



Lessons Learned from Contract/Project Managers

2022 PEPS Conference

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**Be the driver
your dog
thinks you are.**

HELP

#EndTheStreakTX

End the streak of daily deaths on Texas roadways.



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Representing Metro Districts
Area of Expertise: CEI

Courtney Holle, P.E.,
Bridge Division

Representing Divisions
Area of Expertise: Bridge Design

Katie Martin, P.E.,
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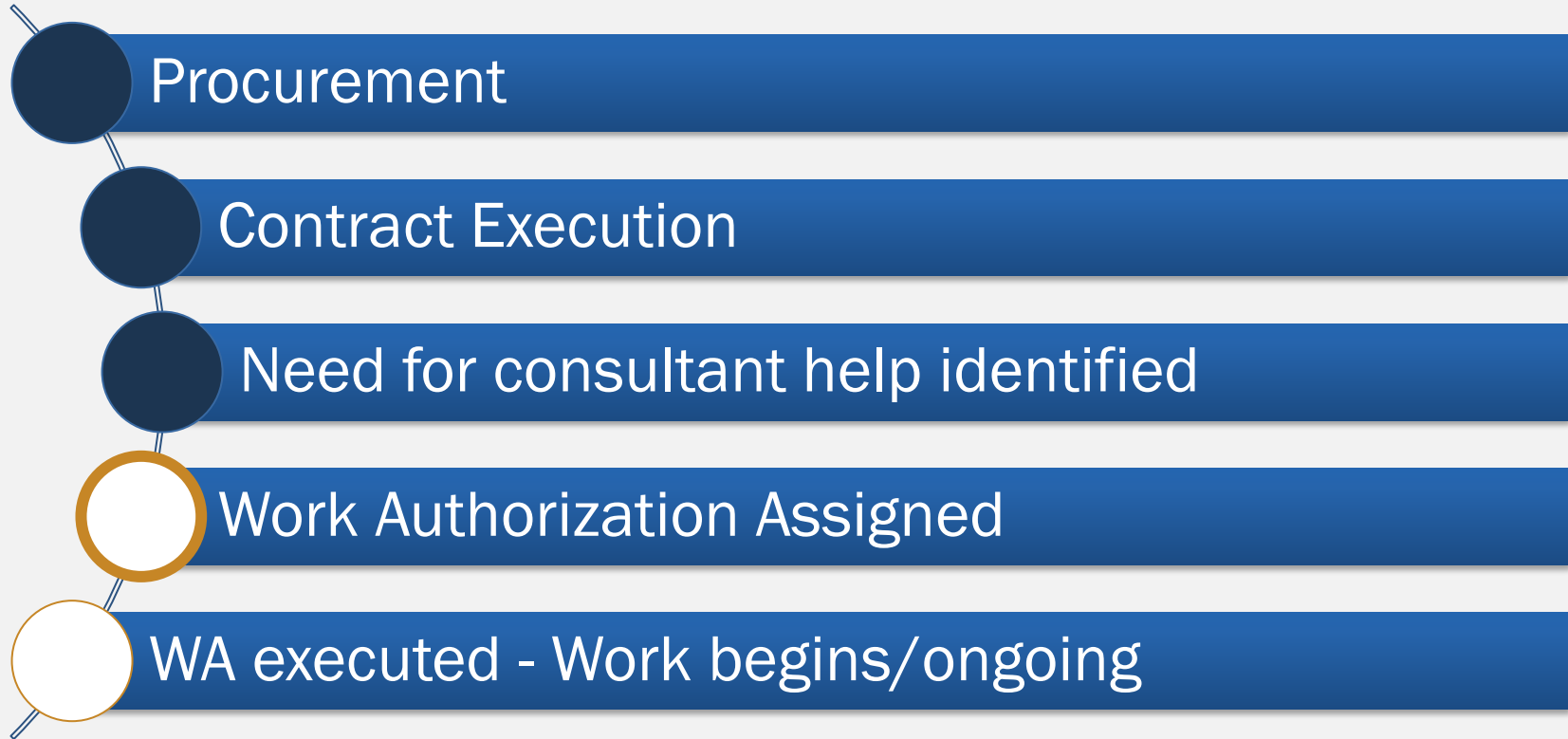
Representing Rural Districts
Area of Expertise: Schem/Env

Dennice Garza, P.E.,
Laredo District

Representing Urban Districts
Area of Expertise: PS&E

Jaime Vela, P.E.,
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Area of Expertise: Procurement





What is the most important thing you recommend when starting to scope and negotiate a new work authorization?



How do you build a working relationship with a consultant with whom you have never worked?



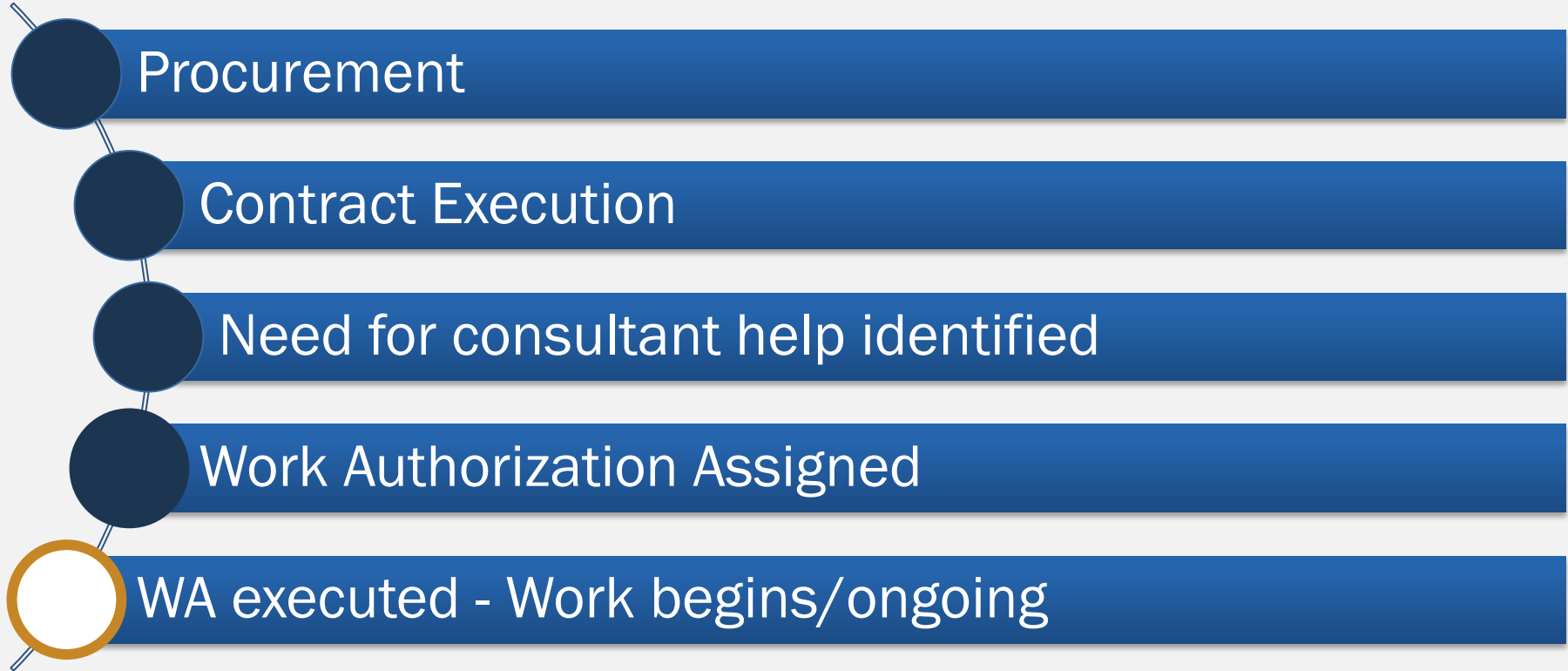
How can consultants help the TxDOT
PM get WAs executed faster?



What impediments do you run into with PEPS, and how can we do better?



How do you handle Business Case Memos and the Risk Assessments?





How often do you meet with your consultant?



How often do you refer to your work authorization as the work progresses?



How do you handle the situations when the scope changes at a late stage, but you still need to meet the original schedule?



How do you handle invoice review? Do you vet through the invoice before it is submitted for payment?



How do you track your budget and schedule?



How often do you do formal performance evaluations? Are they useful?



How do you close out the WA when the project is complete? What if there is still money remaining in the WA?



Do you ever debrief after the completion of the work? With the consultant? Within your own team?



What is something you have changed in your management of a project and why?




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