



# Instructions for DRIVER'S CRASH REPORT

**PLEASE READ  
INSTRUCTIONS  
CAREFULLY**

(Actual form begins on following page.)

**When completed, mail this form to:**  
Texas Department of Transportation  
Crash Records  
PO BOX 149349  
AUSTIN TX 78714

**NOTE:** If you are filling out this form electronically, you may delete this entire instruction page (including the page break at the bottom) before printing or submitting the form.

**Questions? Call: 844/274-7457**

The driver of a motor vehicle involved in a crash not investigated by a law enforcement officer and resulting in injury to or death of any person, or damage to the property of any one person, including himself, to any apparent extent of at least one thousand dollars (\$1,000), must within 10 days after such crash complete and forward this report in accordance with the instructions below.

**Who Should Complete a CR\_2?** The CR\_2 must be completed and signed by the driver of the vehicle involved in the crash. If the driver is unable to complete the report, another person may submit the report on behalf of the driver, with an explanation as to why the driver was unable to complete the form.

Section of Form	Instructions
<b>LOCATION</b>	Complete all data fields to the best of your knowledge; however, fields marked with an asterisk (*) are <b>required data fields</b> and should include sufficient information for TxDOT to process the report. This information is an important element in locating reports and maintaining an accurate filing system. <b>*County or City</b> in the LOCATION portion is required; if this information is not provided, the report will be returned to you.
<b>DATE</b>	<b>*Date of Crash</b> is a <b>required data field</b> and must include the specific month, day, and year the crash occurred. Please provide the time of the crash if known. Only provide one date; if the exact date is unknown, provide the date that the damage was discovered. If the date of the crash is not provided, the report will be returned to you.
<b>VEHICLES</b>	In the portion titled <b>#1 Your Vehicle</b> , the name of the <b>*Driver</b> involved in the crash is a <b>required data field</b> . All remaining information should be completed to the best of your knowledge. In the portion titled <b>#2 Other Vehicle</b> , please specify if the crash involved another motor vehicle, a train, a pedestrian, etc. and provide the name of the other involved party on the line labeled <b>Driver</b> . Please complete the remaining information to the best of your knowledge.
<b>DAMAGE TO PROPERTY</b>	If the crash involved <b>damage to property other than vehicles</b> , please provide all available information (description of property, location, owner, etc.).
<b>INJURIES</b>	In the portion titled <b>#1 Injured Person</b> , select the position of the occupant in your vehicle that was injured as a result of the crash and complete all data fields on that person. In the portion titled <b>#2 Injured Person</b> , select the position of the other person involved in the crash that was injured and complete all data fields to the best of your knowledge. If known, please indicate if the injured person wore a seatbelt.
<b>DRIVER'S STATEMENT</b>	<b>State Briefly What Happened.</b> In this section please provide a narrative description of the facts regarding this crash. If space is insufficient, attach a <b>full size</b> sheet of paper for continuation. <b>Please do not send photographs!</b> Photographs cannot be returned.
<b>SIGNATURE</b>	Please review the report to insure accuracy and completeness, as this will expedite the processing of the report and avoid having the report returned for insufficient information. Once you are satisfied with the completeness of the report, sign in black or blue ink and mail to the address at the top of this instruction page.



(Please read instructions on reverse side)
DRIVER'S CRASH REPORT

\* Indicates Required Field

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LOCATION
Place Where Crash Occurred
\* County:
\* City or Town:
If crash was outside city limits, indicate distance from nearest town... miles
Road on which crash occurred
Complete one:
• Intersecting street
• Not at intersection

DATE
\* Date of Crash
Day of Week
Hour
a.m. / p.m.
If exactly noon or midnight, so state.

VEHICLES
#1 - Your Vehicle
Year, Make/Model, Type of Vehicle, License Plate
\* Driver
Last, First, M.I., Mail Address, City & State, Zip
Date of Birth, Sex, Race
Owner
Last, First, M.I., Mail Address, City & State, Zip
Insurance Information
Insurance Company Name, Address, City, State, Zip, Policy Number
#2 - Other Vehicle
Motor Vehicle, Train, Pedestrian, Bicyclist, Other
Year, Make/Model, Type of Vehicle, License Plate
Driver
Last, First, M.I., Mail Address, City & State, Zip
Owner
Last, First, M.I., Mail Address, City & State, Zip
Insurance Information
Insurance Company Name, Address, City, State, Zip, Policy Number

Damage to Property other than vehicles
Name object, show ownership, and state nature of damage.
Approx. cost to repair your vehicle \$

INJURIES
#1 Injured Person
Driver, Passenger, Pedestrian, Other
Name, Address
Age, Sex, Race, Was Person Killed?, Date of Death
Describe Injury
Seat Belt Used/Not Used
#2 Injured Person
Driver, Passenger, Pedestrian, Other
Name, Address
Age, Sex, Race, Was Person Killed?, Date of Death
Describe Injury
Seat Belt Used/Not Used

State Briefly What Happened.
(If space is insufficient, continue on another page.)
Please do not send photographs.
\* Driver's Signature
Date of Report