals and Late Submittals**

### **4.5.1 Modifications to a Proposal**

A Proposer may modify its Proposal in writing prior to the specified time on the Proposal Due Date. The modification shall conform in all respects to the requirements for submission of a Proposal. Modifications shall be clearly delineated as such on the face of the document to prevent confusion with the original Proposal and shall specifically state that the modification supersedes the previous Proposal and all previous modifications, if any. If multiple modifications are submitted, they shall be sequentially numbered so TxDOT can accurately identify the final Proposal. The modification must contain complete Proposal sections, complete pages or complete forms as described in Exhibits B and C. Line item changes will not be accepted. No facsimile or other electronically transmitted modifications will be permitted.

### **4.5.2 Withdrawal and Validity of Proposals**

Proposer may withdraw its Proposal at any time prior to the time due on the Proposal Due Date by means of a written request signed by the Proposer's designated representative. Such written request shall be delivered to the address in Section 2.2.1. A withdrawal of a Proposal will not prejudice the right of a Proposer to file a new Proposal provided that it is received before the time due on the Proposal Due Date. No Proposal may be withdrawn on or after the time due on the Proposal Due Date and any attempt to do so will result in a draw by TxDOT upon the Proposal Security. Proposals shall be valid for a period of 180 days after the Proposal Due Date. No Proposer shall withdraw its Proposal within the 180-day period, unless notified by TxDOT that (i) no DBA or CMA for the Project will be awarded by TxDOT pursuant to the RFP (ii) TxDOT has awarded the DBA and CMA to another Proposer and has received the executed DBA and CMA and other required documents, (iii) TxDOT does not intend to award the DBA and CMA to the Proposer; or (iv) such Proposer is not the apparent best value or next highest ranking Proposer.

If the next best Proposer is notified during the 180-day period that it is selected for negotiations, such Proposer shall extend the validity of its Proposal for the period until 270 days after the Proposal Due Date.

Any Proposer may elect, in its sole discretion, to extend the validity of its Proposal beyond the time periods set forth above.

### **4.5.3 Late Proposals**

TxDOT will not consider any late Proposals. Proposals and/or modification or withdrawal requests received after the time for submittal of Proposals will be returned to Proposer without consideration or evaluation.



#### **4.6 Forfeiture of Proposal Security**

The dollar amount of the Proposal Security to be submitted with each Proposal shall be \$3,000,000 (see Exhibit B, Section 3.3.2). By submitting its Proposal, each Proposer understands and agrees that it shall forfeit its Proposal Security if: (i) it withdraws, repudiates or otherwise indicates in writing that it will not meet all or any part of its commitments made in its Proposal except as specifically permitted hereunder; (ii) it is selected for negotiations, but fails to negotiate in good faith with TxDOT as set forth in Section 5.11; or (iii) it is selected as the apparent best value Proposer, but fails to provide the documents required under Sections 6.1 and 6.1.1.

Any Proposal that contains a material alteration, as determined by TxDOT, in its sole discretion, to the ITP Forms, including any material alteration to the form of Proposal Security (Form K), will be considered non-responsive and non-compliant. Alterations that have been approved in writing in advance by TxDOT will not be considered material. If a Proposal is deemed non-responsive or non-compliant, TxDOT may disqualify the Proposal from further consideration. Such disqualification will not result in the forfeiture of Proposer's Proposal Security.

Each Proposer, by submittal of its Proposal, shall be deemed to have agreed to the foregoing.

#### **4.7 Acceptance of Delivery by TxDOT**

TxDOT will provide a receipt for Proposals that are timely delivered to TxDOT as specified herein.

#### **4.8 Costs Not Reimbursable**

The cost of preparing the Proposal and any costs incurred at any time before final award and execution of the DBA and the CMA, including costs incurred for any interviews, and costs associated with Post-Selection Deliverables, shall be borne by Proposer, except for any costs paid by TxDOT in accordance with Section 6.3.

## **SECTION 5.0 EVALUATION AND POST-SELECTION PROCESS**

TxDOT's goal is to create a fair and uniform basis for the evaluation of the Proposals in compliance with all applicable legal requirements governing this procurement.

The Proposal evaluation process will include an initial review of each Technical Proposal for pass/fail and responsiveness criteria, followed by a subsequent responsiveness and qualitative evaluation of the Project Development Plan, an initial review of each Financial Proposal for pass/fail and responsiveness criteria, a subsequent responsiveness and quantitative evaluation of the Financial Proposal, a ranking determination and a best value determination. The process may, at TxDOT's sole discretion, include a request for Proposal Revisions, and may include a negotiations phase with the selected Proposer(s). The steps in the process and evaluation criteria are set forth in Sections 5.3 through 5.11. The evaluation and selection process is subject to modification by TxDOT, in its sole discretion.

The evaluation process will involve the following steps:

1. TxDOT evaluation committees will:
  - (a) evaluate the Proposals and determine which Proposer has offered the apparent best value Proposal with specific analysis of the overall value of money to TxDOT, based on the specific evaluation criteria set forth herein; and
  - (b) provide a recommendation to TxDOT senior management regarding the apparent best value.
2. TxDOT senior management will review and consider the recommendations from the TxDOT evaluation committees, and will provide a recommendation for conditional award to the Commission. The Commission will issue notice of conditional award after considering the recommendations received.

The details of the evaluation and selection process are set forth more fully in this Section 5.

### **5.1 Organization of the TxDOT Evaluation Committee and Subcommittees**

Evaluation of Proposals will be conducted by TxDOT's Evaluation and Selection Recommendation Committee ("ESRC") with assistance from three separate subcommittees – a pass/fail and responsiveness subcommittee, a Development Plan Evaluation Subcommittee ("DPES"), and a Financial Proposal Evaluation Subcommittee ("FPES").

The ESRC and the various subcommittees will be comprised of representatives from TxDOT. In addition to TxDOT voting members, the ESRC and subcommittees may also be assisted by advisors, including TxDOT representatives and outside consultants who

will offer advice on the technical, financial and legal aspects of each Proposal. The primary responsibility of these advisors will be to assist the ESRC and subcommittees in making the educated and informed assessment of the individual strengths and weaknesses of the Proposals. In addition, observers, including representatives from federal and other agencies and municipalities, with specific interests and responsibilities associated with the Project may be invited to observe aspects of the evaluation process. All evaluators and outside consultants and observers will be required to sign confidentiality statements and will be subject to TxDOT conflict of interest control requirements.

## 5.2 Best Value Determination

The best value determination will be based on an 80-20 point scale. The Price Score will represent up to 80 points of the total score, and the Technical Score will represent up to 20 points of the total score. The determination of apparent best value shall be based on the highest Total Proposal Score computed based on the following formula:

$$\text{Total Proposal Score (max. 100 points)} = \text{Price Score (max. 80 points)} + \text{Technical Score (max. 20 points)}$$

### Price Score

The Price Score will be based on the following formula: Price Score = Base Price Score + Option Price Score

#### Base Price Score

$$\text{Base Price Score} = (\text{Lowest Base PV} / \text{Base PV}) * 60$$

Lowest Base PV = Lowest Base Price Value submitted by a Proposer as determined pursuant to Section 5.5.

Base PV = Proposer's Base Price Value as determined pursuant to Section 5.5.

#### Option Price Score

$$\text{Option Price Score} = (\text{Lowest Option PV} / \text{Option PV}) * 20$$

Lowest Option PV = Lowest Option Price Value submitted by a Proposer as determined pursuant to Section 5.5.

Option PV = Proposer's Option Price Value as determined pursuant to Section 5.5.

### Technical Score

The Technical Score will be calculated based on the ESRC evaluation score for the

Project Development Plan (maximum of 100 points) as described in Section 5.4.2. The Technical Score will be calculated using the following formula:

$$\text{Technical Score} = \text{ESRC evaluation score} * 0.20$$

### **5.3 Pass/Fail and Responsiveness Evaluation**

Upon receipt, the Technical Proposals and the Financial Proposals will be made available for review by the relevant pass/fail and responsiveness subcommittees. They will be reviewed (a) for the Proposal's conformance to the RFP instructions regarding organization and format and responsiveness to the requirements set forth in the RFP and (b) based on the pass/fail criteria set forth below.

#### **5.3.1 Technical Proposals**

Technical Proposals will be evaluated based on the following pass/fail or responsiveness criteria:

(a) The business form of Proposer, the proposed DB Contractor and any entities that will have joint and several liability (i.e., any joint venture members or partners) under the DBA or CMA, as applicable, or that will provide a guaranty (including any joint venture agreement, partnership agreement, operating agreement, articles of incorporation, bylaws, association agreements or equivalent documents) is consistent with the requirements of the Project and DBA Documents or CMA Documents, as applicable.

(b) Proposer has provided a DBE certification in accordance with the requirements of Exhibit B, Section 3.2.9.

(c) Proposer information, certifications, signed statements and documents as listed in Exhibit B, Section 3.2 are included in the Proposal and do not identify any material adverse information.

(d) Proposer has delivered Proposal Security in the form of a complete, properly executed proposal bond that complies with the requirements of Exhibit B, Section 3.3.1.

(e) Proposer has committed to achieving Substantial Completion of the Base Scope within 910 days after NTP1 and Substantial Completion of the Option (if exercised) within 700 days after NTP3, both as shown on Form O, and Proposer's Preliminary Project Baseline Schedule for each Segment shows achievement of Substantial Completion no later than Proposer's commitment date for Substantial Completion for the respective Segment as shown on Form O.

(f) Technical Proposal as outlined in Exhibit B meets all applicable RFP requirements.

### **5.3.2 Financial Proposals**

Financial Proposals will be evaluated based on the following pass/fail criteria:

(a) Proposer's financial condition and capabilities shall not have materially adversely changed from its financial condition and capabilities as evidenced by the financial data submitted in the QS, such that Proposer continues to have the financial capacity to develop, design, construct and maintain a project of the nature and scope of the Project. Proposer has provided the financial capacity information in accordance with the requirements of Exhibit C, Section 2.0.

If TxDOT determines that a Proposer has insufficient financial capacity, it will offer Proposer the opportunity to meet the financial requirement through one or more guarantors acceptable to TxDOT.

(b) Proposer has provided a Design-Build Price for the Base Scope using Forms M-1 and M-1.1 that complies with the requirements of Exhibit C, Section 3.1.1 a Design-Build Price for the Option using Forms M-3 and M-3.1 that complies with the requirements of Exhibit C, Section 3.2.1.

(c) Proposer has provided the ATC Cost Adjustment for the Base Scope (if applicable) using Form M-1.2 that complies with the requirements of Exhibit C, Section 3.1.1 and an ATC Cost Adjustment for the Option (if applicable) using Form M-3.2 that complies with the requirements of Exhibit C, Section 3.2.1.

(d) Proposer has provided a DB Contractor Cash Flow Adjustment Table / Maximum Payment Schedule for the Base Scope using Form M-2 that complies with the requirements of Exhibit C, Section 3.1.1, as well as a DB Contractor Cash Flow Adjustment Table / Incremental Maximum Payment Schedule for the Option using Form M-4 that complies with the requirements of Exhibit C, Section 3.2.1.

(e) Proposer has provided a Maintenance Price for the Base Scope using Form N-1 that complies with the requirements of Exhibit C, Section 3.1.2 and a Maintenance Price for the Option using Form N-2 that complies with the requirements of Exhibit C, Section 3.2.2.

(f) Proposer has provided a "Proposal Commitment Date for Substantial Completion" for each of the Base Scope and Option using Form O that complies with the requirements of Exhibit C, Section 2.3.

### **5.3.3 TxDOT Right to Exclude Proposals from Consideration or to Waive Mistakes**

Those Proposals not responsive to the RFP, or that do not pass the pass/fail criteria, may be excluded from further consideration, and Proposer will be so advised. TxDOT may also exclude from consideration any Proposer whose Proposal contains a material misrepresentation. TxDOT reserves the right to waive minor informalities, irregularities and apparent clerical mistakes which are unrelated to the substantive content of the

Proposals.

## 5.4 Evaluation of Project Development Plan by DPES

After completion of the pass/fail and responsiveness review, the Project Development Plan will be evaluated by the DPES based on the evaluation factors set forth below. In addition, in evaluating the Project Development Plan against the evaluation factors, the DPES will consider the extent to which the Proposal meets the objectives stated below and includes any improvements over the requirements of the DBA Documents and CMA Documents, such as additional benefits and/or value to TxDOT and the public.

Value-added concepts as described in Exhibit B, Section 4.1(b) shall be reviewed and evaluated based on the Proposer's creativity and innovativeness to create a quality facility that meets or exceeds TxDOT's requirements and objectives.

### 5.4.1 Project Development Plan Evaluation Factors

The evaluation factors for the Project Development Plan are as follows:

- (a) Technical Solutions (Base Scope and Option);
- (b) Project Management Plan (Project as a whole); and
- (c) Quality Management Plan (Project as a whole).

Note that these evaluation factors mirror the components of the Project Development Plan. Refer to Exhibit B for the submittal requirements. The assigned weights for the Project Development Plan evaluation factors identified in clauses (a) through (c) above are set forth in Table 5.2 below. Subfactors and their respective point allocations are listed in Sections 5.4.1.1 through 5.4.1.3.

The evaluation factors will be evaluated and rated using the rating guidelines specified in Section 5.4.2, with special attention given to the objectives presented in Sections 5.4.1.1 through 5.4.1.3, which describe the expectations of TxDOT with regard to the work to be performed and the related information to be submitted in the Project Development Plan. Along with the Project goals identified in Section 1.2, these objectives will guide TxDOT's assessment of the evaluation factors and subfactors.

#### 5.4.1.1 Technical Solutions

**Objectives:** Innovative design, construction and capital maintenance solutions that effectively respond to and address the Project's requirements, including the following:

- the need to minimize traffic impact and disruption to the traveling public and surrounding communities;
- the requirement to plan and coordinate the design, construction and capital maintenance activities with other projects;

- the environmental and community sensitivities and commitments;
- the efficient and coordinated design and relocation of Utilities; and
- a capital maintenance approach that provides a well-maintained Project in compliance with all maintenance specifications and efficient transition of capital maintenance activities from Maintenance Contractor to TxDOT upon completion of capital maintenance obligations.

The Technical Solutions evaluation subfactors are as follows (35 points for Base Scope, 10 points for Option (50 total points)):

- (a) Construction Staging, Sequencing and Traffic Management (Base Scope – 8 points; Option – 2 points);
- (b) Bridges and Surface Structures (Base Scope – 7 points; Option – 3 points);
- (c) Roadway (Base Scope – 8 points; Option – 2 points);
- (d) Environmental Permitting, Mitigation and Impacts (Base Scope – 3 points; Option – 3 points);
- (e) Utilities (Base Scope – 3 points; Option – 3 points);
- (f) Capital Maintenance Approach (Base Scope – 3 points; Option – 1 point); and
- (g) Preliminary Project Baseline Schedule (Base Scope – 3 points; Option -1 point).

See [Exhibit B](#) for additional detail regarding the specific information concerning this factor and its subfactors to be submitted as part of the Project Development Plan.

#### **5.4.1.2 Project Management Plan**

**Objective:** An organization that is designed with clear lines of responsibility, quality Key Personnel and well-defined roles that respond to the Project and TxDOT that includes the following:

- integrated specialty subcontractors and subconsultants;
- partnering throughout;
- empowerment of all levels of the organization to make decisions in coordination with their TxDOT counterparts and, if need be, a system to elevate issues to ensure rapid decisions;

- quality through a well-defined and executed quality plan for design, construction and capital maintenance;
- a disciplined strategy for design, design quality and design review, safety, risk management and securing of third-party approvals;
- a comprehensive strategy for construction management, logistics, hauling, access, construction sequencing, minimizing public disruptions, safety, subcontracting, DBEs, and other job training; and
- a capital maintenance management plan that provides (i) efficient and safe responses to the capital maintenance needs of the Project, the adjacent communities and the traveling public; and (ii) effective interfacing, communication and coordination with separate contractors, Stakeholders and other third parties.

The Project Management Plan evaluation subfactors are as follows (35 points total):

- (a) General Project Management (5 points);
- (b) Organizational Structure and Key Personnel Roles (4 points);
- (c) Risk Management (4 points);
- (d) Construction and Traffic Management During Construction Period (4 points);
- (e) Schedule and Cost Control Management (4 points);
- (f) Environmental Management (3 points);
- (g) Design Management (3 points);
- (h) Capital Maintenance Management Plan (4 points);
- (i) Safety and Health Plan (3 points); and
- (j) Mentoring and Job Training (1 point).

See [Exhibit B](#) for additional detail regarding the specific information concerning this factor and its subfactors to be submitted as part of the Project Development Plan.

#### **5.4.1.3 Quality Management Plan**

**Objective:** To provide a Quality Management Plan that is ISO compliant, that integrates TxDOT into the quality management system and enables TxDOT to monitor, audit, and measure DB Contractor's performance in the management of design, construction and capital maintenance of the Project.



The Quality Management Plan evaluation subfactors are as follows (15 points total):

- (a) Quality Control and Quality Acceptance Procedures (10 points); and
- (b) Organizational Structure and Quality Personnel Roles (5 points).

See Exhibit B for details regarding the specific information concerning this factor to be submitted as part of the Project Development Plan.

#### 5.4.2 Evaluation Guidelines

The DPES will review the Project Development Plan with reference to the evaluation factors specified in Section 5.4.1, in accordance with the guidelines provided in this Section 5.4.2 and will assign a qualitative rating for each of the evaluation subfactors in accordance with Table 5.1.

**Table 5.1**

<b>ADJECTIVE RATING</b>	<b>DESCRIPTION</b>
Excellent	The Proposal greatly exceeds the stated requirements/objectives, offering material benefits and/or added value, and providing assurance that a consistently outstanding level of quality will be achieved. There is very little or no risk that Proposer's team would fail to satisfy the requirements of the DBA Documents or CMA Documents, as applicable. Weaknesses, if any, are very minor and can be readily corrected. Significant unique and/or innovative characteristics are present.
Very Good	The Proposal significantly exceeds the stated requirements/objectives, offering benefits and/or added value, and providing assurance that a level of quality will be achieved that is materially better than acceptable. There is little risk that Proposer's team would fail to satisfy the requirements of the DBA Documents or CMA Documents, as applicable. Weaknesses, if any, are very minor and can be readily corrected. Some unique and/or innovative characteristics are present.
Good	The Proposal materially exceeds the stated requirements/objectives and provides assurance that the level of quality will meet or exceed minimum requirements. There may be a slight probability of risk that Proposer's team may fail to satisfy the requirements of the DBA Documents or CMA Documents, as applicable. Weaknesses, if any, are minor and can be readily corrected. Little or minimal unique and/or innovative characteristics are present.

Fair	The Proposal marginally exceeds stated requirements/objectives and provides assurance that the level of quality will meet or marginally exceed minimum requirements. There may be questions about the likelihood of success and there is risk that Proposer's team may fail to satisfy the requirements of the DBA Documents or CMA Documents, as applicable. Weaknesses are correctable or acceptable per minimum standards.
Meets Minimum	The Proposal meets stated requirements/objectives and provides assurance that the minimum level of quality will be achieved. There may be questions about the likelihood of success and there is some risk that Proposer's team may fail to satisfy the requirements of the DBA Documents or CMA Documents, as applicable. Weaknesses are correctable or acceptable per minimum standards.

The term "weakness," as used herein, includes any flaw in the Proposal that increases the risk of unsuccessful contract performance.

### 5.4.3 Technical Score

During the evaluation, each subfactor as described in Section 5.4.1 above will be assigned a consensus rating by TxDOT, which will be converted to points. The points for each subfactor will be added to determine the Proposal's score for each of the corresponding evaluation factors. The score of each of the evaluation factors will then be added to arrive at the total evaluation score for the Project Development Plan, with 100 maximum possible points. The Technical Score will be calculated using the following formula:

$$\text{Technical Score} = \text{total evaluation score (maximum 100)} * 0.20$$

**Table 5.2**

<b>Project Development Plan</b>	<b>Maximum Qualitative Rating (100 Points)</b>
Technical Solutions	50 Points
Project Management Plan	35 Points
Quality Management Plan	15 Points

## **5.5 Evaluation of Financial Proposal by FPES**

After completion of the pass/fail and responsiveness review, the Financial Proposal will be evaluated by the FPES. The FPES will conduct “blind” reviews and evaluations of the pricing information included in the Financial Proposals to determine the Price Score of the Proposal in accordance with Section 5.2. The Base Price Value will be determined in accordance with Section 5.5.1, and the Option Price Value will be determined in accordance with Section 5.5.2.

### **5.5.1 Base Price Value**

The Base Price Value will be the sum of A, B and C, where “A” is the Design-Build Price for the Base Scope as determined in accordance with Section 5.5.1.1, “B” is the ATC Cost Adjustment for the Base Scope as determined in accordance with Section 5.5.1.2 and “C” is the Maintenance Price for the Base Scope as determined in accordance with Section 5.5.1.3.

#### **5.5.1.1 Base Scope Design-Build Price (A)**

The Design-Build Price for the Base Scope will be the Design-Build Price for the Base Scope as set forth in Form M-1 and calculated on Form M-2.

#### **5.5.1.2 Base Scope ATC Cost Adjustment (B)**

The ATC Cost Adjustment for the Base Scope will be the costs identified by TxDOT pursuant to Section 3.3 associated with implementation of an ATC for the Base Scope included in a Proposal and set forth by Proposer on Form M-1.2.

#### **5.5.1.3 Base Scope Maintenance Price (C)**

The Maintenance Price for the Base Scope will be calculated using the Maintenance Price for the Base Scope for the maximum term of the CMA (*i.e.*, the combined total cost for all three possible maintenance terms) as set forth (as of Proposal Due Date) on Form N-1.

### **5.5.2 Option Price Value**

The Option Price Value will be the sum of X, Y and Z, where “X” is the Design-Build Price for the Option as determined in accordance with Section 5.5.2.1, “Y” is the ATC Cost Adjustment for the Option as determined in accordance with Section 5.5.2.2 and “Z” is the Maintenance Price for the Option as determined in accordance with Section 5.5.2.3.

#### **5.5.2.1 Option Design-Build Price (X)**

The Design-Build Price for the Option will be the Design-Build Price for the Option as set forth in Form M-3 and calculated on Form M-4.

### **5.5.2.2 Option ATC Cost Adjustment (Y)**

The ATC Cost Adjustment for the Option will be the costs identified by TxDOT pursuant to Section 3.3 associated with implementation of an ATC for the Option included in a Proposal and set forth by Proposer on Form M-3.2.

### **5.5.2.3 Option Maintenance Price (Z)**

The Maintenance Price for the Option will be calculated using the Maintenance Price for the Option for the maximum term of the CMA (*i.e.*, the combined total cost for all three possible maintenance terms) as set forth (as of Proposal Due Date) on Form N-2.

## **5.6 ESRC Evaluation of Technical and Financial Proposals**

Before reviewing the Financial Proposal and FPES evaluation results, the ESRC will review the Project Development Plans and the ratings and points recommendations provided by the DPES with respect to each Project Development Plan. The ESRC may accept the recommendations provided by the DPES, may request the DPES to reconsider its recommendations, or may develop its own recommendations.

After determining each Proposal's Technical Score, the ESRC will review the Financial Proposal and FPES evaluation results and determine each Proposal's Price Score. The ESRC may accept the evaluation results provided by the FPES, may request the FPES to re-perform the evaluation, or may perform the evaluation itself.

Finally, the ESRC will determine the Total Proposal Score for each Proposal based on the formula set forth in Section 5.2 and determine the rankings and the apparent best value.

## **5.7 Requests for Clarification**

TxDOT may at any time issue one or more requests for clarification to the individual Proposers, requesting additional information or clarification from a Proposer, or may request a Proposer to verify or certify any aspect of its Proposal. Any requests for clarification shall be in writing to the Proposer's designated representative. Proposers shall respond to any such requests within two Business Days (or such other time as is specified by TxDOT) from receipt of the request. The scope, length and topics to be addressed in clarifications shall be prescribed by, and subject to the discretion of, TxDOT.

Upon receipt of requested clarifications and additional information as described above, if any, the Proposals may be re-evaluated to factor in the clarifications and additional information.

## **5.8 Requests for Proposal Revisions**

Depending on the quality of and prices offered by the Proposals, TxDOT may, at any time after receipt of Proposals and prior to final award and execution of the DBA and the

CMA, determine that it is appropriate to request changes to the Proposals (“Proposal Revisions”). Before requesting any such Proposal Revisions, TxDOT will engage in separate discussions (either in writing or in person through one-on-one meetings) with each Proposer and in accordance with the procedures for proposal revisions described in 23 CFR Part 636.501 *et seq.* The request for Proposal Revisions will identify any revisions to the RFP and will specify terms and conditions applicable to the Proposal Revisions, including identifying a time and date for delivery. In the event that Proposal Revisions are requested, the term “Proposal,” as used in the RFP, shall mean the original Proposal, as modified by the Proposal Revision.

Upon receipt of Proposal Revisions, the ESRC, with assistance from the appropriate subcommittees, will re-evaluate the Proposals as revised, and will revise ratings and value estimates as appropriate following the process described above.

### **5.9 Identification of Apparent Best Value Proposal**

Once the ESRC has determined a Total Proposal Score for each Proposal, assigned rankings to the Proposals based on the Total Proposal Scores (whether based on the original Proposals or Proposal Revisions), and determined the apparent best value, the ESRC will present its recommended rankings to a Steering Committee comprised of the Chief Planning and Projects Officer, TxDOT’s Chief Financial Officer and the San Antonio District Engineer.

### **5.10 Recommendation to Commission**

The Steering Committee will review the Proposals and the recommendations and supporting information provided by the ESRC, and may accept the recommendation, reject the recommendation and cancel the procurement or request the ESRC to reconsider the recommendation. If the Steering Committee accepts the ESRC’s recommendation, the Steering Committee will provide the recommendation to the TxDOT Executive Director or his designee regarding which Proposal provides the best overall value. In completing its review, TxDOT will compare the Proposals with a reference case based on TxDOT’s internal cost estimate for the Project.

Upon receipt of recommendations from the Steering Committee, the TxDOT Executive Director or his designee will review the recommendations and may accept the recommendation, reject the recommendation and cancel the procurement, or request the Steering Committee to reconsider the recommendation. If the Executive Director accepts the Steering Committee’s recommendation, the Executive Director will make a recommendation to the Commission regarding the rankings of Proposers and designation of the best value. The Commission will evaluate the recommendations and will determine whether to proceed with award of a DBA and CMA to the apparent best value Proposer or take any other action. The Commission’s decision of conditional award of the DBA and CMA to the apparent best value Proposer, as well as the rankings, will be made in a public hearing and will be considered a public announcement of intent to award the DBA and CMA by the Commission.

The Commission's decision regarding award of the DBA and CMA shall be final.

## **5.11 Finalization of the DBA Documents and CMA Documents; Post-Selection Process**

### **5.11.1 Negotiation of DBA Documents and CMA Documents**

If authorized by the Commission, TxDOT will proceed with the apparent best value Proposer to finalize the DBA Documents and CMA Documents. TxDOT may agree to limited negotiations with the apparent best value Proposer to clarify any remaining issues regarding scope, schedule, financing or any other information provided by that Proposer. In addition, limited negotiations may be conducted as necessary to incorporate into the DBA Documents or CMA Documents the ideas and concepts of unsuccessful Proposers' work product. Any decision to commence limited negotiations is at TxDOT's sole discretion. By submitting its Proposal, each Proposer commits to enter into the form of DBA and CMA included in the RFP, without negotiation or variation, except to fill in blanks and include information that the form of DBA and CMA indicates is required from the Proposal.

If a DBA or CMA satisfactory to TxDOT cannot be negotiated with the apparent best value Proposer, TxDOT will, formally and in writing, end negotiations with that Proposer and take action consistent with the direction provided by the Commission. Such action may include (a) requiring the best value Proposer to enter into the DBA and CMA in the forms included in the RFP, without variation except to fill in blanks and include information that the forms of the DBA and CMA indicate is required from the Proposal, (b) rejection of all Proposals, (c) issuance of a request for Proposal Revisions to Proposers, but only if the ATCs of one or more Proposers have not been revealed to the original successful Proposer, or (d) proceeding to the next most highly ranked Proposal to attempt to negotiate a DBA and CMA with that Proposer in accordance with this Section 5.11. If option (d) is selected, the Proposer that submitted the next most highly ranked Proposal will be considered the apparent best value Proposer.

In the event TxDOT elects to commence negotiations with a Proposer, such Proposer will be deemed to have failed to engage in good faith negotiations with TxDOT and shall forfeit its Proposal Security as set forth in Section 4.6 if Proposer fails to attend and actively participate in reasonably scheduled negotiation meetings with TxDOT or insists upon terms or conditions for any documents to be negotiated or provided by DB Contractor hereunder that are inconsistent with the DBA Documents or CMA Documents.

## **5.12 Post-Selection Deliverables**

### **5.12.1 Project Management Plan**

During the period between conditional award and final award of the DBA, the selected Proposer may, but is not required to, submit all or portions of the Project Management Plan for review, comment and possible pre-approval. TxDOT encourages such early submittal(s), and will attempt to provide comments to any such submittals generally in

accordance with the process and timelines set forth in the DBA, but cannot guaranty that it will in fact undertake such review or provide comments or approval.

### **5.12.2 Documents To Be Submitted Following Conditional Award**

As a condition precedent to final award of the DBA and CMA, the successful Proposer shall deliver the following to TxDOT within five Business Days after notification of conditional award:

(a) Evidence of authority to transact business in the State of Texas for all members of Proposer's team that will transact business in the State, dated no earlier than 30 days prior to the Proposal Due Date. Depending on the form of organization, such evidence may be in the form of (i) a Certificate of Authority to transact business in Texas along with a Certificate of Good Standing from the state of organization of the member; (ii) a Certificate of Good Standing from the Texas Comptroller; or (iii) other evidence acceptable to TxDOT.

(b) If not previously submitted, a copy of the final organizational documents for DB Contractor and, if DB Contractor is a limited liability company, partnership or joint venture, for each member or partner of DB Contractor. The final form of the organizational documents may not differ materially from the draft organizational documents included with the Proposal. If DB Contractor is a joint venture, attach a letter from each joint venturer stating that the joint venturer agrees to be held jointly and severally liable for any and all of the duties and obligations of DB Contractor under the Proposal and under any contract arising therefrom.

(c) If security for Proposer's obligations under the DBA is required by TxDOT pursuant to Exhibit B, Section 3.2.15 and Exhibit C, Section 2.0, the form of the proposed guarantees, which shall be in form and substance acceptable to TxDOT, in its sole discretion.

(d) Escrowed proposal documents as required by Section 5.12.4.

During the negotiation period, as a condition to final award, Proposer shall deliver drafts of the deliverables identified in Section 6.1.1, for pre-approval by TxDOT.

### **5.12.3 TxDOT Comments On Post-Selection Deliverables**

TxDOT shall provide comments on any Post-Selection Deliverables required to be delivered to TxDOT hereunder within 10 Business Days of the date of TxDOT's receipt of such deliverable. TxDOT shall have five Business Days to review and respond to subsequent submittals of the deliverable.

### **5.12.4 Escrowed Proposal Documents**

(a) Within the timeframe stated in Section 5.12.2, Developer shall deliver to TxDOT escrowed proposal documents ("EPDs") containing information regarding Proposer's assumptions made in determining the scope of work and calculating the

Proposal prices and meeting all requirements of Section 21.1 of the DBA and Section 17.1 of the CMA. The EPDs shall include information regarding the pricing for all components of the lump sum prices set forth in Forms M-1, M-1.1, M-1.2, M-3, M-3.1 and M-3.2. The EPDs shall include detailed information from all subcontractors identified in the Proposal and any other potential subcontractors who provided data upon which the Proposal is based. The documents shall be in sealed containers labeled “[Proposer Name]: Escrowed Proposal Materials for the Loop 1604 Western Extension Project (Base Proposal)”. TxDOT shall have the right to review the EPDs for completeness and consistency with the Proposal.

(b) Representatives of TxDOT (and/or its consultants) and the successful Proposer shall review the EPDs prior to execution of the DBA and CMA to determine whether they are complete. Such representatives shall also organize the EPDs, labeling each page so that it is obvious that each page is a part of the EPDs, and to enable a person reviewing the page out of context to determine where it can be found within the EPDs. Such representatives shall compile an index that lists each document included in the EPDs, and briefly describes the document and its location in the EPDs. TxDOT will have the right to retain a copy of the index. After the joint review, the EPDs shall be kept in a locked cabinet in TxDOT’s offices.

(c) If, following the initial review and organization, TxDOT determines that the EPDs are incomplete, TxDOT may, as a condition to final award, require the selected Proposer to supply data to make the EPDs complete.

(d) Following execution of the DBA and CMA, the EPDs will be available for joint review as specified in DBA Section 21.1.1 and CMA Section 17.1.1.



## **SECTION 6.0 FINAL AWARD AND EXECUTION; POST-EXECUTION ACTIONS**

### **6.1 Final Award, Execution and Delivery of DBA and CMA**

The following are conditions precedent to final award of the DBA and CMA: (a) successful completion of negotiations (if held), (b) receipt by TxDOT of all of the documents required to be provided prior to execution of the DBA and CMA under Section 6.1, (c) execution of the DBA and CMA by the Executive Director of TxDOT or his designee and (d) any other conditions required by the Commission.

Upon satisfaction of the conditions set forth in Section 6.1 (a), (b) and (d), TxDOT will deliver four sets of execution copies of the DBA Documents and CMA Documents to the selected Proposer, along with a number of sets of execution copies as reasonably requested by Proposer. The selected Proposer shall obtain all required signatures and deliver all of the execution sets to TxDOT within seven Business Days of receipt, together with the required documents described in Section 6.1.1 below. If DB Contractor is a joint venture or a partnership, the DBA and CMA must be executed by all joint venture members or general partners, as applicable. Within 15 Business Days of TxDOT's receipt of all required and compliant documents from Proposer, TxDOT will execute the agreements, retain four sets of the agreements and deliver the other executed sets to Proposer. Final award shall be deemed to have occurred upon delivery of the fully executed sets to Proposer.

#### **6.1.1 Documents To Be Delivered By Proposer With Executed DBA and CMA**

Proposer shall deliver the documents listed below to TxDOT concurrently with the executed DBA and CMA as a condition to execution of the DBA and CMA by TxDOT. On or before the date that TxDOT delivers the execution sets of the DBA and CMA to Proposer, TxDOT shall notify Proposer regarding the number of originals and copies required to be delivered.

(a) For each Proposer, its general partners and its joint venture members and each other Major Participant, (i) a Certificate of Authority to transact business in Texas along with a Certificate of Good Standing from the state of its organization; or (ii) a Certificate of Good Standing from the Texas Comptroller, in each case dated no earlier than 30 days prior to the Proposal Due Date and in form and substance acceptable to TxDOT. If such documents are not available due to the form of organization of the entity, Proposer shall provide appropriate documents evidencing its ability to transact business in the State of Texas.

(b) For entities formed after submission of the Proposal, a copy of the entity's final organizational documents. The final form of the organizational documents may not differ materially from the draft organizational documents included with the Proposal.

(c) If security for Proposer's obligations under the DBA is required by TxDOT pursuant to Exhibit B, Section 3.2.15 and Exhibit C, Section 2.0, Proposer shall submit

one or more guarantees from guarantor(s) acceptable to TxDOT, in its sole discretion, in the form of Exhibit 13 to the DBA and/or Exhibit 9 to the CMA as appropriate.

(d) Evidence of approval of the final form, and of due authorization, execution, delivery and performance, of the DBA and CMA by DB Contractor and, if DB Contractor is a joint venture, by its joint venture members. Such evidence shall be in a form and substance satisfactory to TxDOT. If DB Contractor is a corporation, such evidence shall be in the form of a resolution of its governing body certified by an appropriate officer of the corporation. If DB Contractor is a partnership, such evidence shall be in the form of a resolution signed by the general partners and appropriate evidence of authorization for each of the general partners, in each case, certified by an appropriate officer of the general partner. If DB Contractor is a limited liability company, such evidence shall be in the form of: (i) a resolution of the governing body of the limited liability company, certified by an appropriate officer of the company, (ii) a managing member(s) resolution, certified by an appropriate officer of the managing member(s), or (iii) if there is no managing member, a resolution from each member, certified by an appropriate officer of such member. If DB Contractor is a joint venture, such evidence shall be in the form of a resolution of each joint venture member, certified by an appropriate officer of such joint venture member.

(e) A written opinion from counsel for DB Contractor, which counsel shall be approved by TxDOT (which may be in-house or outside counsel, provided that the organization/authorization/execution opinion shall be provided by an attorney licensed in the State of the formation/organization of the entity for which the opinion is rendered (i.e., DB Contractor, joint venture member, etc.) and the qualification to do business in Texas and the enforceability opinion shall be provided by an attorney licensed in the State of Texas), in substantially the form attached hereto as Form L (with such changes as agreed to by TxDOT in its sole discretion); provided, however, that the organization/authorization/execution opinion for an entity formed or organized under the laws of the State of Delaware may be issued by an in-house or outside counsel not licensed in Delaware.

(f) Evidence of insurance required to be provided by DB Contractor under the DBA Documents and CMA Documents;

(g) Evidence that DB Contractor and its Major Participants hold all licenses required for performance of the work under the DBA Documents and CMA Documents;

(h) TxDOT approved DBE Performance Plan in accordance with the requirements of Section 1.9.2;

(i) A letter from a licensed Surety, rated in the top two categories by two nationally recognized rating agencies or at least A minus (A-) or better and Class VIII or better by A.M. Best and Company, signed by an authorized representative as evidenced by a current certified power of attorney, committing to provide a Performance Bond and Payment Bond, each in the amount specified and in the forms attached as Exhibits 9 and 10 to the DBA, and a Retainage Bond in the form attached as Exhibit 11 to the

DBA. If multiple Surety letters are provided, the Proposal shall identify which Surety will be the lead Surety. The commitment letter may include no conditions, qualifications or reservations for underwriting or otherwise, other than a statement that the commitment is subject to award and execution of the DBA and issuance of NTP1; provided, however, that the Surety may reserve in its letter the right to reasonably approve any material adverse changes made to the DBA Documents, but excluding any changes or information reflected in the Proposal, such as ATCs and Proposer commitments;

(k) A Job Training and Small Business Opportunity Plan as described in Section 7.9 of the DBA and Section 6.4 of the CMA.

(l) Any other requirements identified by TxDOT during pre-award negotiations.

## **6.2 Debriefings**

All Proposers submitting Proposals will be notified in writing of the results of the evaluation process. Proposers not selected for award may request a debriefing. Debriefings shall be provided at the earliest feasible time after execution of the DBA and CMA. The debriefing shall be conducted by a procurement official familiar with the rationale for the selection decision and DBA and CMA award.

Debriefings shall:

(a) Be limited to discussion of the unsuccessful Proposer's Proposal and may not include specific discussion of a competing Proposal;

(b) Be factual and consistent with the evaluation of the unsuccessful Proposer's Proposal; and

(c) Provide information on areas in which the unsuccessful Proposer's Technical Proposal had weaknesses or deficiencies.

Debriefing may not include discussion or dissemination of the thoughts, notes, or rankings of individual members of the ESRC, but may include a summary of the rationale for the selection decision and DBA and CMA award.

## **6.3 Payment to Unsuccessful Proposers**

Each Proposer that submits a responsive, but unsuccessful, Proposal and that has timely executed and delivered to TxDOT a Payment for Work Product Agreement in the form attached hereto as Exhibit H shall be entitled to receive payment from TxDOT for work product that is not returned to Proposer, on the terms and conditions described herein and in the Minute Order issued by the Commission, a copy of which is attached hereto as Exhibit G. No Proposer shall be entitled to reimbursement for any of its costs in connection with the RFP except as specified in this Section 6.3.

The stipulated payment for work product per Proposer for this procurement will be

0.25% of the successful Proposer's Design-Build Price (for both the Base Scope and Option combined), except that the amount of the payment may not exceed the value of the work product provided in the Proposal that can, as determined by TxDOT, be used by TxDOT in the performance of its functions. In the event the procurement is terminated before execution of the DBA, TxDOT will pay each Proposer a partial amount of \$125,000, subject to the Proposer's compliance with this Section 6.3. The invoice may be submitted no earlier than 45 days after notice of final award, including execution of the DBA and CMA, is posted on the Project Website, or, if final award is not made, not earlier than 30 days after cancellation of the procurement or expiration of the time period for award stated in the RFP (as such time period may be extended by mutual agreement of the apparent best value Proposer and TxDOT), as applicable. All Proposers eligible to receive a payment for work product shall be required to submit an invoice to TxDOT in a form acceptable to TxDOT in order to receive such payment. Payments will be made within 30 days of receipt of an invoice therefor.

In submitting an executed Payment for Work Product Agreement, each Proposer agrees that TxDOT shall be entitled to use all work product that is not returned to Proposer (including ATCs, concepts, ideas, technology, techniques, methods, processes, drawings, reports, plans and specifications) contained in its Proposal or generated by or on behalf of Proposer for the purpose of developing its Proposal, in consideration for TxDOT's agreement to make payment as provided herein (including Exhibit H), without any further compensation or consideration to Proposer.

Each Proposer that timely executes and delivers to TxDOT a Payment for Work Product Agreement in the form attached hereto as Exhibit H acknowledges that TxDOT will have the right to inform the successful Proposer regarding the contents of the other Proposals after award of the DBA and CMA, and that the DBA Documents and CMA Documents may incorporate the above-described work product or concepts based thereon. Upon Proposer's receipt of payment hereunder, this right shall extend to allow TxDOT to use such work product in the performance of its functions. As provided in Section 223.249(a) of the Code, the use of any of the work product by TxDOT is at the sole risk and discretion of TxDOT, and shall in no way be deemed to confer liability on the unsuccessful Proposer.

In no event shall any Proposer that is selected for award but fails to satisfy the award conditions set forth in Section 6.1 or that fails to timely execute and deliver the Payment for Work Product Agreement (Exhibit H) be entitled to receive a payment for work product under this Section 6.3.

## **SECTION 7.0 PROTESTS**

### **7.1 Applicability**

This Section 7.0 and Subchapter I in Chapter 9 of Title 43 of the Texas Administrative Code set forth the exclusive protest remedies available with respect to the RFP and prescribe exclusive procedures for protests regarding:

- (a) allegations that the terms of the RFP are wholly ambiguous, contrary to legal requirements applicable to the procurement, or exceed TxDOT's authority;
- (b) a determination as to whether a Proposal is responsive to the requirements of the Request for Proposals, as applicable; and
- (c) award of the DBA and CMA.

### **7.2 Required Early Communication for Certain Protests**

Protests concerning the issues described in Section 7.1(a) may be filed only after Proposer has informally discussed the nature and basis of the protest with TxDOT, following the procedures for those discussions prescribed in the RFP.

### **7.3 Deadlines for Protests**

**7.3.1** Protests concerning the issues described in Section 7.1(a) must be filed as soon as the basis for the protest is known, but no later than 20 days prior to the Proposal Due Date, unless the protest relates to an Addendum to the RFP, in which case the protest must be filed no later than five business days after the Addendum is issued (but in any event, prior to the Proposal Due Date).

**7.3.2** Protests concerning the issues described in Section 7.1(b) must be filed no later than five business days after receipt of the notification of non-responsiveness.

**7.3.3** Protests concerning the issues described in Section 7.1(c) must be filed no later than 10 business days after the earliest of the notification of intent to award, and the public announcement of the apparent best value Proposer.

### **7.4 Content of Protest**

Protests shall completely and succinctly state the grounds for protest, its legal authority, and its factual basis, and shall include all factual and legal documentation in sufficient detail to establish the merits of the protest. Statements shall be sworn and submitted under penalty of perjury.

### **7.5 Filing of Protest**

Protests shall be filed by hand delivery on or before the applicable deadline to the address specified in Section 2.2.1, with a copy to the Office of General Counsel, Texas

Department of Transportation, 150 E. Riverside Drive, 4th Floor North Tower, Austin, TX 78704, as soon as the basis for protest is known to Proposer. Proposer filing the protest shall concurrently submit a copy of the protest to the other Proposers whose addresses may be obtained from the RFP Website.

## **7.6 Comments from other Proposers**

Other Proposers may file statements in support of or in opposition to the protest within seven days of the filing of the protest. TxDOT shall promptly forward copies of all such statements to the protestant. Any statements shall be sworn and submitted under penalty of perjury.

## **7.7 Burden of Proof**

The protestant shall have the burden of proving its protest. TxDOT may, in its sole discretion, discuss the protest with the protestant and other Proposers. No hearing will be held on the protest. The protest shall be decided on the basis of written submissions.

## **7.8 Decision on Protest**

The Chief Planning and Projects Officer or his designee shall issue a written decision regarding the protest within 30 days after the filing of the detailed statement of protest. If necessary to address the issues raised in a protest, TxDOT may, in its sole discretion, make appropriate revisions to the RFP by issuing Addenda.

## **7.9 Protestant's Payment of Costs**

If a protest is denied, Proposer filing the protest shall be liable for TxDOT's costs reasonably incurred to defend against or resolve the protest, including legal and consultant fees and costs, and any unavoidable damages sustained by TxDOT as a consequence of the protest.

## **7.10 Rights and Obligations of Proposers**

Each Proposer, by submitting its Proposal, expressly recognizes the limitation on its rights to protest provided in this Section 7, and expressly waives all other rights and remedies and agrees that the decision on the protest is final and conclusive. If a Proposer disregards, disputes, or does not follow the exclusive protest remedies provided in this Section 7, it shall indemnify and hold TxDOT and its officers, employees, agents, and consultants harmless from and against all liabilities, fees and costs, including legal and consultant fees and costs, and damages incurred or suffered as a result of such Proposer's actions. Each Proposer, by submitting a Proposal, shall be deemed to have irrevocably and unconditionally agreed to this indemnity obligation.

## **SECTION 8.0 TXDOT RIGHTS AND DISCLAIMERS**

### **8.1 TxDOT Rights**

TxDOT may investigate the qualifications and Proposal of any Proposer under consideration, may require confirmation of information furnished by a Proposer and may require additional evidence of qualifications to perform DB Contractor's obligations under the DBA Documents and CMA Documents. TxDOT reserves the right, in its sole discretion, to:

- (a) Develop the Project in any manner that it, in its sole discretion, deems necessary;
- (b) Reject any or all of the Proposals;
- (c) Modify any dates set or projected in the RFP;
- (d) Cancel, modify or withdraw the RFP in whole or in part;
- (e) Terminate this procurement and commence a new procurement for part or all of the Project;
- (f) Terminate evaluations of Proposals received at any time;
- (g) Suspend, discontinue or terminate negotiations at any time, elect not to commence negotiations with any responding Proposer and engage in negotiations with other than the highest ranked Proposer;
- (h) Modify the procurement process (with appropriate notice to Proposers);
- (i) Waive or permit corrections to data submitted with any response to the RFP until such time as TxDOT declares in writing that a particular stage or phase of its review of the responses to the RFP has been completed and closed;
- (j) Permit submittal of addenda and supplements to data previously provided in a Proposal pursuant to a request for clarification issued by TxDOT until such time as TxDOT declares that a particular stage or phase of its review of the responses to the RFP has been completed and closed;
- (k) Appoint evaluation committees to review Proposals, make recommendations and seek the assistance of outside technical experts and consultants in Proposal evaluation;
- (l) Disclose information contained in a Proposal to the public as described herein;
- (m) Approve or disapprove changes in the Key Personnel identified in the QS;

- (n) Approve or disapprove changes in Proposer's organization;
- (o) Accept a Proposal other than that which requests the lowest public funds from TxDOT;
- (p) Waive deficiencies, informalities and irregularities in Proposals; accept and review a non-conforming Proposal or seek clarifications or modifications to a Proposal;
- (q) Not issue a notice to proceed after execution of the DBA Documents and CMA Documents;
- (r) Disqualify any Proposer that violates the terms of the RFP;
- (s) Issue Addenda, including after the Proposal Due Date, and including changes to conform the RFP to applicable legal requirements and address any changes to the scope to the Project arising from the environmental analysis process; and
- (t) Exercise any other right reserved or afforded to TxDOT under the RFP and applicable Law.

## **8.2 TxDOT Disclaimers**

The RFP does not commit TxDOT to enter into any contract. Except as expressly set forth in Section 6.3, TxDOT and the State of Texas assume no obligations, responsibilities, or liabilities, fiscal or otherwise, to reimburse all or part of the costs incurred or alleged to have been incurred by parties considering a response to and/or responding to the RFP. All of such costs shall be borne solely by each Proposer and Proposer team.

**In no event shall TxDOT be bound by, or liable for, any obligations with respect to the Project until such time (if at all) as the DBA Documents and CMA Documents, in form and substance satisfactory to TxDOT, has been authorized and executed by TxDOT and, then, only to the extent set forth therein. In submitting a Proposal in response to the RFP, Proposer is specifically acknowledging these disclaimers.**